



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt
- Hill Creek
- Pepper Drive
- Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

January 20, 2009
**BOARD OF EDUCATION
 REGULAR MEETING
 A G E N D A**

District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

A. OPENING PROCEDURES – 7:00 p.m.

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1. Call to Order and Welcome
2. District Mission
3. Pledge of Allegiance
4. Approval of Agenda

B. REPORTS AND PRESENTATIONS

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| 3. | Spotlight on Education: Principal Presentations from Cajon Park and Pepper Drive Schools | 14 |
| 4. | Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association (CSEA), Chapter 557 | 15 |
| 5. | Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA | 17 |

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
 DISTRICT SUPERINTENDENT · Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300

- C. PUBLIC COMMUNICATION** 19
- During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. All meetings are tape recorded.*

- D. CONSENT ITEMS**
- Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.*

Superintendent

- 1.1. **Approval of Minutes** 21
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.
- 1.2. **Adoption of Resolutions #0809-29 for Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement.** 31
It is recommended that the Board of Education adopt Resolution #0809-29 for the Behavioral Intervention Plans (Hughes Bill) Mandated Cost Claim Settlement and waiver of any future claims.

Business Services

- 2.1. **Approval/Ratification of Travel Requests** 36
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel including approval of air travel, overnight travel, and/or out-of-state travel as listed in the item.
- 2.2. **Approval/Ratification of Expenditure Warrants** 39
It is recommended that the Board of Education approve/ratify the expenditure warrants as presented.
- 2.3. **Approval/Ratification of Purchase Orders** 41
It is recommended that the Board of Education approve purchase orders #081004 through #081143 issued December 1, 2008 through December 31, 2008.
- 2.4. **Approval/Ratification of Revolving Cash Report** 48
It is recommended that the Board of Education approve/ratify revolving cash checks as listed in the item.
- 2.5. **Acceptance of Donations** 50
It is recommended that the Board of Education accept donations listed in the item in the amount of \$10,060.
- 2.6. **Approval of Quarterly Financial Disclosure, SB 564** 52
It is recommended that the Board of Education approve the quarterly report for the period ending September 30, 2008 regarding disclosure of District investments as required by Government Code section 53646 under SB 564.

- 2.7. **Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement** 59
It is recommended that the Board of Education approve the quarterly report for the period ending December 31, 2008, regarding any uniform complaints required by the Williams Settlement and authorize administration to submit the report.

Capitol Improvement/Modernization

- 3.1. **Authorization to File Notice of Completion Documents (Cajon Park School Classroom Addition and Sycamore Canyon Modernization)** 61
It is recommended that the Board of Education authorize the filing of the Notice of Completion documents for the completed projects as listed in the item.
- 3.2. **Amendment to Resolution #0809-22 to Pursue and Obtain New Construction Grant Eligibility for Classroom Additions at Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek Schools** 65
It is recommended that the Board of Education adopt the amended Resolution #0809-22.

Educational Services

- 4.1. **Approval of 2008-09 Consolidated Application, Part II** 68
It is recommended that the Board of Education approve the 2008-09 Consolidated Application, Part II.
- 4.2. **Approval of School Accountability Report Cards for the 2007-08 School Year** 69
It is recommended that the Board of Education approve the School Accountability Report Cards for the 2007-08 School Year.
- 4.3. **Approval of Memorandum of Understanding with Members of the Multi-Systems Workgroup to Share Information Across Agencies** 80
It is recommended that the Board of Education approve the Memorandum of Understanding with members of the Multi-Systems Workgroup.

Human Resources

- 5.1. **Personnel, Regular** 87
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations and dismissals.
- 5.2. **Approval to Enter Into an Agreement with Fagen, Friedman & Fulhurst for Legal Services** 89
It is recommended that the Board of Education approve the agreement with Firm Fagen, Friedman & Fulhurst for legal services.

E. DISCUSSION AND/OR ACTION ITEMS

Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Superintendent

- 1.1. **Reading Committee Update** 94
It is recommended that the Board of Education discuss the study, approve the instructional plan, and provide direction on professional development.

- 1.2. **Building Dedication and Modernized Classrooms Grand Opening** 100
It is recommended that the Board of Education discuss and provide direction for implementing the proposed plan.

- 1.3. **We Agree Statements** 104
Action is at the discretion of the Board.

Business Services

- 2.1 **State Budget Update and Mid-Year Recommendations** 105
It is recommended that the Board of Education review, discuss, and take action on budget information as presented. Any action taken is always at the discretion of the Board of Education.

- 2.2. **Summary and Acceptance of the 2007-08 Audit Report by Vavrinek, Trine, Day & Co., LLP** 106
It is recommended that the Board of Education accept the 2007-08 audit report as submitted.

- 2.3. **Approval of Monthly Financial Report** 110
It is recommended that the Board of Education approve the Monthly Financial Report for December 2008.

- 2.4. **Approval of Agreement with Marks, Golia & Finch, LLP for Legal Services** 116
It is recommended that the Board of Education approve the retainer agreement with Marks, Golia & Finch, LLP for legal representation.

Capital Improvement

- 3.1 **Report on Energy by Design Incentives Capital Improvement Program** 124
It is recommended that the Board of Education authorize the acceptance of design incentives from SDG&E and continuation of designing CIP projects to meet long range energy savings goals of the District.

- 3.2 **Approval of Agreement with School Site Solutions** 126
It is recommended the Board of Education approve services with School Site Solutions to provide services to secure additional State funding and authorize staff to execute the necessary documents.

- 3.3. **Approval of Trittipio Architecture and Planning for Architectural Services to Complete Phase II Schools** 130
It is recommended that the Board of Education approve Phase II work with Trittipio Architecture and Planning for an estimated total of \$2,540,763.52.

- 3.4. **Approval of Cajon Park Live-on Site Residence** 131
It is recommended that the Board of Education authorize the relocation of the Santee Success Program from its current location in a modular structure near the Cajon Park Annex, to the former Cajon Park Junior High. It is also recommended that the Board of Education authorize administration to conduct the live-on resident application screening and interviewing process in order to obtain a live-on residence at Cajon Park School.

3.5.	<u>Facilities Committee Assessment of District Relocatable Classrooms, Trailers and Leased Classrooms Inventory</u>	139
	It is recommended that the Board of Education task the District's Facilities Committee to review the relocatable classroom inventory of the District and to bring forth to the Board recommendations.	
3.6.	<u>Learning Resource Center Book Stack Systems</u>	140
	It is recommended that the Board of Education authorize administration to procure a portion of the needed library shelving systems, for three Phase 1 schools' Library Resource Centers at Carlton Oaks, Rio Seco, and Cajon Park.	
Human Resources		
4.1.	<u>Adoption of Resolution No. 0809-28 to Layoff and/or Reduce Work Hours for Identified Classified Employees</u>	142
	It is recommended that the Board of education adopt resolution no. 0809-28 for reduction in work hours for identified classified staff.	
4.2.	<u>Approval to Increase Work Hours for Identified Classified Position</u>	145
	It is recommended that the Board of Education approve the increase of work hours of identified classified position.	
F.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	146
G.	CLOSED SESSION	147
1.	Public Employment Matters (Govt. Code § 54957) <i>Public Employee Discipline/Dismissal/Release Superintendent</i>	
2.	Conference with Labor Negotiator (Govt. Code § 54956.8) <i>Agency Negotiator: Minnie Malin, Director, Human Resources Employee Organizations: Santee Teachers Association California School Employees Association Purpose: Negotiations</i>	
3.	Conference with Legal Counsel (Govt. Code § 54956.9 subdivision (b): <i>Pending Litigation (One case.) Legal Representation: Nowell A. Lantz, Attorney at Law</i>	
H.	RECONVENE TO PUBLIC SESSION	147
I.	ADJOURNMENT	147

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting.

*The next regular meeting of the Board of Education is scheduled for
February 3, 2009, at 7:00 p.m.
in the Douglas E. Giles Educational Resource Center.
Santee School District complies with the Americans with Disabilities Act. If you require reasonable
accommodations including alternate formats for this meeting, contact the Superintendent's Office
at (619) 258-2304 at least two (2) days before the meeting date.*

Members present:

___ El-Hajj
___ Burns
___ Ryan
___ Carlisle
___ Bartholomew

Opening Procedures Item A.

OPEN SESSION 7:00 p.m.

1. Call to Order and Welcome – 7:00 p.m.

2. District Mission

Santee School District, supported by an involved community, an outstanding staff, and a shared vision, assures a quality education that supports students in achieving academic excellence and in developing life skills needed for success in a diverse and changing society.

3. Pledge of Allegiance

4. Approval of Agenda for the January 20, 2009 regular meeting

Agenda Item A.

Reports and Presentations Item B.1. Superintendent's Report
Prepared by Lisbeth Johnson, Ed.D.
January 20, 2009

The following items are presented for Board information:

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

Agenda Item B.

DEVELOPER FEES COLLECTION REPORT
2008-09
CUMULATIVE THROUGH JANUARY 9, 2009

Residential Rate: \$1.63 per square foot over 500 - effective 5/21/06 \$3.05 per sq. foot over 500 = effective 4/17/08
Commercial Rate: \$.26 per square foot - effective 5/21/06 \$.29 per sq. foot - effective 4/15/08
Self Storage Rate: \$.05 per square foot \$.16 per sq. foot

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
	X	560 PEPPER DR	07/28/08	1,996	\$6,087.80	PD
	X	9318 PROSPECT AVENUE	08/25/08	670	\$2,043.50	PA
X		10512 MISSION GORGE (WALGREENS)	08/26/08	15,913	\$4,614.77	HC
X		9305 MISSION GORGE (WALGREENS)	09/11/08	13,666	\$3,963.14	PA
	X	10119 WOODPARK DRIVE	10/03/08	965	\$2,943.25	CP
X		9337 MISSION GORGE (JACK IN THE BOX	10/14/08	2,499	\$724.71	PA
	X	9950 SEYMORE STREET	10/21/08	1,306	\$3,983.30	HC
X		10515 MISSION GORGE ROAD (SONIC)	11/04/08	1,728	\$501.12	PA
	X	11032 SUMMIT AVE.	11/05/08	818	\$2,494.90	CP
	X	8458 MESA TERRACE ROAD	11/12/08	3,872	\$11,809.60	CFH
	X	8370 OCONNELL ROAD	11/13/08	600	\$1,830.00	PD
	X	7775-7766 BRITT PLACE	12/12/08	17,318	\$52,819.00	CFH
X		1820 JOE CROSSON DRIVE (COUNTY OF	01/05/09	49	\$14.21	PD
	X	LEAVESLY TRAIL, GLEN BRAE TRAIL, LITTLE LEAF LANE (STANDARD PACIFIC)	01/09/09	49,451	\$115,672.81	RS
TOTAL PAGE 1					\$209,502.11	
TOTAL COLLECTED AS OF JANUARY 7, 2008					\$273,580.53	

*Additional square footage (total is over 500 square feet)
**Fee Exempt - Senior / Elder Care Facility
***Fee Exempt - Less than 500 square feet

Requests For Use Of Facilities - January 20, 2009

Group	Location	Date	Days	Time	Attendance	Fees Applied
Carlton Hills West Hills Little League Highland Trails/Menas Realty	Classroom Classroom	1/07/09 - 2/18/09 1/26/09	Wednesday Monday	7:00 pm - 9:30 pm 5:30 pm - 7:00 pm	20 10-15	\$65.25
Carlton Oaks PTA - Family Movie Night	Amphitheater	1/23/09	Friday	4:00 pm - 8:00 pm	350	
Chet F. Harritt Girl Scouts	Classroom	12/11/08 - 6/11/09	Thursday	6:00 pm - 7:00 pm	10-15	
ERC GUHSD (REMS Grant "Threat Assessm	Board Room	2/17/09 - 2/18/09	Tues - Wed	7:30 am - 4:00 pm	40	
Hill Creek AYSO PTSA - Kid Fit Cardio Riderwood Meadows	Field Media Center Classroom	1/11/09 - 1/24/09 1/14/09 - 2/26/09 1/28/09	Thurs - Sun Wed - Thurs Wednesday	4:30 pm - 7:00 pm 2:10 pm - 2:50 pm 6:30 pm - 8:00 pm	20 unknown 20-30	\$65.25
Prospect Avenue SD County Assoc of School Counselors	Media Center	01/07/09	Wednesday	5:00 pm - 7:00 pm	5-7	
Rio Seco SNLL	Classroom	1/14/09 - 2/17/09	Tues - Wed	6:30 pm - 8:30 pm	12	

***NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES.

**Santee School District
ENROLLMENT REPORT
1/9/2009
Month 5 Week 1**

SCHOOL	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	01/09/09		01/11/08		# Diff	% Diff	01/09/09 SDC	01/08/08 SDC	# Diff SDC	% Diff SDC	Prior Week		
										Total Reg	Total Reg	01/09/09 Total All	12/12/08 Total All							Total Diff		
Cajon Park	108	101	100	98	100	93	114	106	125	945	931	14	1.5%	32	26	6	23.1%	977	978	-1		
Carlton Hills	40	40	46	37	51	51	56	98	104	523	541	-18	-3.3%	36	41	-5	-12.2%	559	549	10		
Carlton Oaks	73	66	77	65	93	100	99	112	122	807	811	-4	-0.5%	39	45	-6	-13.3%	846	844	2		
Chet F. Harritt	89	70	68	75	78	74	73	54	69	650	631	19	3.0%	25	25	0	0.0%	675	673	2		
Hill Creek	91	103	92	93	86	83	74	91	97	810	764	46	6.0%	23	26	-3	-11.5%	833	833	0		
Pepper Drive	70	77	78	82	74	91	81	78	76	707	692	15	2.2%	14	11	3	27.3%	721	713	8		
Prospect	49	47	50	49	57	57	50	56	57	472	460	12	2.6%	16	15	1	6.7%	488	486	2		
Rio Seco	102	91	90	83	109	90	73	95	79	812	811	1	0.1%	25	19	6	31.6%	837	836	1		
Sycamore Canyon	48	47	40	56	39	43	33			306	306	0	0.0%	24	26	-2	-7.7%	330	328	2		
SUBTOTAL	670	642	641	638	687	682	653	690	729	6032	5,947	85	1.4%	234	234	0	0.0%	6266	6,240	26		
Alternative School	2	5	2	1	7	5	7	4	9	42	40	2	5.0%					42	42	0		
Success Academy								1	6	7	6	1	16.7%					7	7	0		
EAK	0									0	0	0	0.0%					0	0	0		
SUBTOTAL	2	5	2	1	7	5	7	5	15	49	46	3	6.5%					49	49	0		
TOTAL	672	647	643	639	694	687	660	695	744	6081	5,993	88	1.5%					6315	6,289	26		

Please note: Special Ed. PK listed below are not reflected in the total count above because they do not receive ADA until they reach 5 years of age.

	PK	
Cajon Park	3	980
Hill Creek	7	840
Prospect	14	502
Sycamore Canyon	11	341

Total Enrollment Including PK
6350

CLAIMS AGAINST THE DISTRICT

The following claims were received by Business Services and referred to the district's insurance carrier by the Assistant Superintendent acting as the authorized agent of the Board of Education as reaffirmed by resolution at its April 21, 1992, meeting.

<u>SITE OF OCCURRENCE</u>	<u>DATE OF OCCURRENCE</u>	<u>DESCRIPTION</u>
Mast Blvd & Park Center, Santee	December 9, 2008	Property Damage Loss
Mast Blvd & Park Center, Santee	December 9, 2008	Property Damage Loss & Personal Injury

Schedule of Upcoming Events

<i>Date</i>	<i>Event</i>
January 30	Lunch meeting with Classroom of the Future Foundation Board for Board Representatives and the Superintendent 11:45 a.m. – 1:15 p.m.
February 3	Board Meets with Principals (New Date) 6:00 p.m. Board Meeting 7:00 p.m.
February 9	Lincoln's Day- Holiday Schools and Departments Closed
February 12	Dedication Ceremony for Cajon Park 18-Classroom Building 3:00 p.m.
February 16	Washington's Day-Holiday Schools and Departments Closed
February 17	Board Meeting 7:00 p.m.
March 3	Student Forum 6:00 p.m. Board Meeting 7:00 p.m.
March 17	Board Meeting 7:00 p.m.
March 25	Business Appreciation Breakfast 7:30 a.m.
May 14	Classroom of the Future Foundation Awards 5:00 p.m.

Reports and Presentations Item B.2. Recognition of Ted Doughty
Prepared by Dr. Lis Johnson
January 20, 2009

BACKGROUND:

Tonight the Santee School Board, the Superintendent, and many colleagues, friends, and co-workers are pleased to recognize Ted Doughty, who served as the Director of Maintenance and Operations for almost six years. Ted came to the Santee School District in February 2003. In that time he has been able to gain the respect and admiration of his peers, supervisors, community organizations and staff. He has always been considered the patient and professional “gentleman” problem solver”, facing challenges with an “I can do it attitude”, never losing his patience, always in a learning mode, and forever willing to form a team to improve programs for the good of the District.

When the Board and the Superintendent began to face challenges with declining enrollment and limited resources, it was Ted who presented the Shackleton story to the Professional Leadership Team to assist the leaders in becoming energized about success in spite of all the odds. Ted is an avid reader and he used the insights he learned from delving into Good to Great to create improved morale and productivity amongst his Maintenance and Operations and Grounds teams.

Finally, Ted is a mountain climber, who with his wife Cinda, loves the great outdoors. Perhaps because of the heights he’s climbed around the world, he has learned to be a great role model for keeping one’s perspective in the face of adversity. He has contributed beyond compare to the projects, programs, reputation, and results of the Santee School District during his time as a leader and employee here.

Ted recently went back to school to pursue his Masters degree. A credit to the learning culture we have established in this school district, we all knew it was only a matter of time before he advanced to a new position either here or in another school district. Tonight we all would like to recognize Ted Doughty for leaving an indelible mark on this District. In fact, the reason the District seal is engraved proudly on the new district sign on Cuyamaca Street is because of Ted and his belief in promoting our mission.

Ted Doughty will not be forgotten as his legacy lives on and he will always remain a part of our family here in Santee.

Please join us in recognition of Ted Doughty and in thanks for all he has done for our schools, facilities and our district.

A reception in honor of Ted Doughty will be held immediately following this presentation.

Agenda Item B.2.

Reports and Presentations Item B.3. Spotlight on Learning: Principal Presentations on Instructional Leadership and Student Presentations from Cajon Park and Pepper Drive Schools

Prepared by Lisbeth A. Johnson, Ed.D.
January 20, 2009

BACKGROUND:

Student learning and achievement are the primary areas of focus for our school district.

In the Santee School District, we celebrated the fantastic growth in achievement our students have made and the committed work our teachers do in the classroom on a daily basis. With all 9 of our schools boasting API scores over 800, Santee School District now has the highest API in East County and ranks number 10 in the County compared with all elementary districts with 1000+ ADA including Poway.

The principals are responsible for instructional leadership in support of student achievement goals targeted by the Superintendent and School Board. Over the next few months, each Principal, together with their Vice Principal, will share with the Board their plan to include at their school instructional improvement in Reading, which is the District's initiative. They will also bring forward students who will present briefly about some topic highlighted at their school.

Tonight, Principals Marcia Ginn-May and Debra Simpson will share with the Board their instructional leadership plans for student learning at Cajon Park and Pepper Drive Schools, respectively.

Agenda Item B.3.

Reports and Presentations Item B.4. Presentation of the Board's Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and California School Employees Association (CSEA), Chapter 557

Prepared by Minnie Malin
January 20, 2009

The Board's initial proposal to modify articles of the current collective bargaining agreement between the District and CSEA is presented tonight. Copies of the attached Board proposal will be posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center and all school site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiations proposals. The public hearing on the proposal will be at the February 3, 2009 regularly scheduled Board meeting.

Agenda Item B.4.

PLEASE POST UNTIL FEBRUARY 4, 2009

INITIAL PROPOSAL

FROM THE

SANTEE SCHOOL DISTRICT

to the

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 557

2008-09

It is the District's intention to modify articles of the
Current Collective Bargaining Agreement
Between
Santee School District
And
California School Employees Association (CSEA)
Chapter 557

- Article X - Hours
- Article XVI - Leave Provisions

**The public hearing will be held at the regular Board of Education
meeting on February 3, 2009**

Reports and Presentations Item B.5. Presentation of California School Employees Association (CSEA), Chapter 557 Initial Proposal to Modify Articles of the Current Collective Bargaining Agreement Between Santee School District and CSEA

Prepared by Minnie Malin
January 20, 2009

California School Employees Association's initial proposal to modify articles of the current collective bargaining agreement between the District and CSEA is presented tonight. Copies of the attached CSEA proposal will be posted for the public to read at the Santee Public Library, Santee Chamber of Commerce, Santee City Hall, District Education Center and all school site offices.

Section 3547 of the Government Code requires that the District hold a public hearing in matters of employee organization negotiations proposals. The public hearing on the proposal will be held at the February 3, 2009 regularly scheduled Board meeting.

Agenda Item B.5.

PLEASE POST UNTIL FEBRUARY 4, 2009

INITIAL PROPOSAL

FROM THE

CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION
CHAPTER 557

to the

SANTEE SCHOOL DISTRICT

2008-09

It is CSEA's intention to modify articles of the Current Bargaining Agreement
Between
California School Employees Association
And
Santee School District

- Article IV – Association Rights
- Article XIII – Vacation
- Article XIV - Transfers
- Article XVII - Compensation
- Article XVIII – Benefits

**The public hearing will be held at the regular Board of Education
meeting on February 3, 2009**

PUBLIC COMMUNICATION Item C.

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are tape recorded.

Agenda Item C.

CONSENT ITEMS Item D.

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1. Approval of Minutes
Prepared by Lisbeth Johnson, Ed.D.
January 20, 2009

BACKGROUND:

Presented for Board approval –

- December 16, 2008, regular meeting minutes
- December 4, 2008, special meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion:		Second:		Vote:		Item D.1.1.
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**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

December 16, 2008

MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Bartholomew called the meeting to order at 7:00 p.m. and read the District Mission Statement.

Members present:

Dan Bartholomew, President
Dianne El-Hajj, Vice President
Dustin Burns, Clerk
Barbara Ryan, Member
Allen Carlisle, Member

Administration present:

Dr. Lisbeth Johnson, Superintendent and Secretary to the Board
Bill Clark, Assistant Superintendent, Business Services
Emily Andrade, Assistant Superintendent, Educational Services
Minnie Malin, Director, Human Resources
Linda Vail, Executive Assistant and Recording Secretary

2. President Bartholomew invited Joe Carey, a member of the audience, to lead the members, staff and audience in the Pledge of Allegiance.

3. Oath of Office for Incoming Board Members

Dr. Lis Johnson, Superintendent administered the oath of office to the re-elected Board members, Dan Bartholomew and Dianne El-Hajj.

4. Approval of Agenda

It was moved and seconded to approve the agenda with the addition of adjourning in the memory of Kathy Tofflemire.

Motion: Ryan Second: Burns Vote: 5-0

President Bartholomew reported that the Santee family had a very trying week with the passing of beloved teacher Kathy Tofflemire, who had recently retired after 35 years at Chet. F. Harritt School. He announced the Board would adjourn this meeting in her memory.

B. ORGANIZATIONAL MEETING

1. Rotation of Board of Education Officers

Member Ryan moved to approve the election of Board officers by rotation according to Board Bylaw 9120, revise Board Bylaw 9120 to reflect the officer rotation for 2009, and appoint the superintendent as secretary to the Board.

Motion: Ryan Second: Carlisle Vote: 5-0

Board officers for 2009 will be:

President:	Dianne El-Hajj	Member	Allen Carlisle
Vice President	Dustin Burns	Member	Dan Bartholomew
Clerk	Barbara Ryan		

Newly elected Board President El-Hajj presented an engraved gavel to Dan in appreciation for his service as Board President for 2008. She thanked him for the wonderful job as president and said she was proud to serve on the Board under his presidency. President El-Hajj presented flowers to Mrs. Bartholomew, and thanked her for the sacrifice of her husband's time during the past year. Member Bartholomew shared that with his wife returning to work full time as a teacher in Santee it was very taxing on her with his time away from the family and he greatly appreciated her patience during his year as president. Member Bartholomew thanked Dr. Johnson and Linda Vail for their support during his presidency, and thanked Dianne El-Hajj for chairing Board meetings in his absence.

Dr. Johnson expressed her appreciation for working with Mr. Bartholomew as president. She appreciated his analytical mind which helped her look through a different window about presentations in Board meetings. She presented him with an appreciation gift.

President El-Hajj introduced her daughters Andrea and Dawn, and Andrea's husband Joe, and thanked them for attending.

2. Board Meeting Calendar for 2009

Dr. Johnson presented the proposed calendar for 2009. The calendar proposed January 6th not be scheduled as a regular board meeting but as a board workshop on budget. Member Burns moved to approve continuation of the existing meeting schedule with the exception of January 6 and April 7, 2009 which fall immediately after or during school holidays.

Motion: Burns Second: Ryan Vote: 5-0

3. Board of Education Representatives to District Committees

Board members asked for the committee representation to remain the same as 2008 with the exception of the joint City/Board Committee, where the new Board president and vice president will become the representative.

Member Burns suggested the safety committee meet every other month instead of monthly and asked if they might be able to convene at a later time to accommodate Board members' schedules. Bill Clark will investigate this with the committee because the composition is based on the time of their availability at this time. This change could be easily accommodated at the beginning of next year.

C. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Schedule of Upcoming Events

Dr. Johnson confirmed a budget workshop for budget on January 6, 2009. Board members agreed the meeting would begin at 6:00 p.m.

D. PUBLIC COMMUNICATION

President El-Hajj invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

E. PUBLIC HEARINGS

1. Language Arts and Mathematics Instructional Materials Waiver to the State Board of Education

President El-Hajj opened the public hearing on the Language Arts and Mathematics Instructional Materials waiver to the State Board of Education. There were no public comments. The public hearing was closed.

F. CONSENT ITEMS

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President El-Hajj invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 1.2. Approval of Appointments to Board Advisory Committees
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations
- 2.6. *Pulled for separate consideration.*
- 2.7. *Pulled for separate consideration.*

- 2.8. **Adoption of Resolution #0809-19 Authorizing the Replacement of Warrants**
- 2.9. **Claim Against the District**
- 3.1. **Adoption of Resolution #0809-21 on High Performance Schools Energy Star Equipment**
- 4.1. **Approval of Agreement with San Diego State University for a Social Worker Intern Program**
- 4.2. **Approval of Addendum to Memorandum of Understanding with San Diego Youth and Community Services to Provide Additional Services for the Santee Success Program**
- 4.3. **Approval of Memorandum of Understanding with Home Start Incorporated to Provide Counseling Services for Students Who Have Experienced Trauma**
- 4.4. **Approval of Submittal of Waiver to the State Board of Education to Delay Adoption of Language Arts and Mathematics Curriculum**
- 4.5. ***Pulled for separate consideration.***
- 5.1. **Personnel, Regular**
- 5.2. **Certification of Competence in Evaluation and Instructional Methodologies**

It was moved and seconded to approve Consent Items with the exception of items F.2.6., F.2.7., and F.4.5., which were pulled for separate consideration.

Motion: Burns Second: Ryan Vote: 5-0

2.6. Approval of Agreement with the San Diego Air Pollution Control Board for Pre-1976 Bus Replacement (*Pulled by Member Carlisle for separate consideration.*) Member Carlisle asked Mr. Clark what funds would be used to purchase a replacement bus. Mr. Clark said the bus would be purchased entirely from a State grant. This was made possible because the Transportation Director fortunately held on to an old bus.

Motion: Carlisle Second: Bartholomew Vote: 5-0

2.7. Authorization to Seek Bids for Removal of Underground Storage Tank (*Pulled by Member Carlisle for separate consideration.*)

Member Carlisle said he agrees with the long term cost savings and it makes sense to remove the underground fuel storage tank but asked if there was any consideration of the potential to wait in case we could use the dollars for other areas in the district during the economic crisis. Mr. Clark said this item would provide authorization to seek bids only and it would be helpful to seek bids to know what the actual cost will be. This will help to determine if it will be financially advantageous. The Department of Environmental Health is encouraging us to remove the tank and we will seek additional information about their position. After bids are received, this item would return to the Board for approval to proceed with the work. Member Carlisle moved to proceed to seek bids.

Motion: Carlisle Second: Burns Vote: 5-0

4.5. Approval of Contract Amendment to the Memorandum of Agreement with San Diego County Office of Education for Additional Funds for Project PEACE (*Pulled by Member Burns for separate consideration.*)

Member Burns supports this MOU but will abstain because the agreement is with his employer.

Motion: Carlisle Second: Bartholomew Vote: 4-0 (Burns, abstain)

Member Ryan asked if administration was monitoring the type of personnel that are provided to interact with students under MOU's with agencies such as SDYCS and Home Start. She also asked administration to continue to monitor that Harmonium services are coordinated. Meredith Riffel, Collaborative Coordinator said these programs are being monitored very carefully. Home Start interns have their Masters and are supervised. The District offers facilities space for these agencies and they are providing the service at no cost. Member Ryan's concern is to be sure District staff knows who is seeing students, and what their skills are when they are sent from these agencies and she wishes to advise the families about the support they are getting.

G. DISCUSSION AND/OR ACTION ITEMS

President EL-Hajj invited comments from the public on any item listed under Discussion and/or Action.

1.1. Approval of Revised Job Description for Executive Assistant

Dr. Johnson presented the revised job description for the Executive Assistant. She said the job responsibilities have evolved over the past few years and she is recommending the revisions to the job description to recognize the enhanced skills, independence, and initiative that have become the expectations in the position of the Executive Assistant. The Executive Assistant has also become an integral part of Executive Council. These enhanced skills of independence, initiative, and collaborative problem solving would be expected in the future and it is anticipated the District would recruit personnel that possess these skills and talents. Member Ryan moved to approve the revisions to the Executive Assistant job description.

Motion: Ryan Second: Bartholomew Vote: 5-0

1.2. Governance Calendar

Dr. Johnson shared the updated governance calendar for the fiscal year of 2008-09, highlighting what has been completed and what is yet to be completed. PE assessment results are due. She mentioned that the Board has not had regularly scheduled City/Board Joint Committee meetings because the Board was waiting for more information on the Santee site. President El-Hajj believes it would be good to schedule a meeting and asked Linda to set a meeting.

Dr. Johnson asked if there is anything else that needed to be added to the calendar but no recommendations were received. Member Bartholomew asked if the calendar was getting too long to be useful. Dr. Johnson said it is useful but some things could be combined. She will review the governance calendar and see if it can be streamlined. It has been a useful tool for Executive Council.

Member Burns asked if there would be a report from the Superintendent on the annual goals. There will not be a need for the evaluation process but a report on the strategic plan goals would be welcome. No action was taken.

2.1. State Budget Update and Mid-Year Recommendations

Bill Clark shared the hard news about the state of the California budget. There is growing concern that the State will fail to meet its payment obligation in the next 90 days and it is anticipated the District will be required to make mid-year budgetary reductions.

Based on this information, administration recommended the Board hold a budget workshop on January 6, 2009 to discuss possible detailed mid-year reductions and budget options to ensure the District remains fiscally solvent. Administration would be prepared to bring forth specific recommendations.

Based on administrative assessment of the State budget at this time, Administration is requesting board discussion to:

- Begin discussion and evaluation of staffing,
- Freeze all Capital purchases,
- Freeze all non-essential travel unless already committed and funds will be lost,
- Freeze all open and future vacant, non-classroom teacher positions,
- Freeze all overtime and non-classroom teacher substitute costs,
- Freeze all unrestricted and flexible restricted carryover, and
- Review all open purchase orders, contracts, and agreements.

President El-Hajj offered an opportunity for communication from the public. Principal Cheryl Bowen asked if freezing non-classroom substitutes would affect RSP classes and such similar teachers. President El-Hajj said that this probably would need to be a discussion by the Board.

Member Bartholomew believes these recommendations are wise and necessary. He asked how purchase orders will be reviewed and asked if the Board was being asked to review them item by item.

Bill Clark said administration would like Board direction on future purchases. Administration could rank larger purchases by dollar amount and bring back for the Board to address.

Member Burns believes it is a smart thing to do. He asked that if essential positions that remain vacant are creating problems or difficulties Administration will come to the Board for a different approach.

Mr. Clark said holding those funds helps build cash funds. Member Burns said there would need to be an understanding that there is a need for those funds and that the money would be paid back.

Member Ryan moved to approve the five recommended strategies presented to address the possibility of a State default on its obligations to fund school District operations.

Motion: Ryan Second: Carlisle Vote: 5-0

2.3. Approval of Monthly Financial Report

Bill Clark reported the monthly operating expense report for the month of November, 2008. Member Burns moved to approve the Monthly Financial Report, as presented.

Motion: Burns Second: Bartholomew Vote: 4-0 (Carlisle absent)

2.4. Transportation Operations Review

Bill Clark reported there are opportunities to improve District transportation services through a FCMAT study by standardizing school start and ending times and looking to see how we can improve the efficiency of these services. Member Bartholomew believes a study is a good idea. Member Burns asked Mr. Clark if he was confident that the savings realized would pay for the cost of the study. Mr. Clark said he was certain the \$15,000 cost of the study would be more than covered through a projected \$70,000 to \$100,000 savings. Member Ryan moved to enter into an agreement with FCMAT to review the District's transportation operations.

Motion: Ryan Second: Barth Vote: 5-0

2.5. Reclaimed Water Update

Bill Clark reported that Mr. Doughty, on behalf of the District, has worked hard with Padre Dam to create drought tolerant landscaping and utilize reclaimed water. Development of the use of reclaimed water is a mutually beneficial activity. At this time reclaimed water is being used for athletic fields at Prospect Avenue, Rio Seco, Chet F Harritt, Cajon Park and now at Carlton Hills School. Unfortunately, the infrastructure does not provide for reclaimed water availability to the remaining schools. The District is currently entering into negotiations with Padre Dam regarding capacity fees and is hoping they will continue to support us in our water savings and use of reclaimed water, which are important factors in capacity fees. Some potential easement issues at the Chet F. Harritt field may provide mutually beneficial opportunities. This was a report and no action was requested.

3.1. Learning Resource Center Book Stack Systems

Bill Clark shared Administration's recommendation to provide furniture and free-standing shelving for the new library facilities in Phase 1 of modernization. Member Bartholomew asked how this purchase would relate to the expenditure freeze and regarding the capital improvement program funding concerns. He asked if this purchase could be postponed until the State budget issues are resolved.

Lis Johnson said there is a 12 week lead time and the libraries may not have shelving when they are ready to open for students if this purchase is not made with the lead time in mind. Board members discussed holding the purchase of new shelving and plan to temporarily use the old shelves if needed. Dr. Johnson said the new libraries would need shelving by mid summer.

Bill Clark said the state treasurer may cut off modernization and capital projects funding which means that funds we have qualified for may not come through. Member Ryan said because we are in progress our chances are greater to receive funding than those who have not yet begun. We should not panic but need to be prepared. There is much that is unknown at this time.

Board members asked Administration to hold on the purchase of shelving and return this item on January 20th when hopefully there will be more certainty with the State finances.

3.2. Adoption of Resolution #0809-22 to Pursue and Obtain New Construction Grant Eligibility for Classroom Additions at Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek Schools

Bill Clark shared that Christina Becker continues to seek additional funding for our modernization and capital improvement projects. Administration requested Board adoption of resolution #0809-22 to transfer unhoused pupil eligibility to the 5-8 grade expansion projects planned at seven schools to determine eligibility at a different grade level than originally allowed. Member Ryan moved to adopt Resolution #0809-22 to use the K-6 grants and SDC grants within the new classroom additions for grades 5-8, at Cajon Park, and 10-classroom additions at Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek Schools. Member Ryan moved to adopt resolution #0809-22.

Motion: Ryan Second: Burns Vote: 5-0

3.3. Approval to Submit Qualified Zone Academy Bonds (QZAB) Application

Mr. Clark reported Administration is seeking other funding sources for our modernization projects and would like to submit an application for a QZAB bond. If granted, a QZAB bond would provide the District with zero percent interest financing.

Member Ryan asked Mr. Clark if the infrastructure list has been submitted as requested by CSBA. Mr. Clark said he has received the survey and will submit the information right away.

Member Ryan moved approval for administration to submit an additional QZAB application.

Motion: Ryan Second: Carlisle Vote: 5-0

3.4. Bright Schools Energy Audit and Loan Program

Mr. Clark shared that Bright Schools is another low interest borrowing opportunity for energy saving projects. This opportunity would provide cash for our modernization program and Administration is requesting authorization to submit an application.

Member Bartholomew moved to authorize the completion of the Bright Schools application, authorize completion application for financing, and adopt the Resolutions #0809-24 and #0809-25.

Motion: Bartholomew Second: Ryan Vote: 5-0

4.1. Approval of California Healthy Kids Survey Implementation Plan

Emily Andrade introduced Kristin Baranski, Director of Curriculum & Assessment, who shared information on the California Healthy Kids Survey (CHKS) implementation plan for 2009. Although the survey is usually given every two years, last year we administered the survey for the Peace grant, and this is our required year for another submission. Section A is required in California. There is no change this year in the modules content. The District will be requesting active parent consent this year, meaning a signed permission form will be required for all students participating in the survey and it is optional for students and parents to opt out. Students are also informed that during the assessment they can omit a question or stop taking the survey at any time. The survey is planned to be administered during the same timeline as years past, a couple of weeks prior to spring break. The Peace Grant will fund the cost so there will be no cost to the district. Mrs. Baranski requested Board approval to place the survey on the District web site.

Member Burns asked if there was a reason the survey is administered before testing. Mrs. Baranski said no there was no specific reason. That has been the practice of the District. Member Burns said since it takes two periods of instruction time, we may want to consider administering the survey after testing or consider taking the survey during PE class instead of a core class. Mrs. Baranski said Administration will move forward to schedule the survey after testing to not take away valuable instruction time.

Member Carlisle asked about the question referencing sexual orientation and if that question could be removed. Member Bartholomew said the question about harassment is somewhat vague. Mrs. Baranski said those questions are not on an optional module and must remain in the survey.

President El-Hajj said although the questions may be sensitive in nature, the Board cannot put programs in place for students unless we know what is happening in our schools. Member Carlisle agrees but believes parents need to know the content of the survey prior to giving consent.

Member Carlisle asked that parents be strongly encouraged to review the survey before it is administered. There are topics on the survey parents may not wish their children exposed to such as suicide and sexual orientation. Mrs. Baranski shared there is a list of the question topics on the permission form but the sexual orientation item is not overt. Board members asked Mrs. Baranski to place a note on the permission form that states, "We strongly encourage you, due to the sensitive nature of the survey, to review the questionnaire prior to giving your consent." Board members would like the survey placed on the website to make it easily accessible to parents. They would like it placed on the right column of the home page.

H. BOARD COMMUNICATION

Following the reorganization of Board officers, Members Burns and Bartholomew will change seats.

Dr. Johnson provided the We Agree Statements and asked for direction following the December 4th Board workshop. President El-Hajj asked Dr. Johnson to bring to the Board at a later date to discuss.

Bill Clark provided the Board a copy of a draft EIR response for Las Colinas.

The Board set the Budget workshop for January 6th to begin at 6:00 p.m.

Dr. Johnson reported the Cajon Park dedication date has moved to February 12, 2009 and Administration will be planning an agenda and other details for the event. This dedication will be the template for the other schools' celebrations.

Member Bartholomew shared a letter of response from Dianne Jacob. This was a response to the letter the Board sent about Las Colinas. Her response said the matter was being referred to the Sherriff. Their plan to mitigate some of the concern is to move the new facility further back from Magnolia Avenue.

Member Burns said the Board would like to have the opportunity to say goodbye to Ted Doughty, who is leaving for a position in San Diego Unified. Dr. Johnson said she would make arrangements for Mr. Doughty to come to a Board meeting.

Member Burns said the students have moved into the new building at Cajon Park and everyone is excited. Member Ryan said it was great to see how excited the teachers were.

President El-Hajj asked Board members if they would mind if Member Bartholomew continues to be the liaison with Leadership Associates during the Superintendent search since he has been the point of contact. Board members all agreed Member Bartholomew should continue to be the contact for this.

Member Ryan is a little concerned about the lack of communication from Leadership Associates. In the past there has been more frequent and specific details provided to the Board, such as a list of the people interviewed. Member Bartholomew will communicate frequently with Mr. Thome and request more specific information be provided to the Board as the process continues.

I. CLOSED SESSION

President El-Hajj announced that the Board would meet in closed session for:

- 1. Public Employee Discipline/Dismissal/Release (Govt. Code § 54957)**
- 2. Public Employment**
Superintendent
- 3. Conference with Legal Counsel (Govt. Code § 54956.9 subdivision b)**
Pending litigation (One case.)

Legal Representation: Tim Garfield, Attorney at Law

The Board entered closed session at 9:22 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 10:25 p.m. No action was reported.

K. ADJOURNMENT

The December 16, 2008 regular meeting adjourned at 10:25 p.m. in memory of Kathy Tofflemire.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

December 4, 2008

MINUTES

Douglas E. Giles
Educational Resource Center
9625 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome
President El-Hajj called the meeting to order at 6:00 p.m.
Members present:
 Dan Bartholomew, President
 Dianne El-Hajj, Vice President
 Dustin Burns, Clerk
 Barbara Ryan, Member
 Allen Carlisle, Member
Staff present:
 Dr. Lisbeth Johnson, Superintendent and Secretary to the Board

Member Ryan moved to approve the agenda.

Motion:	Ryan	Second:	El-Hajj	Vote:	5-0
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B. PUBLIC COMMUNICATION

Citizens were invited to address the Board of Education about any item on this special meeting agenda. There were no public comments.

C. DISCUSSION AND/OR ACTION

1. **BOARD COLLABORATIVE STRATEGY SESSION**
Board members met with Mr. Ron Bennett from School Services and discussed communication ideas for the Board team as they work together with administrative staff on programs and operations of the District and the Superintendent transition.

D. CLOSED SESSION

The Board chose to not go into closed session

E. ADJOURNMENT

The December 4, 2008 special meeting was adjourned at 10:30 p.m.

Barbara Ryan, Clerk

Lisbeth A. Johnson, Ed.D, Secretary

Consent Item D.1.2. Adoption of Resolution # 0809-29 Approving Behavioral Intervention Plans [Hughes Bill] Mandated Cost Claim Settlement

Prepared by Dr. Lis Johnson
January 20, 2009

BACKGROUND:

The Behavioral Intervention Plans Mandated Cost Claim is a fourteen-year effort by local school districts, county offices of education, and SELPAs to obtain reimbursement for costs associated with behavioral intervention plans required by the Hughes Bill Statute and Regulations under state law.

The California Constitution requires that whenever the Legislature mandates a new program or a higher level of service, the State must provide funds to reimburse local government for the actual costs of implementation, with certain exceptions. State law requires that the State shall reimburse each local agency for all unfunded costs mandated by the State.

The Behavioral Intervention Plans Mandated Cost Claim was initiated in 1994 when the San Diego Unified School District, Butte County Office of Education, and San Joaquin County Office of Education filed test claim CSM-4464 asking the State to reimburse LEAs for the unfunded costs associated with behavioral intervention plans, as required by state law under the Hughes Bill Statute and Regulations. Under the Commission's rules, test claims are treated like class actions, and therefore the Claim is applicable to all LEAs statewide.

On September 28, 2000, after years of filings and hearings, the Commission adopted a Statement of Decision regarding CSM-4464 finding that the Hughes Bill Statute and Regulations imposed a reimbursable state mandate on school districts by requiring the following seven activities in excess of federal law: SELPA plan requirements, development and implementation of behavioral intervention plans, functional analysis assessments, modifications and contingent behavioral intervention plans, development and implementation of emergency interventions, prohibited behavioral intervention plans, and due process hearings.

The State and Claimants have negotiated a settlement agreement ("Agreement") which is contingent upon the following three events occurring:

1. On or before February 28, 2009, no less than 85% of all K-12 school districts, county offices of education (COEs), and SELPAs shall sign the Waiver, attached hereto as Exhibit. In addition, the school districts and county offices of education signing Exhibit A must have served student populations accounting for no less than 92% of the second principal apportionment ("P-2") average daily attendance ("ADA") in the 2007-08 fiscal year.
2. The parties shall seek a superior court ruling that the settlement is final and binding on all LEAs, assuming implementing legislation is enacted. In the absence of such a ruling, the parties shall seek an alternative, mutually agreeable final and formal resolution of the dispute.

3. Legislation must be enacted appropriating the following funds for the settlement:
 - a. \$65 million as a permanent increase to the AB 602 base, commencing 2009-10, subject to COLA and ADA growth in subsequent years.
 - b. \$510 million retroactive payment in total for general fund use payable to school districts in \$85 million installments over six years, commencing 2011-12 and ending 2016-17, all payments to be based on 2007-08 P-2 ADA. The State may enlarge these installments, discharging the obligation more quickly if it so decides. These payments may be suspended in a year in which Test 3 of Proposition 98 is operative. If the payment is suspended in any year or years, it must be made in the year or years immediately following the designated six-year period or lesser period if the State has discharged its obligation prior to the end of the six years.
 - c. \$10 million lump sum retroactive payment for general fund use payable in 2009-10, divided as follows: \$1.5 million to COEs based on December, 2007 county special education pupil count, with no county office of education receiving less than \$5000; \$6.0 million to SELPAs based on December, 2007 special education pupil count, with no SELPA receiving less than \$10,000; and \$2.5 million to San Joaquin County Office of Education for administrative costs incurred in pursuing the Claim.

Adoption of this resolution also waives the rights to file any claim regarding the Hughes Bill statute and regulations in the future.

RECOMMENDATION:

Administration recommends that the Board approve adopt Resolution # 0809-29 to approve the Behavioral Intervention Plans [Hughes Bill] Mandated Cost Claim Settlement and waive the rights to file any claim regarding the Hughes Bill statute and regulations in the future.

This recommendation supports the following District goal:

- ◆ Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency

FISCAL IMPACT:

The District should receive approximately \$71,128, per ADA 2007-08, annually for the six-year period beginning 2011-12 through 2016-17, for a total of \$426,786.

STUDENT ACHIEVEMENT:

The Hughes Bill authorizes resources for school districts to support behavioral intervention plans which can assist students in improved learning opportunities.

Motion:		Second:		Vote:		Item D.1.2.
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RESOLUTION NO. 0809-29

GOVERNING BOARD OF THE SANTEE SCHOOL DISTRICT

**APPROVAL OF BEHAVIORAL INTERVENTION PLANS [HUGHES BILL]
MANDATED COST CLAIM SETTLEMENT AND AGREEMENT
TO WAIVE FUTURE CLAIMS**

WHEREAS, the Commission on State Mandates (“the Commission”), in a test claim known as the Behavioral Intervention Plans [Hughes Bill] Mandated Cost Claim, has determined that, since 1993, there are unfunded state mandates exceeding the federal requirements in the following seven (7) components of the Hughes Bill Statute and Regulations (California Education Code section 56523 and California Code of Regulations, title 5, sections 3001, subdivisions (c), (d), (e), (f), and (aa), and 3052): special education local plan area (“SELPA”) plan requirements, development and implementation of behavioral intervention plans, functional analysis assessments, modifications and contingent behavioral intervention plans, development and implementation of emergency interventions, prohibited behavioral intervention plans, and due process hearings;

WHEREAS, these state mandates remain required components of the Hughes Bill Statute and Regulations;

WHEREAS, final claiming instructions for the Behavioral Intervention Plans Mandated Cost Claim were never adopted by the Commission due to various disputes that arose with the State;

WHEREAS, the State’s Department of Finance disputes that any of the identified Behavioral Intervention Plans Mandated Cost Claim mandates qualify for state reimbursement because it contends they are required by federal law, and therefore the State has filed a lawsuit with the Sacramento Superior Court, case No. 03CS01432, to contest the Commission’s decision in the Behavioral Intervention Plans Mandated Cost Claim;

WHEREAS, the Test Claimants believe that the identified mandates require new programs and increased levels of service in excess of federal law, and are therefore unfunded state mandates, and therefore the Test Claimants oppose the court action filed by the State challenging the Commission’s decision;

WHEREAS, this litigation could thwart resolution of these matters for a number of years;

WHEREAS, to avoid the cost and uncertainty of further litigation, to alleviate the uncertainty regarding the Hughes Bill Statute and Regulations funding, and to expedite the resolution of this long-pending mandate claim, the State and the Test Claimants (“Parties”) have determined to compromise and settle the claims set forth in the Behavioral Intervention Plans Mandated Cost Claim;

WHEREAS, the Parties have negotiated a settlement agreement (“Agreement”), which provides \$520 million as general fund reimbursement for past costs associated with the Hughes Bill Statute and Regulations, allocated as follows:

- \$510 million to school districts based on 2007-08 P-2 average daily attendance (“ADA”) (about \$14.85 per ADA annually for six years, beginning in 2011-12, or for a lesser period at the State’s discretion should the State choose to accelerate payment of such reimbursement);
- \$1.5 million to county offices of education in 2009-10 based on December 2007 county special education pupil count, about \$35.06 per pupil, with no county office of education receiving less than \$5,000;
- \$6 million to SELPAs in 2009-10 based on December 2007 special education pupil count, about \$8.85 per pupil, with no SELPA receiving less than \$10,000; and
- \$2.5 million in 2009-10 for administrative costs incurred in pursuing the Claim;

WHEREAS, the settlement further provides \$65 million as a permanent increase to the AB 602 funding base for special education programs and services beginning in 2009-10, resulting in each SELPA’s funding rate increasing by about \$10.92 per ADA, with this amount increasing by the cost of living adjustment and ADA growth in subsequent years;

WHEREAS, by approving this settlement the Santee School District will receive approximately \$426,768 in discretionary funding for retroactive reimbursement, \$71,128 over six-years in equal installments, unless the State, in its discretion, accelerates payment of such reimbursement;

WHEREAS, the Santee School District, in exchange for the foregoing financial settlement, must waive its right to file any further mandate claims arising from the Hughes Bill Statute and Regulations, or to benefit from any new Hughes Bill Statute and Regulations claims filed, unless the Hughes Bill Statute and Regulations change;

WHEREAS, if for some reason the settlement process is not completed, the Waiver will not take effect;

WHEREAS, the Governing Board of the Santee School District has reviewed the Notice to LEAs Re: Pending Settlement of the Behavioral Intervention Plans Mandated Cost Claim and the required Waiver; and

WHEREAS, the District administrative staff, having reviewed the terms of the pending settlement, recommends that the Governing Board approve the settlement and agree to waive its rights to file mandated cost claims arising from the Hughes Bill Statute and Regulations in the future or to benefit from such claims unless the Hughes Bill Statute and Regulations change;

NOW THEREFORE, BE IT RESOLVED, the Governing Board of the Santee School District approves the terms of the pending settlement of the Behavioral Intervention Plans Mandated Cost Claim, agrees to waive its rights regarding claims as set forth in the attached Waiver, and authorizes the Superintendent to sign the required Waiver and to deliver it as requested by no later than February 28, 2009, and to complete any other administrative task necessary to effectuate this decision.

Passed and adopted by the Governing Board of the Santee School District on January 20, 2009 by the following vote:

Ayes: _____

Noes: _____

Absent: _____

President, Governing Board

Superintendent

County, California

Attested by: _____
Clerk of the Board

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

In accordance with Sections 35044, 35172, and 35173 of the Education Code, the Board of Education shall provide for payment of travel expenses for any representative of the Board when performing services on behalf of the District. In the Fall of 2008, following implementation of the Formatta Software, a network-based paperless forms travel processing solution was introduced District-wide in accordance with BP 3350 and AR 3350 as follows:

1. Requests for travel which do not require air travel and/or an overnight stay and which are not out of the State have been approved by the immediate administrative supervisor.
2. All requests for travel which require air travel, and/or an overnight stay and/or are out of the State shall be approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.
3. A Travel Reimbursement Claim, E-Form 64-551 must be completed and submitted to Business Services for all travel with travel receipts attached. **Receipts are required for registration fees, lodging, transportation, and parking.** Receipts for meals are not required as a per diem is provided for such expenses. Form 64-551 is to be returned to Business Services within ten (10) working days after returning from travel. Claims not filed within ten (10) working days will be processed on a case by case basis but not passed thirty (30) days after returning from travel.
4. If travel expenses incurred for requests for air travel and/or an overnight stay and/or are out of the State exceed the original Board approved amount by \$50.00 or 10%, whichever is higher, the additional expenses will be resubmitted to Executive Council and the Board of Education for approval prior to reimbursement.

A list of travel and professional staff events that have been approved by the immediate administrative supervisor will be presented for the Board's review and ratification on a monthly basis at the second Board meeting of each month. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

A list of requests for travel which require air travel, and/or an overnight stay and/or are out of the State will be reviewed and approved by the Executive Council or Superintendent and submitted to the Board of Education for approval **prior** to the travel date.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Travel Report for personnel requesting air travel, overnight travel, and/or out of state travel as listed on the attached schedule. Included on the report is administrative-approved travel within the County is provided for the Board's information.

This recommendation supports the following District goal:

- Establish a staff development program as the cornerstone of effective instructional programs and employee performance.

FISCAL IMPACT:

The estimated travel expenses are \$840, plus \$315 in substitute costs as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.1.
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Board Travel Report - January 20, 2009									
Travel Dates		Attendees	Site or Dept	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Overnight, Out-of-State, Air Travel
Thursday,	10/16/08	Andrea Leggate	CFH	Everyone's a Reader Site Coordinator Training	SDCOE	\$0	\$50	School/Library Improvement	This workshop provided training for the District's site coordinator of the Everyone's a Reader program.
Friday,	12/12/08	Jenny Devlieger Mary Shirley Carrie Thompason Barbara Olvera Jennifer Piranio	CO PA/RS CH/CFH HC/PD CP/CO/SC	Forum on the State of Counseling and Guidance in Schools	USD	\$0	\$83 \$83 \$83 \$83	Counseling Counseling Counseling Counseling	This forum provided an opportunity for District Social Workers to update their elementary counseling skills.
Monday,	01/29/09	Kara Greene Sandra Coe Valerie Spencer	PAX PAX PAX	Early Years Conference	San Diego	\$105 \$105 \$105	\$125 \$125 \$125	State Preschool State Preschool State Preschool	This one-day conference will provide instructional strategies for preschool-aged students.
Tuesday,	02/17/09	Andrea Larkin	HC	Special Education Law & Advocacy Conference	San Diego	\$0	*\$0	*Ms. Larkin will fund costs.	This one-day conference will provide special education law updates.
Travel Requests (overnight, out-of-State, and/or air travel) Submitted for Board Approval									
NONE									

88 Employee will incur all costs related to this travel request.

Consent Item D.2.2. Approval/Ratification of Expenditure Warrants
 Prepared by Bill Clark
 January 20, 2009

BACKGROUND:

Warrants issued by the District are required by law to be approved or ratified by the Board of Education. A detailed listing of the commercial warrants shown below will be available at the Board meeting.

Commercial Warrants issued for the period of December 2008:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
03/06 General	12-570347 TO 12-579784	\$361,845.62
09 00	N/A	\$0.00
12 06	12-570400 TO 12-579785	\$1,551.07
13 00	12-570405 TO 12-577044	\$62,651.90
14 00	N/A	\$0.00
21 09	N/A	\$0.00
21 39	12-570424 TO 12-579788	\$7,908,706.02
25 18	12-576405 TO 12-577045	\$819.19
25 38	N/A	\$0.00
30 00	12-570426 TO 12-577047	\$4,973.77
		\$8,340,547.57

Student Body Warrants issued for the period of December 2008: **\$8,865.93**

Payroll Warrant #'s beginning #10-384027 through 10-384738 and 10-641586 through 10-641832:

<u>Fund #/Name</u>	<u>Amount</u>
03 00	\$2,863,325.23
06 00	\$1,118,666.76
12 06	\$21,933.06
13 00	\$66,998.17
63 00	\$127,135.12
\$4,198,058.34	

RECOMMENDATION:

Administration recommends that the Board approve the expenditure warrants for the month of December as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$12,547,471.84 and is disclosed above.

STUDENT ACHIEVEMENT IMPACT:

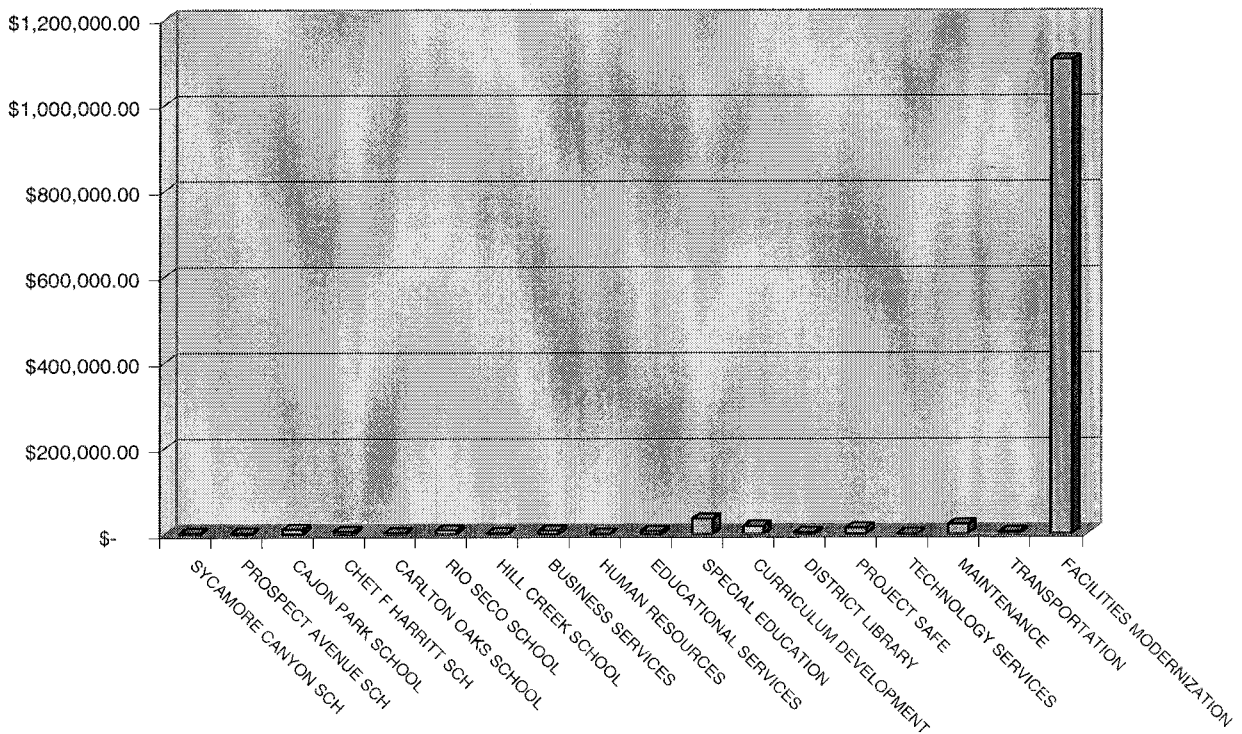
This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.2.
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BACKGROUND:

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification.

**PURCHASE ORDER REPORT
 DECEMBER 2008**



RECOMMENDATION:

Administration recommends approval of purchase orders #081004 through #081143 issued December 1, 2008 through December 31, 2008.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of \$1,268,396.11 is disclosed on the following pages.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.3.
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LOCATION LIST 2008-09

01 Santee School
 02 Pepper Drive School
 03 Carlton Hills School
 04 Sycamore Canyon School
 05 Prospect Avenue School
 06 Cajon Park School
 07 Chet F. Harritt School
 08 Carlton Oaks School
 09 Rio Seco School
 10 Hill Creek School
 11 Cajon Park Annex
 12 Prospect Avenue Annex
 26 Cajon Park Junior High
 60 Board of Education
 62 Superintendent
 64 Business Services
 65 Personnel
 66 Educational Services
 67 Special Education, Centralized
 68 Special Projects, Centralized
 69 Professional Development
 70 Student Support Services
 71 Library Media Services
 72 Project SAFE
 73 Technology
 74 Operations
 75 Maintenance

76 Transportation
 78 Warehouse
 90 Central Kitchen
 92 Publications
 97 District Wide
 100 Summer School
 108 Carlton Oaks Summer School
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted
 06 00 General - Restricted
 12 06 Child Development Fund
 13 00 Cafeteria Fund
 14 00 Deferred Maintenance Fund
 17 42 Special Reserve - Other Than Cap/Out
 21 09 Other Building Fund
 21 10 Building Fund
 25 18 Capital Facilities Account Fund
 25 24 Capital Projects Fund
 25 38 Capital Facilities Redevelopment
 30 00 State School Building Fund
 (Modernization) and Lease/Purchase
 40 00 Special Reserve Fund -
 Capital Projects
 53 26 Tax Override Fund - SSBF
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket
 A = Annual Blanket
 L = Lottery

PURCHASE ORDER EXCEEDED BY 10%
 FROM 12/01/08 THROUGH 12/31/08

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
080184	7/22/2008	03	WORLEY SCHWARTZ GARFIELD ET AL	097	ORIGINAL AMOUNT	\$15,000.00
					INCREASED ANNUAL BLANKET	+ \$10,000.00
					NEW TOTAL	\$25,000.00
081104	12/16/2008	03	MAINTEX	074	ORIGINAL AMOUNT	\$352.98
					OVER 10%	+ \$128.44
						\$481.42
081109	12/16/2008	03	MAINTEX	074	ORIGINAL AMOUNT	\$630.13
					OVER 10%	+ \$125.09
						\$755.22
081117	12/17/2008	06	DEMCO	071	ORIGINAL AMOUNT	\$261.38
					OVER 10%	+ \$26.75
						\$288.13

081017	12/3/2008	6	LEARNING HEADQUARTERS	REGISTRATION FEES	\$	250.00	004	SYCAMORE CANYON SCH
081133	12/17/2008	3	NASCO WEST INC	CLASSROOM SUPPLIES	\$	479.38	005	PROSPECT AVENUE SCH
081132	12/17/2008	3	PLAY WITH A PURPOSE	CLASSROOM SUPPLIES	\$	456.75	005	PROSPECT AVENUE SCH
081128	12/17/2008	3	TERESA HERMAN DBA	INTERACTIVE PRESENTATION - PA	\$	175.00	005	PROSPECT AVENUE SCH
081127	12/17/2008	3	TERESA HERMAN DBA	INTERACTIVE PRESENTATION - PA	\$	350.00	005	PROSPECT AVENUE SCH
081104	12/16/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - PA	\$	352.98	005	PROSPECT AVENUE SCH
081008	12/1/2008	6	RUTH ANN DEFOREST	CLASSROOM MATERIALS	\$	700.00	005	PROSPECT AVENUE SCH
081004	12/1/2008	3	TCB EMBROIDERY	T-SHIRTS	\$	40.95	005	PROSPECT AVENUE SCH
081126	12/17/2008	3	DELL MARKETING L.P.	DESKTOP BASE - CP	\$	818.62	006	CAJON PARK SCHOOL
081040	12/8/2008	3	MISSION SAN DIEGO DE ALCALA	ADMISSIONS	\$	60.00	006	CAJON PARK SCHOOL
081039	12/8/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	391.78	006	CAJON PARK SCHOOL
081005	12/1/2008	3	SIGNATURE FUNDRAISING INC	FUNDRAISER - CP	\$	9,423.00	006	CAJON PARK SCHOOL
081116	12/17/2008	3	SCHOLASTIC BOOK FAIRS INC	SCHOLASTIC BOOK FAIR - CFH	\$	5,003.03	007	CHET F HARRITT SCH
081070	12/8/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - CFH	\$	480.02	007	CHET F HARRITT SCH
081140	12/19/2008	3	DELL MARKETING L.P.	LAPTOP COMPUTER	\$	1,085.27	008	CARLTON OAKS SCHOOL
081105	12/16/2008	3	MEDCO COMPANY	HEALTH OFFICE SUPPLIES - CO	\$	82.96	008	CARLTON OAKS SCHOOL
081071	12/8/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - CO	\$	824.83	008	CARLTON OAKS SCHOOL
081042	12/8/2008	3	EMOVENDO MAGNETS & ELEMENTS	CLASSROOM SUPPLIES	\$	79.98	008	CARLTON OAKS SCHOOL
081013	12/1/2008	6	TROXELL COMMUNICATIONS INC	CLASSROOM SUPPLIES	\$	270.79	008	CARLTON OAKS SCHOOL
081139	12/19/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - RS	\$	15.52	009	RIO SECO SCHOOL
081135	12/17/2008	3	THEATERWORKS/USA BOX OFFICE	ADMISSIONS	\$	904.00	009	RIO SECO SCHOOL
081134	12/17/2008	3	MISSION SAN LUIS REY	ADMISSIONS	\$	484.00	009	RIO SECO SCHOOL
081111	12/17/2008	3	MASTERPIECE FUNDRAISING	FUNDRAISER - RS	\$	4,555.20	009	RIO SECO SCHOOL
081107	12/16/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - RS	\$	142.17	009	RIO SECO SCHOOL
081106	12/16/2008	6	PROTECTION SPECIALTIES	MASTER LOCK CONTROL KEY - RS	\$	1,423.92	009	RIO SECO SCHOOL
081038	12/8/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES	\$	374.97	009	RIO SECO SCHOOL
081018	12/3/2008	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	100.00	009	RIO SECO SCHOOL
081137	12/18/2008	6	ACADEMIC SUPPLIER	INK CARTRIDGES - HC	\$	58.37	010	HILL CREEK SCHOOL
081108	12/16/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - HC	\$	347.77	010	HILL CREEK SCHOOL
081026	12/3/2008	3	RENAISSANCE LEARNING INC	INSTRUCTIONAL MATERIALS	\$	179.40	010	HILL CREEK SCHOOL
081024	12/3/2008	3	JONES SCHOOL SUPPLY CO INC	STUDENT INCENTIVES	\$	16.75	010	HILL CREEK SCHOOL
081012	12/1/2008	3	TROXELL COMMUNICATIONS INC	INSTRUCTIONAL MATERIALS	\$	1,388.69	010	HILL CREEK SCHOOL
081110	12/17/2008	3	TIAA-CREF AS AGENT FOR JPMC	REISSUE 403B EMPL CONTRIBUTION	\$	1,400.00	064	BUSINESS SERVICES
081093	12/16/2008	3	WORLEY SCHWARTZ GARFIELD	LEGAL FEES	\$	2,600.00	064	BUSINESS SERVICES
081092	12/16/2008	3	SAN DIEGO DAILY TRANSCRIPT	LEGAL ADVERTISING	\$	48.05	064	BUSINESS SERVICES
081090	12/16/2008	3	FEDERAL EXPRESS CORPORATION	OVERNIGHT MAIL	\$	113.96	064	BUSINESS SERVICES
081089	12/16/2008	6	OFFICEMAX CONTRACT INC	FLOOD DAMAGE REPLACEMENTS - CO	\$	124.53	064	BUSINESS SERVICES
081083	12/11/2008	3	SANTEE SCHOOL DISTRICT	PROP/LIABILITY CLAIMS	\$	730.36	064	BUSINESS SERVICES
081016	12/3/2008	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	200.00	064	BUSINESS SERVICES
081014	12/2/2008	3	KATHLEEN BRYANT	PAYROLL WARRANT REPLACEMENT	\$	705.96	064	BUSINESS SERVICES
081010	12/1/2008	6	OFFICEMAX CONTRACT INC	FLOOD DAMAGE REPLACEMENTS - CO	\$	1,633.65	064	BUSINESS SERVICES
081015	12/3/2008	3	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	95.00	065	HUMAN RESOURCES
081131	12/17/2008	3	ENVISION CONSULTING GROUP INC	SARC PREPARATION 2008-09	\$	2,725.00	066	EDUCATIONAL SERVICES
081130	12/17/2008	6	SUPERINTENDENT OF SCHOOLS	TRAINING FEES	\$	1,000.00	066	EDUCATIONAL SERVICES

081086	12/11/2008	6	SUPERINTENDENT OF SCHOOLS	REGISTRATION FEES	\$	110.00	066	EDUCATIONAL SERVICES
081136	12/17/2008	6	DEBORAH HOFFMAN PLOTKIN DBA	CONSULTANT AGREEMENT	\$	35,000.00	067	SPECIAL EDUCATION
081085	12/11/2008	6	UCLA - CENTER FOR MATHMATICS	MATHMATICS BOOKLETS	\$	758.56	069	EDUCATIONAL SERVICES
081025	12/3/2008	3	H&M LANDING	ADMISSIONS	\$	300.00	069	EDUCATIONAL SERVICES
081022	12/3/2008	12	6 STATE OF CALIFORNIA	COMMUNITY CARE LICENSING FEES	\$	500.00	069	EDUCATIONAL SERVICES
081021	12/3/2008	12	6 AMERICAN OFFICE PRODUCTS	COPIER REPAIRS	\$	251.18	069	EDUCATIONAL SERVICES
081020	12/3/2008	12	6 EDUCATIONAL RESOURCES INC	COMPUTER SOFTWARE	\$	83.86	069	EDUCATIONAL SERVICES
081019	12/3/2008	3	REUBEN H FLEET SPACE THEATER	ADMISSIONS	\$	150.00	069	EDUCATIONAL SERVICES
081023	12/3/2008	3	CHILDREN'S HOSPITAL/HEALTH CTR	AGREEMENTS - 2008-09 FY	\$	17,500.00	070	CURRICULUM DEVELOPMENT
081117	12/17/2008	6	DEMCO INC	LIBRARY BOOKS	\$	261.38	071	DISTRICT LIBRARY
081115	12/17/2008	6	CAPSTONE PRESS	LIBRARY BOOKS	\$	1,774.16	071	DISTRICT LIBRARY
081080	12/9/2008	6	SAXON PUBLISHERS	MATH BOOKS	\$	66.83	071	DISTRICT LIBRARY
081079	12/9/2008	6	SCHOLASTIC BOOK FAIRS	LIBRARY BOOKS	\$	300.00	071	DISTRICT LIBRARY
081041	12/8/2008	6	YELLOW BOOK ROAD	LIBRARY BOOKS	\$	900.00	071	DISTRICT LIBRARY
081114	12/17/2008	6	EAST COUNTY FAMILY YMCA	ASES ENRICHMENT PROGRAM	\$	4,800.00	072	PROJECT SAFE
081113	12/17/2008	63	EDUCATIONAL RESOURCES INC	MICROSOFT OFFICE LICENSE	\$	45.03	072	PROJECT SAFE
081112	12/17/2008	63	DELL MARKETING L.P.	LAPTOP COMPUTER	\$	1,382.66	072	PROJECT SAFE
081075	12/9/2008	6	NOBEL CRAVER II	ASES PROGRAM - PA	\$	600.00	072	PROJECT SAFE
081074	12/9/2008	63	SKEDADDLE FUNDRAISERS	FUNDRAISER FOR PROJ. SAFE	\$	3,655.00	072	PROJECT SAFE
081073	12/9/2008	63	ENTERTAINMENT PUBLICATIONS INC	FUNDRAISER FOR PROJ. SAFE - CH	\$	576.00	072	PROJECT SAFE
081043	12/8/2008	6	KELLY'S FAMILY FITNESS	ASES PROGRAM	\$	2,500.00	072	PROJECT SAFE
081082	12/11/2008	3	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES	\$	9.56	073	TECHNOLOGY SERVICES
081141	12/19/2008	6	ATLAS CRANE SERVICE	HVAC CONTR. SVCS - CP	\$	215.00	075	MAINTENANCE
081125	12/17/2008	6	EWING IRRIGATION PRODUCTS	IRRIGATION SUPPLIES - CO	\$	405.91	075	MAINTENANCE
081124	12/17/2008	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - PD	\$	923.99	075	MAINTENANCE
081123	12/17/2008	6	MAINTEX INC	BLDG REPAIRS SUPPLIES - STOCK	\$	1,599.12	075	MAINTENANCE
081122	12/17/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - CP	\$	897.21	075	MAINTENANCE
081121	12/17/2008	3	CERTIFIED LABORATORIES	CUSTODIAL SUPPLIES - STOCK	\$	530.77	075	MAINTENANCE
081120	12/17/2008	6	CERTIFIED LABORATORIES	PLUMBING SUPPLIES - STOCK	\$	491.89	075	MAINTENANCE
081119	12/17/2008	6	S&M CONCRETE PUMPING	CONCRETE PUMPING - CH	\$	250.00	075	MAINTENANCE
081100	12/16/2008	6	ARI ALLIED REFRIGERATION INC	HVAC SUPPLIES -CENTRAL KITCHEN	\$	24.92	075	MAINTENANCE
081099	12/16/2008	6	CLARK SECURITY PRODUCTS INC	DOOR/LOCKS/SUPPLIES - PA	\$	48.67	075	MAINTENANCE
081098	12/16/2008	6	AIRE FILTER PRODUCTS CA	FILTERS - PD	\$	355.88	075	MAINTENANCE
081097	12/16/2008	6	BETTY E. TENNESE	VANDALISM REPLACEMENTS - DO	\$	336.08	075	MAINTENANCE
081096	12/16/2008	6	COUNTYWIDE MECHANICAL	HVAC SERVICES - CFH	\$	3,138.92	075	MAINTENANCE
081095	12/16/2008	6	COUNTYWIDE MECHANICAL	HVAC SERVICES - HC	\$	4,451.88	075	MAINTENANCE
081094	12/16/2008	6	COUNTYWIDE MECHANICAL	HVAC SERVICES - CP	\$	2,370.10	075	MAINTENANCE
081087	12/16/2008	6	BRIAN'S BEE REMOVAL SERVICE	BEE REMOVAL - DO	\$	570.00	075	MAINTENANCE
081077	12/9/2008	6	DECKER INC	BLDG REPAIRS SUPPLIES	\$	159.91	075	MAINTENANCE
081076	12/9/2008	21	39 USA SHADE	ENGINEERING SERVICES - SHADE	\$	1,200.00	075	MAINTENANCE
081047	12/8/2008	6	SOUTHERN CALIFORNIA AIR	HVAC SUPPLIES - PD	\$	17.18	075	MAINTENANCE
081046	12/8/2008	6	TRANE U.S. INC.	HVAC CONTRACT SVCS - PD	\$	525.00	075	MAINTENANCE
081045	12/8/2008	6	TRANE U.S. INC.	HVAC CONTRACT SVCS - CP	\$	297.45	075	MAINTENANCE
081044	12/8/2008	6	J A SEXAUER INC	PLUMBING SUPPLIES - STOCK	\$	2,073.24	075	MAINTENANCE

081028	12/5/2008	6	FERGUSON ENTERPRISES INC	PLUMBING SUPPLIES - STOCK	\$	620.73	075	MAINTENANCE
081027	12/5/2008	6	JOHNSTONE SUPPLY	HVAC SUPPLIES - HC	\$	81.43	075	MAINTENANCE
081006	12/1/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - DO	\$	434.15	075	MAINTENANCE
081081	12/11/2008	6	UNITED PARCEL SERVICE	UPS SHIPPING CHARGES	\$	34.29	076	TRANSPORTATION
081035	12/5/2008	6	ROADONE	BUS REPAIRS	\$	150.00	076	TRANSPORTATION
081034	12/5/2008	6	ROMAN'S TRUCK	MAINT. & REPAIRS - BUSES	\$	146.94	076	TRANSPORTATION
081033	12/5/2008	6	MICHAEL W. NOWLIN DBA	BUS REPAIRS	\$	1,230.06	076	TRANSPORTATION
081032	12/5/2008	6	DREW FORD	BUS REPAIRS	\$	210.65	076	TRANSPORTATION
081031	12/5/2008	6	FRAME & AXLE SERVICE OF	BUS REPAIRS	\$	575.86	076	TRANSPORTATION
081030	12/5/2008	6	A-Z BUS SALES, INC.	BUS REPAIRS	\$	932.67	076	TRANSPORTATION
081029	12/5/2008	6	BOB BAKER CHEVROLET	BUS REPAIRS	\$	315.82	076	TRANSPORTATION
081129	12/17/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	REIMBURSABLES FOR ARCHITECT	\$	13,745.39	077	FACILITIES MODERNIZATION
081118	12/17/2008	21	39 GTC SYSTEMS INC	WIRELESS NETWK FOR MOD RND BLG	\$	24,000.00	077	FACILITIES MODERNIZATION
081078	12/9/2008	21	39 OCB REPROGRAPHICS	CONST. PRINTING SVCS - CP, CH	\$	2,979.75	077	FACILITIES MODERNIZATION
081069	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - RS	\$	113,501.23	077	FACILITIES MODERNIZATION
081068	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - RS	\$	45,892.36	077	FACILITIES MODERNIZATION
081067	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - RS	\$	76,728.71	077	FACILITIES MODERNIZATION
081066	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CH	\$	117,718.15	077	FACILITIES MODERNIZATION
081065	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CH	\$	50,696.39	077	FACILITIES MODERNIZATION
081064	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CH	\$	65,959.03	077	FACILITIES MODERNIZATION
081063	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - SC	\$	57,025.10	077	FACILITIES MODERNIZATION
081062	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - SC	\$	67,090.74	077	FACILITIES MODERNIZATION
081061	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CO	\$	115,747.70	077	FACILITIES MODERNIZATION
081060	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CO	\$	38,661.73	077	FACILITIES MODERNIZATION
081059	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CO	\$	79,311.37	077	FACILITIES MODERNIZATION
081058	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CP	\$	102,736.75	077	FACILITIES MODERNIZATION
081057	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CP	\$	40,816.55	077	FACILITIES MODERNIZATION
081056	12/8/2008	21	39 TRITTIPO ARCHITECTURE PLANNING	ARCHITECTURAL PLANNING - CP	\$	85,026.23	077	FACILITIES MODERNIZATION
081011	12/1/2008	21	39 GTC SYSTEMS INC	ON-GOING MAINT & MGMT SERVICES	\$	7,000.00	077	FACILITIES MODERNIZATION
081143	12/19/2008	3	WESCO DISTRIBUTING INC	STORES SUPPLIES	\$	70.58	078	WAREHOUSE
081142	12/19/2008	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	181.02	078	WAREHOUSE
081084	12/11/2008	3	UNISOURCE CORPORATION	STORES SUPPLIES	\$	13,772.61	078	WAREHOUSE
081055	12/8/2008	3	MAINTEX INC	STORES SUPPLIES	\$	710.72	078	WAREHOUSE
081054	12/8/2008	3	SPORTIME	STORES SUPPLIES	\$	63.30	078	WAREHOUSE
081053	12/8/2008	3	SPORT SUPPLY GROUP INC	STORES SUPPLIES	\$	58.50	078	WAREHOUSE
081052	12/8/2008	3	CAMEO PAPER & JANITORIAL	STORES SUPPLIES	\$	509.66	078	WAREHOUSE
081051	12/8/2008	3	OFFICE DEPOT INC	STORES SUPPLIES	\$	108.07	078	WAREHOUSE
081050	12/8/2008	3	SOUTHWEST SCHOOL SUPPLY	STORES SUPPLIES	\$	380.36	078	WAREHOUSE
081049	12/8/2008	3	CLEAN BEGINNINGS	STORES SUPPLIES	\$	860.71	078	WAREHOUSE
081048	12/8/2008	3	ELGIN SCHOOL SUPPLY	STORES SUPPLIES	\$	66.72	078	WAREHOUSE
081037	12/8/2008	3	MAINTEX INC	CUSTODIAL SUPPLIES - STOCK	\$	119.60	078	WAREHOUSE
081009	12/1/2008	3	MISSION JANITORIAL SUPPLIES	STORES SUPPLIES	\$	4,297.07	078	WAREHOUSE

\$ 1,268,396.11

Consent Item D.2.4. Approval/Ratification of Revolving Cash Report
Prepared by Bill Clark
January 20, 2009

BACKGROUND:

The Revolving Cash Fund of \$5,000 is used to pay bills which amount to \$200 or less. The process results in prompt payment to vendors and saves costs of processing payments of small amounts through the County Superintendent of Schools.

The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

Administration recommends approval of checks #21714 through #21719 on the \$5,000 Revolving Cash Account.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact is \$626.00 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.4.
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SANTEE SCHOOL DISTRICT
 REVOLVING CASH REPORT - \$5,000

Date	Number	Name	Memo	Amount
12/10/08	21714	VONS	LORENE FOSTER CHILDREN'S FUND	\$125.00
12/11/08	21715	WAL MART	LORENE FOSTER CHILDREN'S FUND	\$150.00
12/11/08	21716	VONS	LORENE FOSTER CHILDREN'S FUND	\$50.00
12/16/08	21717	BOLTON & CO. INSURANCE	6TH GRADE CAMP INSURANCE	\$66.60
12/17/08	21718	VONS	LORENE FOSTER CHILDREN'S FUND	\$100.00
12/04/08	21719	SANDCASE	SPECIAL ED FINANCING PRESENTATION	\$135.00

Total Checks Written

\$626.60

Total to be Reimbursed

\$626.60

Consent Item D.2.5. Acceptance of Donations
 Prepared by Bill Clark
 January 20, 2009

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Donated By</i>	<i>Designated For Use At</i>
Funds to Support the Arts Attack Program	\$400.00	Friends of East County Arts	Cajon Park
Funds to Support Sixth Grade Camperships	\$400.00	Equipment Automotive Systems	Rio Seco
	\$1,500.00	Rio Seco PTSA	
Funds to Support the Literacy Center	\$1,000.00	Rio Seco PTSA	Rio Seco
	\$60.00	Target (Santee)	
	\$100.00	Silver Gate Three Stars Lodge No. 296	
	\$500.00	"King" Stahlman Bail Bonds, Inc.	
Funds to Support the Student Response System	\$3,500.00	The Hartford	Rio Seco
Funds to Support the District	\$100.00	Western Environmental	Districtwide
	\$2,500.00	San Diego National Bank	
TOTAL DONATIONS RECEIVED	\$10,060.00		

RECOMMENDATION:

Administration recommends acceptance of the donations listed above for the District.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The donation above is valued at \$10,060.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.5.
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Consent Item D.2.6. Approval of Quarterly Financial Disclosure, SB 564
 Prepared by Bill Clark
 January 20, 2009

BACKGROUND:

Effective January 1, 1996, SB 564 was enacted, which requires quarterly disclosure requirements of the investments of all governmental agencies. The chief financial officer of an agency must provide the financial statement received by the local agency from institutions where the local agency has an investment, such as banks, savings and loan associations, credit unions, County Treasury, and Local Agency Investment Funds (LAIF).

Attached are reports reflecting the District's financial investments. The District's funds are invested in the San Diego County Treasury. Accounts are maintained in Mission Federal Credit Union for the Student Body, Revolving Cash, and Cafeteria Funds. The District also has an outstanding Tax and Revenue Anticipation Note (TRANS), and several loans through lending programs. The financial statements for the agencies indicate a positive fiscal position and administration believes the District's investments to be secure.

RECOMMENDATION:

Administration recommends approval of the quarterly report for the period ending September 30, 2008, regarding disclosure of District investments as required by Government Code section 53646 under SB 564.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact for the quarter ending on September 30, 2008 for the funds of the Santee School District that were invested as provided below and shown in detail on the attached exhibits. This portfolio complies with the current statement of investment policy.

Exhibit A

San Diego County Treasury Investment Pool	\$4,655,796
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Exhibit B

Other Funds - Mission Federal	<u>\$1,402,625</u>
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Total	\$6,058,421
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STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources affect student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.6.
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District Superintendent
and Board of Education of the
Santee School District

**Quarterly Report of Chief Financial Officer
Regarding Disclosure of District Investments**

Pursuant to Government Code section 53646, you are hereby notified that as of the quarter ending on September 30, 2008 the funds of the Santee School District were invested as provided below and shown in detail on the attached exhibits. This portfolio complies with the current statement of investment policy.

Exhibit A

San Diego County Treasury Investment Pool	\$4,655,796
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Exhibit B

Other Funds (other than those shown in Exhibit A)

Mission Federal	\$1,402,625
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Total	\$6,058,421
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I, Bill Clark, Chief Financial Officer of the Santee School District, hereby certify that the information contained in this report, including the attachments, is accurate and correct to the best of my knowledge.



January 20, 2009
Date

EXHIBIT A

Investments of the Santee School District

Government Code Section 53646(e)

San Diego County Treasury Investment Pool

The report of the County Treasurer indicates that the San Diego County Treasury Investment Pool will be able to meet the pool's expenditure requirements for the next six months.

Financial Report Attached

Summary Portfolio Statistics

County of San Diego Pooled Money Fund as of September 30, 2008

	Percent of Portfolio	Book Value	Market Price	Accrued Interest	Market Value	Net Unrealized Gain/(Loss)	Yield to Maturity	Weighted Average Days to Maturity
U S Treasury Notes	8.51%	355,100,090	102.89%	3,676,842	365,274,270	\$10,174,180	4.11%	798
FNMA Discount Notes	6.13%	263,237,948	99.36%	0	263,120,519	(\$117,429)	2.56%	83
Federal Farm Credit Bank Notes	2.68%	113,949,390	100.70%	1,381,339	114,831,074	\$881,684	3.98%	716
Federal Home Loan Bank Discount Notes	4.30%	184,723,047	99.51%	0	184,641,214	(\$81,833)	2.34%	69
Federal Home Loan Bank Notes	12.95%	552,823,902	100.69%	5,580,166	555,761,489	\$2,937,587	4.25%	1,011
Federal Home Loan Mortg. Corp. Disc Notes	0.12%	5,077,971	98.70%	0	5,064,297	(\$13,674)	2.37%	160
Federal Home Loan Mortg. Corp. Notes	13.41%	573,353,134	100.42%	8,018,773	575,464,375	\$2,111,241	4.33%	1,088
Fannie Mae	6.42%	276,040,065	100.16%	2,878,785	275,440,000	(\$600,065)	3.26%	688
Corporate Medium Term Notes	2.20%	98,671,311	97.03%	1,045,485	94,604,750	(\$4,066,561)	4.27%	656
Asset Backed Notes	0.92%	38,898,184	100.24%	509,220	39,094,600	\$196,416	5.42%	230
Bond Fund	0.82%	35,000,000	99.10%	92,714	34,684,685	(\$315,315)	2.92%	1
Money Market Funds	7.86%	337,370,000	100.00%	1,789,492	337,370,000	\$0	2.06%	1
Repurchase Agreements	8.31%	356,727,365	100.00%	68,844	356,727,365	\$0	6.95%	1
Negotiable Certificates of Deposit	8.04%	345,000,090	99.95%	1,053,680	344,822,500	(\$177,590)	2.84%	15
Commercial Paper	15.23%	654,347,516	99.85%	0	654,021,000	(\$326,516)	3.00%	55
Collateralized/FDIC Certificates of Deposit	2.10%	90,000,000	100.00%	109,786	90,000,000	\$0	2.89%	144
Totals for September 2008	100.00%	\$4,280,320,013	100.26%	\$26,205,126	\$4,290,922,138	\$10,602,125	3.71%	444
Totals for August 2008	100.00%	\$4,499,494,698	100.34%	\$28,321,715	\$4,514,144,741	\$14,650,043	3.30%	439
Change From Prior Month		(\$219,174,685)	(0.08%)	(\$2,116,589)	(\$223,222,603)	(\$4,047,918)	0.41%	5
Portfolio Effective Duration		0.720 years						

	September		Fiscal Year To Date		Calendar Year To Date	
	Return	Annualized	Return	Annualized	Return	Annualized
Book Value	0.265%	3.225%	0.820%	3.253%	2.818%	3.754%
Market Value	0.231%	2.805%	0.711%	2.821%	3.119%	4.155%

COUNTY OF SAN DIEGO TREASURER - TAX COLLECTOR

EXHIBIT B

Investments of the Santee School District

Government Code Section 53646(b)(1)

Other Funds (other than those listed in Exhibit A)

Mission Federal Credit Union

Financial Statement Attached

MISSION FEDERAL CREDIT UNION QUARTERLY DISCLOSURE INFORMATION

DATE	AS OF 9/05	AS OF 12/05	AS OF 3/06	AS OF 6/06
PROJECT SAFE	\$594,232.47	\$146,785.46	\$ 813,447.81	\$ 239,506.21
CASH CLEARING	\$193,675.77	\$117,618.00	\$ 254,625.77	\$ 20,369.77
STUDENT BODY	\$114,296.96	\$111,297.55	\$ 124,626.17	\$ 129,520.33
CAFETERIA	\$195,012.33	\$98,051.16	\$ 185,514.18	\$ 2,178.62
SUPER REVOLVING	\$9,992.82	\$7,098.21	\$ 10,376.66	\$ 8,922.15
REVOLVING	\$4,686.29	\$5,031.36	\$ 5,537.58	\$ 5,744.04
TOTAL	\$1,111,896.64	\$485,881.74	\$1,394,128.17	\$406,241.12

DATE	AS OF 9/06	AS OF 12/06	AS OF 3/07	AS OF 6/07
PROJECT SAFE	\$245,696.10	\$251,618.76	\$ 706,556.45	\$ 160,516.41
CASH CLEARING	\$61,332.95	\$173,062.99	\$ 238,874.03	\$ 13,985.22
STUDENT BODY	\$90,816.48	\$79,724.23	\$ 84,875.84	\$ 124,223.40
CAFETERIA	\$108,506.01	\$55,189.98	\$ 299,893.57	\$ 1,841.40
SUPER REVOLVING	\$5,086.61	\$9,512.04	\$ 9,529.59	\$ 8,167.71
REVOLVING	\$5,192.75	\$4,929.20	\$ 4,592.89	\$ 3,800.00
TOTAL	\$516,630.90	\$574,037.20	\$1,344,322.37	\$312,534.14

DATE	AS OF 09/07	AS OF 12/07	AS OF 03/08	AS OF 06/08
PROJECT SAFE	\$716,809.88	\$1,242,846.25	\$ 1,746,461.37	\$ 276,976.22
CASH CLEARING	\$289,840.00	\$452,617.21	\$ 504,324.31	\$ 20,350.73
STUDENT BODY	\$89,595.40	\$67,958.00	\$ 85,043.82	\$ 73,618.37
CAFETERIA	\$154,554.08	\$365,123.00	\$ 562,397.09	\$ 30,079.18
SUPER REVOLVING	\$9,209.69	\$9,209.69	\$ 9,236.27	\$ 10,030.67
REVOLVING	\$1,549.27	\$4,628.30	\$ 4,027.59	\$ 2,915.93
TOTAL	\$1,261,558.32	\$2,142,382.45	\$2,911,490.45	\$413,971.10

DATE	AS OF 09/08	AS OF 12/08	AS OF 03/09	AS OF 06/09
PROJECT SAFE	\$899,707.86			
CASH CLEARING	\$397,578.89			
STUDENT BODY	\$63,135.28			
CAFETERIA	\$34,550.87			
SUPER REVOLVING	\$200.67			
REVOLVING	\$7,451.66			
TOTAL	\$1,402,625.23	\$0.00	\$0.00	\$0.00

Consent Item D.2.7. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement

Prepared by Bill Clark
January 20, 2009

BACKGROUND:

The Williams Settlement requires school districts to submit quarterly reports to the San Diego County Office of Education (SDCOE) on complaints each district has received related to instructional materials, emergency facilities issues, and teacher vacancies and mis-assignments beginning with the quarter ending December 31, 2008. The report must include the number of complaints in each area that have been received, resolved, and unresolved. The report must be publicly reported on a quarterly basis at a regularly scheduled meeting of the district's governing board (Ed Code § 35186(d)) and is due to SDCOE thirty (30) days following the close of each quarter.

SANTEE SCHOOL DISTRICT			
Uniform Complaint Quarterly Report			
October 1, 2008 through December 31, 2008			
	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and Mis-assignment	0	0	0
Total	0	0	0

RECOMMENDATION:

It is recommended that the Board of Education approve the Uniform Complaint Report for the quarter ending December 31, 2008 and authorize administration to submit the report to SDCOE.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

There is no direct fiscal impact but there is staff in-kind time involved in researching, assembling, and developing this report.

STUDENT ACHEIVEMENT IMPACT:

The Williams Law mandates that staff engage in procedures that ultimately may have an impact on student achievement.

Motion:		Second:		Vote:		Agenda Item D.2.7.
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Consent Item D.3.1. Authorization to File Notice of Completion Documents
 Prepared by Bill Clark (Cajon Park School Classroom Addition and Sycamore Canyon
 January 20, 2009 Modernization)

BACKGROUND:

Notice of Completion documents to be filed with the County Recorder for the following contractors are listed below:

PROJECT	CONTRACT AMOUNT	CONTRACTOR
Phase 1 – Cajon Park School 20 Classroom Building	\$10,132,317	Douglas E. Barnhart, Inc.
Phase 1 – Sycamore Canyon School Modernization	\$4,919,550	Douglas E. Barnhart, Inc.

RECOMMENDATION:

It is recommended that the Board of Education authorize the filing of the Notice of Completion documents for the completed projects as listed above.

This item supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

The fiscal impact of the contracts listed above total \$15,051,867. The budget of the Capital Improvement Program is \$128.8 million for nine (9) school modernizations, and this cost will be funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.1.
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ALL SITES- STATE MODERNIZATION & ADDITIONS

Project Budget Aging Report

Project Summary by Site

Phase One and Two Bonds (Working Budget)

Code	Category - Item	Chet F Harritt	Carlton Hills	Carlton Oaks	Cajon Park	Hill Creek	Prospect Avenue	Pepper Drive	Rio Seco	Sycamore Canyon	Budget
Funding Sources											
State	State & Federal Funding	4,694,554	3,924,817	5,124,395	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,306	39,539,096
35-00	State School Facilities Fund	4,694,554	3,924,817	5,124,395	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,306	39,539,096
	Mod Grant	2,870,035	3,163,859	3,830,741	3,823,288	4,132,311	2,278,672	-	3,661,925	1,847,750	25,608,581
	Supplemental Grant	1,300,000	-	-	-	1,300,000	-	-	-	-	2,600,000
	Jt use grant MP	374,399	458,917	476,781	440,302	476,781	237,340	332,366	476,781	-	3,273,667
	Jt use grant library	-	-	514,832	-	507,140	-	-	509,153	226,135	1,757,260
	Jt use grant tech lab	150,120	302,041	302,041	302,041	302,041	346,421	346,421	302,041	346,421	2,699,588
	Pepper Drive 2017 Mod	-	-	-	-	-	-	3,600,000	-	-	3,600,000
Local	Local District Funding	9,759,741	11,637,133	11,637,903	14,601,649	11,381,898	4,860,605	3,001,974	11,743,243	8,689,404	87,313,550
21-39	Bond Fund	5,937,876	11,257,015	10,565,444	8,221,553	8,340,836	2,793,156	678,787	8,715,416	4,992,831	61,502,914
	Bond Mod Match	1,913,357	2,109,239	2,553,827	2,548,859	2,754,874	1,519,115	-	2,441,283	1,231,833	17,072,387
	Bond Funds	3,500,000	8,386,818	6,717,963	4,930,351	4,300,000	690,280	-	4,986,158	3,188,441	36,700,012
	Jt Use Match	524,519	760,958	1,293,654	742,343	1,285,962	583,761	678,787	1,287,975	572,556	7,730,515
25-01	Barratt Developer Fees	-	-	-	-	-	-	-	-	-	-
25-02	Lennar Developer Fees	-	-	-	-	-	-	1,790,636	-	-	1,790,636
25-03	Pardee Developer Fees	-	-	-	-	-	-	-	-	-	-
25-18	Other- All and Solar	400,000	20,000	-	600,000	400,000	-	-	-	-	1,420,000
25-38	Re-develop	-	-	-	-	-	-	-	-	-	-
25-40	COPS	3,421,865	360,118	1,072,459	5,780,096	2,641,062	-	-	3,027,827	3,696,573	20,000,000
06-00	OZAB	-	-	-	-	-	2,067,449	532,551	-	-	2,600,000
TOTAL FUNDING		14,454,295	15,561,950	16,762,298	19,167,280	18,100,171	7,723,038	7,280,761	18,693,143	11,109,710	126,852,646
Expenditures											
A	Site Costs	-	-	-	-	-	-	-	-	-	-
B	Planning Costs	1,148,284	1,362,754	1,469,616	1,550,567	1,487,890	761,914	717,502	1,461,152	2,434,290	12,393,959
6200-017	Architect/ Engineering Fees	830,176	1,048,940	1,137,798	1,217,169	1,111,798	558,076	520,808	1,131,020	2,170,394	9,726,179
	Addition- A&E Fees	152,308	390,159	384,618	605,696	152,844	157,155	152,308	379,737	562,155	2,936,981
	Modernization- A&E Fees	677,868	658,780	753,180	611,474	958,954	400,921	368,500	751,283	1,608,239	6,789,198
6200-220	DSA Plan Check Fees	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	0.66%	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
6200-230	CDE Plan Check Fees	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
	0.036%	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
6200-240	Preliminary Tests	58,798	57,642	62,491	37,224	74,414	28,024	26,100	62,037	67,758	474,488
	Asbestos Testing	-	-	-	-	-	-	-	-	-	-
	Surveys	29,399	28,821	31,245	23,024	37,207	14,012	13,050	31,018	17,758	225,535
	Soils	29,399	28,821	31,245	14,200	37,207	14,012	13,050	31,018	50,000	248,953
6200-250	Other Costs- Planning	177,391	175,865	182,265	195,322	198,004	136,770	134,230	181,666	146,658	1,528,173
	Reimbursables- Printing & Bidding .66%	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	CM Pre-Construction	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	700,000
	Legal & Other Consultants	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	198,000
C	Construction Costs	13,560,613	12,896,250	13,962,940	16,178,440	16,576,102	6,370,389	6,007,108	13,863,055	7,974,390	107,389,287
6200-270	Main Building Contractor	11,759,648	11,528,409	12,498,128	14,476,332	14,882,820	5,604,899	5,220,098	12,407,322	7,103,082	95,480,738
	New Additions	5,200,000	5,180,849	5,101,689	8,636,594	5,200,000	-	1,810,102	5,031,959	-	36,161,194
	Modernization	6,559,648	5,139,912	6,317,285	4,696,982	7,343,553	3,734,206	2,959,996	6,082,790	5,232,389	48,068,761
	Jt Use Library / Tech	-	1,207,648	1,079,154	1,142,756	2,339,267	1,870,693	450,000	1,292,573	1,870,693	11,252,784
	Jt Use Tech Lab	-	-	-	-	-	-	-	-	-	-
	Jt Use Multi Purpose Room	-	-	-	-	-	-	-	-	-	-
	Stlework Items	-	-	-	-	-	-	-	-	-	-
6200-272	Construction Management Fees / Reimb.	1,175,965	1,152,841	1,249,813	1,447,633	1,488,282	560,490	522,010	1,240,732	710,308	9,548,074
	General Cond. Bonds and Insurance 5.5%	646,781	634,063	687,397	796,198	818,555	308,269	287,105	682,403	390,670	5,251,441
	CM Fees 4.5%	529,184	518,778	562,416	651,435	669,727	252,220	234,904	558,330	319,639	4,296,633
6200-175	Demolition (CP only)	-	-	-	55,555	-	-	-	-	-	55,555
	Cooling Tower Relocation (CP only)	-	-	-	55,555	-	-	-	-	-	55,555
	Locker Demo (CP only- in Additlons Total)	-	-	-	-	-	-	-	-	-	-
6200-274	Other Costs - Construction	575,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000	125,000	1,785,000
	Field Improvements (All except SC)	450,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	660,000
	Other Consultants	-	-	-	-	-	-	-	-	-	-
	Quick Start Projects	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,125,000
6200-274	Utility Fees / Costs	50,000	60,000	60,000	43,920	50,000	50,000	110,000	60,000	36,000	519,920
	Padre Water / Helix	30,000	30,000	30,000	30,655	30,000	30,000	30,000	30,000	30,000	270,655
	SDG&E	10,000	20,000	20,000	7,265	20,000	10,000	80,000	20,000	-	187,265
	City Bond	10,000	10,000	10,000	6,000	-	10,000	-	10,000	6,000	62,000
D	Construction Testing Costs	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
6200-280	Const. Testing & HAZMAT Monitoring	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
	1.5%	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
E	Construction Inspection Costs	127,596	203,000	168,000	207,000	160,828	68,049	64,201	126,000	50,000	1,174,675
6200-290	Inspection	127,596	203,000	168,000	207,000	160,828	68,049	64,201	126,000	50,000	1,174,675
	IOR	117,596	191,000	156,000	195,000	148,828	56,049	52,201	114,000	38,000	1,068,675
	PM	10,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	106,000
F	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
6400-490	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
	Library Shelving	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
G	Project Contingency	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
6200-099	Project Contingency	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
	Contingency of Main Bldg. Contractor	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
TOTAL EXPENDITURES		15,630,440	15,457,825	16,673,832	19,167,281	19,268,683	7,723,037	7,280,760	18,516,229	11,101,032	128,819,099
ENDING BALANCE		(1,176,145)	104,126	88,466	-	(1,168,491)	-	-	176,914	8,679	(1,966,453)
Additional Cost for 10 CR Bldg. vs. 5 CR Bldg.		-	-	-	-	-	-	4,481,454	-	-	4,481,454



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Santee School District
9625 Cuyamaca Street
Santee, CA 92071

Date: March 11, 2008

NOTICE TO PROCEED WITH CONSTRUCTION

Contractor Name & Address: Douglas E. Barnhart, Inc.
10760 Thornmint Road
San Diego, CA 92127
Attn: Mr. Eric Stenman, President
Phone Number: (858) 385-8200
Fax Number: (858) 385-8201

Project: Phase 1-Cajon Park School 20 Classroom Building
Santee School District

Mr. Stenman, Congratulations on being awarded the Contract for the construction of the above Project. This letter shall serve as your notice to proceed.

Work shall commence on **Tuesday, March 18, 2008** and be fully completed within the Contract time stipulated in the Construction Services Agreement for Lease-Leaseback. The completion date is **Wednesday, December 31, 2008**.

Other Special Notices or Instructions:

The District is authorized to direct Douglas E. Barnhart to proceed with the work as the project cost, determined from the Guaranteed Maximum Price (GMP) provided to the District by Barnhart on March 11, 2008, is less than the budget defined in the Construction Services Agreement for Lease-Leaseback approved at the February 2, 2008 board meeting.

Contract Amount (GMP): \$10,132,317

The District shall ratify the and approve the contract amendment one (1) defining the GMP for the Cajon Park classroom addition of the Construction Services Agreement for Lease-Leaseback at the April 1, 2008 School Board Meeting.

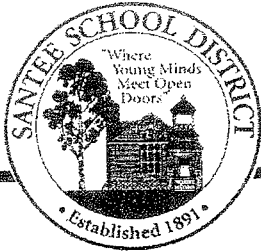
DISTRICT:

By 
Bill Clark, Assistant Superintendent, Business Services

Date: 3/12/08

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT · Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300



Santee School District

SCHOOLS:

Cajon Park
Carlton Hills
Carlton Oaks
Chet F. Harritt
Hill Creek
Pepper Drive
Prospect Avenue
Rio Seco
Sycamore Canyon
Alternative
Success Program

Santee School District
9625 Cuyamaca Street
Santee, CA 92071
Date: May 16, 2008

NOTICE TO PROCEED WITH CONSTRUCTION

Contractor Name & Address: Douglas E. Barnhart, Inc.
10760 Thornmint Road
San Diego, CA 92127
Attn: Mr. Eric Stenman, President
Phone Number: (858) 385-8200
Fax Number: (858) 385-8201

Project: Phase 1-Sycamore Canyon School Modernization
Santee School District

This letter shall serve as your Notice to Proceed with Base Bid, Addendum 1 & 2, Alternate 1

Work shall commence on Tuesday, June 17, 2008 and be fully completed per the phasing plan approved on February 2, 2008 and within the Contract time stipulated in the Construction Services Agreement for Lease-Leaseback. The completion date is Wednesday, December 24, 2008.

Other Special Notices or Instructions:

The District is authorized to direct Douglas E. Barnhart, Inc. to proceed with the work as the project cost, determined from the Preliminary Guaranteed Maximum Price (PGMP) provided to the District by Barnhart on May 15, 2008, is less than the budget defined in the Construction Services Agreement for Lease-Leaseback approved at the February 2, 2008 board meeting.

Preliminary Contract Amount (PGMP): \$4,919,550

Amount include 3.5% builder's contingency. Owner contingency and the 10% contractor's fee and insurance is in addition to the values above and is not included. This does not include any Building G work other then a \$100,000 allowance for Mechanical/Electrical upgrades. Alternate 2, 3, 4, 5, 6, 7, & 8 and unit pricing not included in PGMP amount.

Barnhart shall provide the Contract Amount: Guaranteed Maximum Price (GMP) on May 30, 2008 after completion of scoping meetings with Architect, District, and Subcontractors.

The District shall ratify and approve the Amendment to the Construction Services Agreement for Lease-Leaseback, Site Lease, and Sublease Agreements, defining the GMP for the Sycamore Canyon School Modernization, at the June 3, 2008 School Board Meeting.

DISTRICT:

By Bill Clark
Bill Clark, Assistant Superintendent, Business Services

Date: 5/16/08

BOARD OF EDUCATION · Dan Bartholomew, Dustin Burns, Allen Carlisle, Dianne El-Hajj, Barbara Ryan
DISTRICT SUPERINTENDENT · Lisbeth Johnson, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300

Consent Item D.3.2.
Prepared by Bill Clark
January 20, 2009

Amendment to Resolution #0809-22 to Pursue and Obtain New Construction Grant Eligibility for Classroom Additions at Cajon Park, Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek Schools

BACKGROUND:

The District currently qualifies for new construction funding from the State for unhoused K-6 and SDC students. The District wishes to transfer this unhoused pupil eligibility to the 5-8 grade expansion projects planned at seven schools. At its December 16, 2008 meeting the Board adopted Resolution #0809-22 to request new construction grant eligibility determined at a different grade level than originally allowed. The State Office of Public School Construction has advised the District to amend Resolution #0809-22 to state that, "the District certifies that it will utilize higher district loading standards within the approved district's teacher contract and which do not exceed **33:1** per classroom, as described in the District's Excess Grant Usage Plan."

RECOMMENDATION:

It is recommended that the Board of Education adopt the amended Resolution #0809-22 to use the K-6 grants and SDC grants within the new classroom additions for 5-8 grades: 18-classroom additions at Cajon Park, and 10-classroom additions at Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek schools.

This item supports the following District goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

Matching funds from the State of California for expansion projects based on State per pupil rates amounts to approximately \$6,300,000.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item D.3.2.
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**RESOLUTION #0809-22 OF THE BOARD OF EDUCATION
OF THE SANTEE SCHOOL DISTRICT
REGARDING USE OF NEW CONSTRUCTION GRANT FUNDS**

AMENDED

WHEREAS, the Santee School District (District) received State funds to provide school facilities for the projected unhoused pupils at the Santee School (Unhoused Pupil Project);

WHEREAS, California Code of Regulations Section 1859.77.3 permits a district to request new construction grant eligibility determined at a different grade level than the proposed project that does not exceed the capacity of a project, unless the project includes a request based on loading standards pursuant to Education Code Section 17071.25(a)(2) and any loading standards adopted by the State Allocation Board;

WHEREAS, the Santee School District (District) seeks to request new construction grant eligibility determined at a different grade level than the originally proposed Unhoused Pupil Project, to be used for the 18-classroom addition at Cajon Park School and 10-classroom addition projects at Carlton Hills, Carlton Oaks, Rio Seco, Pepper Drive, Chet F. Harritt, and Hill Creek;

WHEREAS, the District acknowledges that funds for the purposes of housing the excess pupils at the K-6 grades in Santee School District are being diverted to the 5-7 grade planned projects;

WHEREAS, the District acknowledges that the State has satisfied its obligation, pursuant to California Code of Regulations Section 1859.50, to house the pupils receiving grants for the Unhoused Pupil Project;

WHEREAS, the District plans to house the pupils receiving grants for the Unhoused Pupil Project in school buildings as defined in Education Code section 17368;

WHEREAS, the District certifies that it will utilize higher district loading standards within the approved district's teacher contract and which do not exceed **33:1** per classroom, as described in the District's Excess Grant Usage Plan.

NOW, THEREFORE, the Governing Board directs the Superintendent or his designee to pursue and obtain new construction grant eligibility for purposes consistent with this Resolution.

BACKGROUND:

The Consolidated Application for Categorical Funding is presented twice a year for Board approval. This application allows districts to receive categorical funding appropriations. Part II of the Consolidated Application is due to the State Department on January 31, 2009, and is submitted this evening for Board approval. Copies will be available at the Board meeting for public review.

RECOMMENDATION:

Administration recommends approval of the 2008-09 Consolidated Application, Part II.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Approximately \$1.2 million dollars in federal categorical funds are allocated to Santee School District as a result of the annual Consolidated Application submission to the California Department of Education

STUDENT ACHIEVEMENT IMPACT:

Funding appropriations from categorical programs support a rich academic and instructional program that is positive for student achievement.

Motion:		Second:		Vote:		Agenda Item D.4.1.
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Consent Item D.4.2. Approval of School Accountability Report Cards for the 2007-08
School Year

Prepared by Emily Andrade
January 20, 2009

BACKGROUND:

The Santee School District is required to annually prepare and issue a School Accountability Report Card (SARC) for each school. A model report card was adopted by the State Department of Education to assist districts in meeting the requirements of this law.

The District may implement the model report card in whole, or in part, or develop its own format. At least once every three years, governing boards must compare their local efforts to the current version of the state model. At the September 16, 2008 Board of Education meeting, the Board approved contracting with envision Consulting Group to publish the SARCs for our schools this year.

Each SARC must include, but is not limited to, the elements included in the State model. In the Fall of 2007, the governor signed AB 1061 which took effect January 1, 2008. This bill repealed the reporting of the following elements in the SARC:

- Participation in the Class Size Reduction Program
- Substitute Teacher Availability
- Teacher Evaluation Process
- School Instruction and Leadership
- Total number of instructional minutes per school year required by law.

Administration verifies that the SARC for each school addresses the State requirements. The Santee School District Board of Education has directed staff to also include a chart of the Academic Performance Index (API) for every school in each school's SARC. The Board has received SARCs from each of our schools and additional copies will be available at the meeting.

RECOMMENDATION:

Administration recommends approval of the School Accountability Report Cards for the 2007-08 school year. Once approved, copies will be sent to schools for distribution to interested individuals and placed on the District's web page.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The cost of enVision Consulting Group services is \$5,450 which included Spanish translations of SARCs for Prospect Avenue and Pepper Drive Schools. These costs will be paid from mandated cost reimbursements. This cost is a savings of approximately \$5000 from last year.

STUDENT ACHIEVEMENT:

School Accountability Report Cards provide parents and community members student achievement data, attendance rates, special program information and other important information about the quality of their child's school programs.

Motion:		Second:		Vote:		Agenda Item D.4.2.
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**School Accountability Report Card (SARC)
State Required Elements**

The State regulations require an assessment of each of the following school conditions:
(The Accountability Report Card for Cajon Park School is used as a model of all Santee schools' reports and a comparison of state requirements are included for Board review.)

	<u>Cajon Park SARC</u> <u>Page #</u>
1. Student achievement in and progress toward meeting reading, writing, arithmetic, and other academic goals;	2-3
2. Estimated expenditures per student and types of services funded;	8
3. Progress toward reducing class sizes and teaching loads;	5
4. Any assignment of teachers outside their subject areas of competence;	6
5. Quality and currency of textbooks and other instructional materials;	5-6
6. The availability of qualified personnel to provide counseling and other student support services;	7
7. Safety, cleanliness, and adequacy of school facilities	4
8. Classroom discipline and climate for learning;	5
9. Teacher and staff training, and curriculum improvement programs;	5-6
10. The degree to which students are prepared to enter the work force (applicable to high schools only);	N.A.

If the school is in a district operating more than one school, the School Accountability Report Card must also be included:

	<u>Cajon Park SARC</u> <u>Page #</u>
1. Beginning, midrange, and highest annual teacher's salary	7
2. Average school-site principal's annual salary;	7
3. District superintendent's annual salary;	7
4. Percentage of budget for teachers' salaries; and	7
5. Percentage of budget for administrative salaries	7

The report cards are to include comparative statewide averages for each of the above as most recently reported by California Department of Education. We are to also ensure that district data are from the same fiscal year.

SANTEE SCHOOL DISTRICT

"WHERE YOUNG MINDS MEET OPEN DOORS"

9625 Cuyamaca Street
Santee, CA 92071
(619) 258-2300
www.santeesd.net

Board of Education

Dan Bartholomew
Dustin Burns
Allen Carlisle
Dianne El-Hajj
Barbara Ryan

District Administration

Dr. Lis Johnson
Superintendent
Bill Clark
Assistant Superintendent,
Business Services
Emily Andrade
Assistant Superintendent,
Educational Services
Minnie Malin
Director, Human Resources

Cajon Park School

10300 N. Magnolia
Santee, CA 92071
(619) 956-2400

Marcia Ginn-May, Principal
mginn@santee.k12.ca.us

Grades K-8



CAJON PARK SCHOOL

School Accountability Report Card

A Report of 2007-08 Activity Published in 2008-09

Principal's Message

The culture of Cajon Park School reflects a commitment that all students can learn and encourages all students to be academically successful. Efforts are ongoing to maintain a schoolwide focus on standards-based education. The staff and parents work together to create a positive learning environment and to improve student achievement. To promote and enhance the learning environment and process, students are recognized for citizenship, responsibility, self-improvement, academic achievement, and attendance. Education requires teamwork. The Cajon Park staff, teachers, parents, students, and PTSA will continue to communicate clearly and work effectively to enable our students to meet the standards and to achieve our schoolwide site plan goals and objectives.

District Vision Statement

Santee School District will be a recognized leader in education, setting the standard in every endeavor.

Mission Statement

Cajon Park's mission is to challenge each student to reach his/her highest potential by recognizing and stimulating individual abilities and providing the basic knowledge and skills for achieving grade level learning standards.

District & School Profile

Cajon Park School is located in the eastern region of Santee and serves students in grades kindergarten through eight following a traditional calendar. At the



beginning of the 2007-08 school year, 984 students were enrolled, including 12% in special education, 4% qualifying for English Language Learner support, and 22% qualifying for free or reduced price lunch. Cajon Park School achieved a 2008 Academic Performance Index (API) score of 834 and met all 2008 Adequate Yearly Progress criteria.

Parent Involvement

Parents are encouraged to get involved in their child's learning environment either by volunteering in the classroom, participating in a decision-making group, or simply attending school events.

Parents stay informed on upcoming events and school activities through flyers, the school website, the school marquee, the school/district handbook, the PTSA newsletter, and the parent link phone system. Contact the school secretary at (619) 956-2400 for more information on how to become involved in your child's learning environment.

Opportunities to Volunteer

- Classroom Helper
- Library Assistant
- Chaperone Field Trips & Activities
- Breakfast Club

Committees

- School Site Council
- English Learner Advisory Committee
- Parent Teacher Student Association
- District Advisory Council

School Activities

- Back to School Night
- Choir Events
- PTSA Activities
- Fund-raisers

Student Achievement

To obtain accurate and valid measures of educational progress, Cajon Park School offers students multiple opportunities to demonstrate mastery in each of the core subject areas. Multiple assessments of student achievement are analyzed to monitor student progress and to evaluate the effectiveness of the instructional program. These assessments include teacher tests, classroom observation, report card grades, benchmark assessments, summative tests, and results of standardized tests.

Adequate Yearly Progress

The Federal No Child Left Behind Act (NCLB) requires that all students perform at or above the proficient level on the state's standards-based assessment by the year 2014. Meeting Adequate Yearly Progress (AYP) milestones helps determine whether students are reaching proficiency level targets set by NCLB. AYP requires annual evaluation and reporting of the academic progress of all students and defined student subgroups.

Adequate Yearly Progress (AYP) Results Reported by Indicator and Compared to District Performance 2007-08

Did the school and district meet or exceed 2008 AYP performance criteria in each of the areas listed below?

AYP Indicator	Cajon Park	SSD
Overall School Results	Yes	No
Participation Rate		
English-Language Arts	Yes	Yes
Math	Yes	Yes
Percent Proficient		
English-Language Arts	Yes	No
Math	Yes	No
API	Yes	Yes

For the 2007-08 AYP cycle, elementary and middle schools must achieve a 35.2% or higher proficiency rate in English/Language Arts and 37% or higher proficiency rate in math on the California

Standards Test (CST). Additional criteria contributing to whether or not a school demonstrates AYP include achieving a 95% or above participation rate on the CST and obtaining an API growth score of 620 or increasing the API growth by 1 point.

More information on AYP can be found on the California Department of Education's (CDE) website www.cde.ca.gov/nclb/ and the U.S. Department of Education's website www.ed.gov/nclb/accountability/.

California English Language Development Test

State law requires schools to give the California English Language Development Test (CELDT) to students in grades kindergarten through twelve whose home language is not English. The test identifies new students as English learners, monitors their progress in learning English, and helps determine if they have achieved proficiency in the English language.

Standardized State Assessments

Students at Cajon Park School participate in California's STAR examination each year. The mandatory STAR Program (Standardized Testing and Reporting) is a set of assessments that evaluates student proficiency in core subject areas and compares student results with those of other students in the state who took the same test. The STAR is comprised of the California Standards Tests (CST), Aprenda 3, and the California Alternative Performance Assessment (CAPA).

The CST aids in determining the level of individual proficiency required by the state. CAPA is administered to students with significant disabilities who are not able to take the CST. For more information on the STAR Program, please visit <http://star.cde.ca.gov/>.

California Standards Test Results All Students Percentage of Students Scoring at Proficient & Advanced Levels									
	Cajon Park			SSD			California		
	05-06	06-07	07-08	05-06	06-07	07-08	05-06	06-07	07-08
English-Language Arts	64	66	67	60	61	63	42	43	46
Math	63	64	67	61	61	65	40	40	43
Science	45	48	68	42	50	63	35	38	46
History	42	31	30	41	41	39	33	33	36

California Standards Test Results Numerically Significant Ethnic Subgroups Percentage of Students Scoring at Proficient & Advanced Levels 2007-08							
	Cajon Park						
	African-Amer.	Amer. Indian or Alaskan Native	Asian	Filipino	Hispanic or Latino	Pacific Islander	Caucasian
English-Language Arts	73	*	*	58	66	*	69
Math	55	*	*	63	58	*	70
Science	*	*	*	*	48	*	72
History	*	*	*	*	38	*	31

*Less than 10 students were tested; to protect confidentiality, these results are not disclosed. In cases where a % is not provided, no students were tested in the subgroup or subject area.

California Standards Test Results Other Numerically Significant Subgroups Percentage of Students Scoring at Proficient & Advanced Levels 2007-08						
	Cajon Park					
	Male	Female	English Learners	Economically Disadvantaged	Students with Disabilities	Migrant Education
English-Language Arts	61	71	27	49	17	
Math	65	70	42	49	23	
Science	68	68	*	49	16	
History	36	20	*			

California Standards Tests (CST)

The California Standards Tests assess student performance on the California Academic Content Standards adopted by the State Board of Education. Performance standards identify the level of student mastery of the content standards tested. The state target for every student is to score at the Advanced or Proficient level.

The CST tables in this report illustrate the percentage of students achieving Proficient and Advanced levels. Results are shown only for subgroups with ten students or more taking the exam. For those categories that are blank in the CST tables, no students met subgroup criteria. Detailed results by grade level for each student group can be obtained from the California Department of Education's website <http://star.cde.ca.gov>.

Physical Fitness

In the spring of each year, Cajon Park School is required by the state to administer a physical fitness test to all students in grade five and grade seven. The physical fitness test measures each student's ability to complete six fitness tasks in six major areas. Students that either meet or exceed the standards in all six fitness areas are considered to be physically fit or in the "healthy fitness zone."

Upon completion of the 2007-08 fitness exam, 21.6% of the grade five students and 33.1% of the grade seven students were in the "healthy fitness zone". Comparative District and state results can be found at the CDE's Website www.cde.ca.gov/ta/tg/pf/.

Academic Performance Index

California uses the results of STAR testing to calculate the Academic Performance Index (API) which is used to measure school performance, set academic growth targets, and monitor progress over time. The API is a numeric index between 200-1000 that measures student performance in grades two through eleven. An API score of 800 is the state's designated performance target for all schools. Test results are weighted and a formula is applied to determine API.

API Scores					
	2004	2005	2006	2007	2008
Cajon Park	801	820	840	834	859
Carlton Hills	790	815	822	819	838
Carlton Oaks	825	842	835	842	852
Chet F. Harritt	827	837	820	827	835
Hill Creek	776	802	818	821	810
Pepper Drive	790	791	808	807	816
Prospect Avenue	764	780	769	779	814
Rio Seco	782	833	855	849	872
Sycamore Canyon	809	817	853	886	892
Alternative School	785	760	744	755	763

Academic Performance Index (API) Three-Year Performance Comparison				
	API Rank			
	2005	2006	2007	
Statewide Rank	8	8	8	
Similar Schools Rank	4	4	6	

Results	2008 API	Increase/Decrease in API		
	Score	2005-06	2006-07	2007-08
Schoolwide - All Students	859	20	-2	24
Ethnic Subgroups:				
African-Amer.				
Amer. Indian or Alaskan Native				
Asian				
Filipino				
Hispanic or Latino			-24	
Pacific Islander				
Caucasian	863	18	1	24
Other Subgroups:				
Economically Disadvantaged	793	29	-8	25
English Learners				
Students with Disabilities				

Growth Targets: For schools with an API under 800, the state requires a gain of 5% of the difference between the school's actual API and 800. Growth Targets apply not only schoolwide, but to each numerically significant subgroup as well. Schools/subgroups that have achieved an API of 800 or above must maintain their scores.

Statewide Rank: All schools in California are categorized according to type (elementary, middle, high) and are placed on a scale of 1 to 10, with 10 being the highest.

Similar Schools Rank: School performance is also compared to other similar schools in the state, based on demographic characteristics, and ranked 1 to 10 within a grouping of 100 schools.

No Child Left Behind (NCLB)

The No Child Left Behind (NCLB) Act is part of the Federal Title I funding program designed to support additional staffing and programs to meet the needs of low-income, low achieving students, and other designated students with special needs. Schools may apply, based upon their student demographics, for one of two types of Title I funding: Title I Schoolwide or Title I Targeted Assistance. Title I Schoolwide schools use federal funds for schoolwide improvement of student achievement. Title I Targeted Assistance schools use federal funds to help those students who meet specific program criteria. In 2007-08, Cajon Park School did not participate in the Title I program and is therefore not required to comply with program mandates.

Any school receiving Title I funds is required to comply with respective program testing and reporting activities, achieve specific levels of student proficiency, and monitor school progress towards meeting established goals. California Adequate Yearly Progress calculations determine whether a Title I school has met performance goals. Schools not meeting specific AYP criteria enter Program Improvement, a monitoring system and curriculum enhancement program designed to help schools to increase student proficiency levels. More information about Title I and Program Improvement can be located on the CDE's website www.cde.ca.gov/ta/ac/ti/.

Title I Program Improvement (PI) Status

	Cajon Park	SSD
PI Status	N/A	Not in PI
First Year of PI Implementation	N/A	N/A
Year in PI	N/A	N/A
No. of Schools Currently in PI		0
Percent of Schools Currently Identified for PI		0.0%

School Facilities & Safety

Facilities Profile

The district takes great efforts to ensure that all schools are clean, safe, and functional through proper facilities maintenance and campus supervision. Cajon Park School's original facilities were built in 1960; ongoing maintenance and campus improvements ensure facilities remain up to date and provide adequate space for students and staff. District maintenance and site custodial staff ensure that the repairs necessary to keep the school in good condition are completed in a timely manner. A work order process is used by school and district staff to communicate non-routine maintenance requests. Emergency repairs are given the highest priority. In the last 12 months, the following improvements have been completed:

- Installed New Portables
- Interior/Exterior Classroom Painting
- Installed New Carpeting
- Plumbing
- Heating, Ventilation, and Air Conditioning

Campus Description	
Year Built	1960
Acreage	17.47
	Qty.
# of Permanent Classrooms	32
# of Portable Classrooms	11
# of Restrooms (student use)	4 sets
Media Center (incl. Library & Kitchen)	1
Locker Rooms	2
Playgrounds	3
Staff RoomS	2
SAFE Portables	4
Day Care Center*	4

*Four Portable Classrooms

Every morning before school begins, the custodian inspects facilities for safety hazards or other conditions that need attention prior to students and staff entering school grounds. One day custodian and two and a half evening custodians are assigned to Cajon Park School. The day custodian is responsible for:

- Groundskeeping
- Restrooms
- Windows
- Event Set-Up
- Lunch Set-Up
- Deliveries

Restrooms are checked after every recess for cleanliness and subsequently cleaned as needed. The evening custodians are responsible for:

- Restroom Cleanup
- Office Area Cleaning
- Cleaning Desktops and Whiteboards
- Cleaning the Media Center
- Cleaning Classrooms

The principal communicates with custodial staff daily concerning maintenance and school safety issues.

Supervision & Safety

School administration and teaching staff place a high priority on providing adequate adult supervision on campus before, during, and after school. As students arrive on campus each morning, the principal, vice principal, and teachers are strategically assigned to designated entrance areas and the playground. The principal, vice principal, and campus aides monitor lunch time activity in the cafeteria and on the playground. At the end of the day when students are dismissed, the principal, vice principal, and teachers monitor student behavior to ensure a safe and orderly departure.

Cajon Park School is a closed campus. During school hours, all visitors must sign in at the school's office and wear identification badges while on school grounds.

School Site Safety Plan

The Comprehensive School Site Safety Plan was developed for Cajon Park School in collaboration with local agencies and the district office to fulfill Senate Bill 187 requirements. Components of this plan include child abuse reporting procedures, teacher notification of dangerous pupil procedures, disaster response procedures, procedures for safe arrival and departure

from school, sexual harassment policy, and dress code policy. The school's most recent school safety plan was reviewed by school staff in June 2008 and updated in November 2008. Staff responsibilities and safety plan updates were discussed with staff in November 2008.

Facilities Maintenance

The district's maintenance department inspects Cajon Park School on an annual basis in accordance with Education Code §17592.72(c)(1). Cajon Park School uses a school site inspection survey to identify unsafe or hazardous conditions and facility improvement needs. The most recent school inspection took place in the Summer of 2008. No emergency repairs were needed and no unsafe conditions were found. During fiscal year 2007-08, all restrooms were fully functional and available for student use.

Deferred Maintenance

Cajon Park School participates in the State School Deferred Maintenance Program, which provides dollar-for-dollar matching funds to assist school districts with major repairs or replacement of existing school building components. Deferred maintenance projects generally include roofing, plumbing, heating, air conditioning, electrical systems, interior/exterior painting, and floor systems. During the 2007-08 school year, Cajon Park School received \$29,765 in deferred maintenance funds for the repair and/or maintenance of:

- Roofing

School Facility Good Repair Status				
Item Inspected	Repair Status			Repair Needed and Action Taken or Planned
	Good	Fair	Poor	
Most Recent Inspection: Summer of 2008				
Gas Leaks	✓			
Mechanical Systems	✓			
Windows/Doors/Gates (interior and exterior)	✓			
Interior Surfaces (walls, floors, and ceilings)	✓			
Hazardous Materials (interior and exterior)	✓			
Structural Damage	✓			
Fire Safety				
Electrical (interior and exterior)	✓			
Pest/Vermin Infestation	✓			
Drinking Fountains (inside and outside)				
Restrooms	✓			
Sewer	✓			
Playground/School Grounds	✓			
Roofs	✓			
Overall Cleanliness	✓			
Overall Summary of School Facility Good Repair Status				
Overall Summary	Exemplary	Good	Fair	Poor
		✓		

Percentage Description Rating:

Good: The school is maintained in good repair with a number of non-critical deficiencies noted. These deficiencies are isolated, and/or resulting from minor wear and tear, and/or in the process of being mitigated.

Classroom Environment

Discipline & Climate for Learning

Cajon Park School's discipline policies are based upon the PeaceBuilders model, the Character Counts program, and the Caring Schools Committee, which is used as a guide to develop behavior management programs, establish character education programs, encourage good decision making, encourage positive choices in behavior, and develop good citizenship. Teachers clearly identify and explain behavior expectations to their students and discuss consequences for poor or disruptive behavior in the classroom. Cajon Park School employs a progressive approach in managing students who make poor choices in behavior, do not follow school rules, or are disruptive in the classroom. Disciplinary measures are applied in a fair, firm, and consistent fashion. Consequences are administered based upon the severity of the infraction and include a verbal warning, conference with the teacher after class, parent contact, an office referral, in school suspension, and home suspension.

Suspensions & Expulsions			
	Cajon Park		
	05-06	06-07	07-08
Suspensions (#)	38	50	50
Suspensions (%)	3.89%	5.08%	5.25%
Expulsions (#)	0	0	0
Expulsions (%)	0.00%	0.00%	0.00%
SSD			
	05-06	06-07	07-08
Suspensions (#)	326	362	355
Suspensions (%)	5.05%	5.76%	5.39%
Expulsions (#)	0	0	0
Expulsions (%)	0.00%	0.00%	0.00%

This table illustrates the total cases (not number of days) of suspensions and expulsions, and includes students with multiple instances of suspension. For example, a student suspended in one month for two days and then suspended a month later for three days is counted as two cases of suspension.

At the beginning of the school year, school rules, disciplinary policies, and behavioral expectations are shared with students in the classroom by their teacher, in the student handbook, at grade level assemblies led by administrators, and in classroom discussion led by the vice principal. Students are reminded throughout the school year of their individual responsibility to make good choices in behavior at grade level assemblies, in morning announcements, and in the classroom.

Administrators and teachers reinforce students demonstrating good citizenship, positive behavior, and student achievement

at the end of each month. Cajon Park School sponsors the following behavioral incentives: Student of the Week and Very Important Person Awards. Academic honors include Honor Roll, Citizenship awards, and Perfect Attendance, Fabulous Falcons, Behavior Recognition Activities, Monday A.M. Announcements, Recognition of Good Citizens, Monthly Attendance Awards, and Incentive Field Trips for Honor Roll and Outstanding Behavior.

Extracurricular and enrichment programs held after school promote academic achievement and create increased interest in school. Cajon Park School offers Kiwanis Track Meet, Higher Ground, Afterschool Friday Sports Activity, Associated Student Body, Band at West Hills, Math Club, Lunch Sports, Boys & Girls Club, Mad Science, and Choir.

Class Size

The Class Size Distribution table in this report illustrates the distribution of class sizes by grade level, the average class size, and the number of classes that contain 1-20 students, 21-32 students, and 33 or more students.

Class Size Distribution Self-Contained Classes				
2005-06				
Grade	Avg. Class Size	Number of Classrooms		
		1-20	21-32	33+
K	19.8	5		
1	19.5	4		
2	19.3	4		
3	19.3	4		
4	29.0		3	
5	30.3		4	
Combo K-3	19.0	1		
Combo 3-4	20.0	1		
2006-07				
Grade	Avg. Class Size	Number of Classrooms		
		1-20	21-32	33+
K	18.8	5		
1	19.8	4		
2	19.3	4		
3	18.8	4		
4	30.3		3	
5	31.0		3	
Combo K-3	19.7	3		
Combo 4-8	31.0		1	
2007-08				
Grade	Avg. Class Size	Number of Classrooms		
		1-20	21-32	33+
K	19.5	6		
1	18.6	5		
2	19.6	5		
3	20.0	4		
4	32.0		1	1
5	32.5		1	1
Combo 3-4	20.0	1		
Combo 4-8	33.0		1	1

Combo classes are any combination of the grades shown.

Instructional Time

All instructional time offered at Cajon Park School either meets or exceeds California's Education Code requirements. For the 2007-08 school year, Cajon Park School offered 180 days of instruction.

The table below is a comparison of the instructional minutes offered and the state's instructional time requirements.

Instructional Minutes		
Grade Level	2007-08	
	Actual Minutes Offered	State Requirement
K	36,000	36,000
1-3	51,714	50,400
4-8	56,064	54,000

Curriculum & Instruction

Staff Development

All training and curriculum development activities at Cajon Park School revolve around the California State Content Standards and Frameworks. Professional development activities support language arts and math curricula and technology. Decisions concerning selection of staff development activities are performed by the principal and grade level representatives using tools such as teacher input, district benchmark results, data analysis, and focus groups to determine the areas in which additional teacher training may enhance classroom instruction and increase student achievement levels. Cajon Park School offers support to new and veteran teachers through peer coaching and mentoring. All staff are encouraged to attend professional workshops and conferences. Classified support staff receive job-related training from department supervisors and district representatives.

Instructional Materials

All textbooks used in the core curriculum at Cajon Park School are aligned to the California Content Standards and Frameworks. Instructional materials are selected from the state's most recent list of standards-based materials and adopted by the State Board of Education. The district follows the State Board of Education's six-year adoption cycle for core content materials (English/language arts, math, science, and social science).

On Saturday, September 13, 2008, the Santee School District's Board of Education held a public hearing to certify the extent to which textbooks and instructional materials have been provided to students. The Board of Education adopted Resolution # 0809-13 which certifies as required by Education Code §60119 (1) that textbooks and instructional materials were provided to all students, including English learners,

in the district to the extent that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and (2) sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in math, science, history-social science, and English/language arts.

In addition to the core subject areas, districts are required to disclose in their SARC's the sufficiency of instruction materials used for health, foreign language, and visual/performing arts curricula. During the 2008-09 school year, Santee School District's health lessons were a component of the current science curriculum; therefore, the provision of additional classroom materials for health lessons was not needed. Foreign language and visual/performing arts programs are not supported as a component of the district's standard curriculum.

District Adopted Textbooks			
Subject & Year	Adopted	Publisher/Series	Grades
Math			
		McGraw Hill; <i>Mathematics</i>	K-5
Language Arts			
2003		Houghton Mifflin; <i>Reading</i>	K-5
Science			
2008		MacMillan McGraw Hill; <i>California Science</i>	K-5
Social Science			
2007		Scott Foresman	K-5
English Language Development			
		Hampton Brown: <i>Into English</i>	K-5

School Leadership

The administrative team is comprised of the principal and the vice principal, who work closely with teachers, parents, and school staff. Principal Marcia Ginn-May is responsible for the day-to-day operations of the school and overall instructional program. The principal and vice principal work as a team to fulfill the many responsibilities associated with running an effective educational program.

Principal Marcia Ginn-May has been in the educational field for 36 years and serving Cajon Park School for five years (as of 2007-08). Previous positions held in other schools include: principal, vice principal, and classroom teacher. Principal Marcia Ginn-May holds a bachelor's degree in Social Science, a master's degree in Educational Administration and Supervision, a Life Standard Elementary Teaching Credential and a Clear Administrative Services Credential.

Specialized Instruction

All curriculum and instruction is aligned to the California State Content Standards and Frameworks approved by the State Board of Education. The instructional program is structured so that all students receive instruction appropriate to their learning level. Teachers use a variety of research-based instructional strategies and techniques using state-approved instructional materials to ensure academic success.

Students with special gifts and talents need more challenging curriculum and instruction. The Gifted and Talented Education (GATE) program is offered to students in grades 4 through 8 who have been identified as academically gifted through Multiple Measures. Students are clustered by grade level to receive differentiated instruction. Instruction is provided by teachers who are GATE Certified.

For students whose primary language is not English and who have limited English proficiency, Cajon Park School offers programs to help them acquire English as quickly as possible and prepare them to meet the state's academic content standards. English learners receive small group and/or individualized instructional support in the classroom from bilingual aides who collaborate with the student's teacher to provide support in areas of need. Some students may receive English Language Development instruction as a supplement to their regular language arts instruction. ELD instruction is provided in the classroom by home room teacher with bilingual aide support. Cajon Park School's teachers utilize Hampton Brown's Into English and Read Naturally series, a state-approved reading intervention program and textbook adoption. Cajon Park School monitors progress of English Learners on a regular basis and adjusts instruction to meet the current individual learning levels. English learners are assessed annually using the CELDT exam (California English Language Development Test); results are used to evaluate student progress, intervention programs, and teaching strategies.

Cajon Park School's special education program is staffed by special education teachers, an adaptive physical education specialist, an occupational therapist, and a resource specialist. Instruction is provided in the least restrictive environment and based on each student's Individual Education Plan (IEP). Students have access to a comprehensive curriculum and are mainstreamed into the general education class with individualized support in the resource room. A portion of instruction may be provided in one of three special day classes. The IEP team meets annually to establish goals and objectives, define academic instruction,

evaluate the effectiveness of the student's plan, and make instructional adjustments as necessary. Cajon Park School takes advantage of the district's participation in the East County Special Education Local Plan Area (SELPA), which provide a pool of professional resources and expertise in the field of special education.

Cajon Park School provides a variety of intervention and remediation programs to support students' efforts to achieve academic success and reach grade level expectations. Using STAR test results, district benchmark assessments, and end-of-unit exams, teachers and administrators can identify students who are struggling or performing below state proficiency grade level standards. For those students who need extra help in any subject area, a Student Success Team pulls together school and family resources to identify and develop strategies to help students improve academic and/or behavioral performance. Intervention strategies include:

- Math Intervention Program
- Language Arts Intervention Program
- Reading Intervention Program
- EL Homework Clinic
- Tutoring

Supplementary instructional materials are purchased as needed to support intervention programs. Classroom teachers monitor student performance on district benchmark assessments, daily classwork, and end-of-unit tests to measure ongoing academic progress and adjust instructional needs.

Professional Staff

Teacher Assignment

During the 2007-08 school year, Cajon Park School had 44 teachers who met all credential requirements in accordance with state guidelines. Most of Cajon Park School's teachers supplement their regular credential with a credential to teach English language learners.

The Federal No Child Left Behind Act requires that all teachers in core subject areas meet certain requirements in order to be considered as "NCLB Compliant." Minimum qualifications include: possession of a bachelor's degree, possession of an appropriate California teaching credential, and demonstrated competence in core academic subjects. In the table below, which identifies the number of classrooms taught and not taught by NCLB-compliant teachers, high poverty schools are those schools in the highest quartile for student participation defined by the free and reduced price meal program. Low poverty schools are those schools that are in the lowest quartile of program participation.

Teacher Evaluations

Evaluation procedures and criteria for Cajon Park School's teachers are defined in the district's collective bargaining agreement. Evaluation criteria are based on the California Standards of the Teaching Profession:

- Engaging and Supporting All Students in Learning
- Creating and Maintaining Effective Environments for Student Learning
- Understanding and Organizing Subject Matter for Student Learning
- Planning Instruction and Designing Learning Experiences for All Students
- Assessing Student Learning
- Developing as a Professional Educator

Temporary and probationary teachers are evaluated once annually; permanent/tenured teachers are evaluated every three years until twelfth year of employment is reached, after that permanent/tenured teachers will be evaluated every four years. Tenured teachers whose previous evaluations either met or exceeded standards may be evaluated at least every five years if agreed upon by the teacher and school principal. Evaluations are conducted by either the principal or assistant principal; both administrators have been trained and certified to perform teacher evaluations.

Teachers whose evaluations do not meet specific evaluation criteria, as outlined in the collective bargaining agreement, are placed on the District's "Assistance Plan" to assist teachers in their efforts to improve and strengthen their skills in teaching. Experienced and knowledgeable veteran teachers, referred to as Consulting Teachers, provide ongoing assistance to teachers who need to improve their instructional skills, classroom management strategies, subject knowledge, and/or related aspects of their teaching performance.

Substitute Teachers

Cajon Park School rarely experiences difficulties finding substitute teachers to fill vacancies. A pool of approximately 346 substitutes is available through a district pool that is comprised primarily of aspiring teachers. Substitutes must have:

- A bachelor's degree
- Passed the CBEST (California Basic Education Skills Test)
- An Emergency Substitute Permit

Support Services Staff

Cajon Park School provides professional, highly qualified staff that provide additional services and support centered on the whole student academically, physically, and mentally.

The Counseling and Support Services table in this report illustrates the availability of non-instructional support staff to Cajon Park School's students. Full-time equivalent (FTE) is a standard measurement used to identify an employee's regular work load on a weekly basis. For example, an FTE of 1.0 designates a full-time position and the employee is on campus and available all day every day of the week; an FTE of 0.5 indicates that the staff member is available and on campus a portion (50%) of the week.

Counselors & Support Personnel (Nonteaching Professional Staff) 2007-08		
	No. of Staff	FTE
Counselor	1	0.5
Psychologist	1	0.5
Health Clerk	2	1.5
LSH Therapist	2	1.5
Nurse*	1	0.1

FTE = Full-Time Equivalent
*as needed

District Expenditures

Salary & Budget Comparison

State law requires comparative salary and budget information to be reported to the general public. For comparison purposes, the State Department of Education has provided average salary data from school districts having similar average daily attendance throughout the state. (Note: 2006-07 salary comparison data was the most recent data available at the time this report was published.)

Salary Comparison 2006-07		
	SSD	State Average of Districts in Same Category
Beginning Teacher Salary	\$38,701	\$40,667
Mid-Range Teacher Salary	\$61,190	\$66,167
Highest Teacher Salary	\$85,071	\$84,142
Average Principal Salaries:		
Elementary School	\$104,544	\$104,640
Middle School	\$0	\$107,227
High School	\$0	-
Superintendent Salary	\$155,104	\$167,564
Percentage of General Fund Expenditures For:		
Teacher Salaries	43.8%	42.3%
Administrative Salaries	6.7%	5.4%

Teacher Credentials & Assignments

	Cajon Park				SSD			
	05-06	06-07	07-08	08-09	05-06	06-07	07-08	08-09
Total Teachers	44	45	44		326	318	314	
Teachers with Full Credential	43	44	44		322	316	312	
Teachers without Full Credential	1	1	0		4	2	2	
Teachers in Alternative Routes to Certification	0	1	0		2	1	1	
Pre-Internship	0	0	0		0	0	0	
Teachers with Emergency Permits	1	0	0		2	2	2	
Teachers with Waivers	0	0	0		0	0	0	
Teachers Teaching Outside Subject Area			0				0	
Teacher Misassignments - Total	0	0	0	0	0	0	0	0
Other Misassignments of Certificated Staff	0	0	0	0	0	0	0	0
Teacher Misassignments for English Learners	0	0	0	0	0	0	0	0
Teacher Vacancies	0	0	0	0	0	0	0	0

Percentage of Core Classes:

	Taught by NCLB-Compliant Teachers	Not Taught by NCLB-Compliant Teachers
	2007-08	
Cajon Park	100.0	0.0
District Totals:		
All Schools	99.8	0.2
High-Poverty Sch.	100.0	0.0
Low-Poverty Sch.	99.7	0.3

Teacher Education Levels

	2007-08	
	Cajon Park %	SSD %
Doctorate	0.0	0.3
Master's Degree plus 30 or more semester hours	34.1	26.8
Master's Degree	27.3	42.0
Bachelor's Degree plus 30 or more semester hours	31.8	19.1
Bachelor's Degree	6.8	11.8
Less than a Bachelor's Degree	0.0	0.0

Expenditures Per Student

For the 2006-07 school year, Santee School District spent an average of \$8,119 of total general funds to educate each student (based on 2006-07 audited financial statements and in accordance with calculations defined in Education Code §41372). The table in this report 1) compares the school's per pupil expenditures from unrestricted (basic) and restricted (supplemental) sources with other schools in the district and throughout the state, and 2) compares the average teacher salary at the school site with average teacher salaries at the district and state levels. Detailed information regarding salaries can be found at the CDE website at <http://www.cde.ca.gov/ds/fd/ec/> and <http://www.cde.ca.gov/ds/fd/cs/>. (The figures shown in the table below reflect the direct cost of educational services, per ADA, excluding food services, facilities acquisition and construction, and certain other expenditures.)

Current Expense of Education per Pupil 2006-07					
Dollars Spent per Student					
Expenditures Per Pupil	Cajon Park	SSD	% Difference - School and District	State Average for Districts of Same Size & Type	% Difference - School Site and State
Total Restricted and Unrestricted	\$374	\$907	41.2%	N/A	N/A
Restricted (Supplemental)	\$290	\$115	252.3%	N/A	N/A
Unrestricted (Basic)	\$84	\$792	10.6%	\$5,300	1.6%
Average Teacher Salary	\$83,192	\$68,154	122.1%	\$64,702	128.6%

In addition to general fund state funding, Santee School District receives state and federal categorical funding for special programs. For the 2006-07 school year, the district received categorical, special education, and support programs funds for:

- Community Based Tutoring
- Economic Impact Aid
- English Language Acquisition Program, Teacher Training & Student Assistance
- Gifted & Talented
- Instructional Materials
- Peer Assistance & Review
- School Improvement Program
- School Safety
- Special Education
- Special Education Transportation
- Staff Development
- Targeted Instruction Improvement Grant
- Title I
- Title II
- Title III – Limited English Proficient
- Title IV
- Title V – Innovative Education Strategies
- Tobacco Use and Prevention Education

SARC Data & Access

DataQuest

DataQuest is an online data tool location at <http://dq.cde.ca.gov/dataquest/> that contains additional information about Cajon Park School and comparisons of the school to the district, the county, and the state. DataQuest provides reports for school accountability, including but not limited to API, AYP, STAR results, enrollment, and staffing.

Public Internet Access Location

Parents may access Cajon Park School's SARC and access the internet at any of the county's public libraries. The closest public library to Cajon Park School is the Santee Branch Library, located at 9225 Carlton Hills Blvd #17, Santee, CA, 92071.

Hours:

Monday-Thursday 9:30am-8:00pm

Friday-Saturday 9:30am-5:00pm

Sunday 1:00pm-5:00pm

Phone Number: (619) 448-1863

Number of Computers Available: 10

Printers Available: Yes

Consent Item D.4.3. Approval of Memorandum of Understanding with Members of the Multi-Systems Workgroup to Share Information Across Agencies
Prepared by Emily Andrade
January 20, 2009

BACKGROUND:

The East Region of San Diego County has built collaborative relationships among agencies in order to improve the health, safety, and well being of its children and families.

The Multi-Systems Workgroup, a subcommittee of the East County Human Services Council, has been instrumental in creating programs that enable the various systems involved in children’s lives to work together to ensure a safe community.

The Multi-System Workgroup with Project PEACE and Project SHIELD have designed an effective interagency information sharing agreement to transform how East Region serves families and students. The agreement by itself will not provide any additional information unless there is a system and protocols in place to provide data collection and analysis. The process will help determine effective strategies for individual intervention as well as identify trends across systems that can target objective, evidence-based self-improvement goals for the agencies involved.

The proposed protocol is to use a separate matrix of information from each of the agencies to study the involvement patterns of a selected group of students with a particular risk factor or concern. Individual student names or identification will not be shared in the Global Oversight Analysis Linking System (GOALS) profile. Each month, representatives from each agency will meet to conduct a GOALS profile to determine what has been done, what could be done, and how the supports for students could be more effective. Using this profile, Multi-Systems Work Group will be able to study problems with the East Region and develop resources to address the gaps or barriers for students and their families.

The Multi-System Work Group will report back to each agency yearly with the results of the information that has been shared and how the process is working. Each community may also create a GOALS profile to address their particular issues or concerns.

RECOMMENDATION:

Administration recommends that the Board of Education approve the Memorandum of Understanding with Multi-Systems Workgroup to share information across agencies to reduce the barriers, collect relevant data, and examine gaps in services and supports.

This recommendation supports the following district goal:

- Develop social, emotional and health service programs to foster student character and personal well-being.

This program addresses the strategic planning area of increasing student resiliency and empathy skills and supports the District goal of developing programs to foster student character and personal well being.

FISCAL IMPACT:

There is no fiscal impact to the District to participate in the GOALS program. There is no funding or expenditures to any district or agency involved this program. This MOU is an agreement for collaboration and sharing of data and information between the districts and agencies at no cost to any participant.

STUDENT ACHIEVEMENT:

By providing better linked systems and working to address gaps and barriers, school sites will be able to more effectively provide education and support for all students.

Motion:		Second:		Vote:		Agenda Item D.4.3
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MEMORANDUM OF UNDERSTANDING

PURPOSE

This Memorandum of Understanding is for the sole purpose of defining the boundaries of information sharing between the members of the Multi-Systems Workgroup.

OBJECTIVE

In order to serve clients appropriately, develop new strategies based on data trends, enhance the flow of legitimate information sharing while abiding by laws, rules or regulations that define client confidentiality under the law for the group members.

TERM AND TERMINATION OF MOU

This MOU covers the period of January 2009 to October 31, 2012 and must be reviewed annually by the members. Members may withdraw their own membership at any time for any reason.

Membership

The following agencies are members of the established Multi-Systems Workgroup:

County of San Diego Health and Human Services Agency;

San Diego County Office of Education;

County of San Diego Probation Department;

Cajon Valley Union School District

Grossmont Union High School District

Lakeside Union School District

La Mesa/Spring Valley School District;

Lemon Grove School District;

Santee School District;

San Diego Youth and Community Services;

County of San Diego County Sheriff;

El Cajon Police Department;

La Mesa Police Department;

East County Outpatient Counseling (SDCC);

East County Justice

Harmonium

Mountain Empire Unified School District

New members may be added at the discretion of the workgroup by majority vote.

WHEREAS, according to 34 CFR § 99.3 Education Records exclusions, “Generally, schools must have written permission from the parent or eligible student in order to release any information from a student’s education record. However FERPA allows schools to disclose those records, without consent, to the following parties or under the following conditions (34 CFR § 99.31)... Appropriate officials in cases of health and safety emergencies; and State and local authorities, within a juvenile justice system, pursuant to specific state law.”; and

WHEREAS under CCR Title 9, Chapter 11, Sections 1810.246.1, for California Early Periodic Screening Diagnosis and Treatment, “A Significant Support Person” is defined as a person who, in the opinion of the child/youth, or the person providing services, who has or could have a significant role in the successful outcome of treatment, including but not limited to the parents or legal guardian or relatives of the child/ youth or a person living in the same household as the child/youth, a legal representative of a child/ youth who is not a minor, a person living in the same household as the child/youth, and relatives of the child/youth.”

WHEREAS, Welfare and Institutions Code § 18986.46 allows members of a multidisciplinary services team within an integrated children’s services program to share information and/or records relevant to the formation of an integrated services plan and to the delivery of services to children and their families so long as the minor or his/her representative, including the court which has jurisdiction over those children who are wards or dependents of the court, consent to such a sharing of information and/or records; and

WHEREAS, Welfare and Institutions Code § 18986.46 provides that the sharing of information between members of a multidisciplinary services team within an integrated children’s services program shall be governed by memoranda of understanding between the agencies represented on the multidisciplinary team; and

WHEREAS, records maintained by the Health and Human Services Agency relating to any and all public assistance programs are confidential as are all client information collected and maintained by the Department of Social Services;

WHEREAS, Welfare and Institutions Code § 827 makes confidential all information pertaining to minors who are alleged to be victims of abuse or neglect; and

WHEREAS, Welfare and Institutions Code § 830 allows members of a multidisciplinary personnel team engaged in the prevention, identification, treatment of child abuse to disclose and exchange information and writings to and with one another relating to any incidents of child abuse that may also be a part of a juvenile court record or otherwise designated as confidential under state law if the member of the Team having that information or writing reasonably believes it is generally relevant to the prevention, identification, or treatment of child abuse; and

WHEREAS, Welfare and Institutions Code § 830 and Welfare and Institutions Code § 10850.1 also provide that all discussions relative to the disclosure or exchange of any such information or writings during team meetings are confidential and, notwithstanding any other provision of law. Testimony concerning any such discussion is not admissible in any criminal, civil, or juvenile court proceeding; and

WHEREAS, Welfare and Institutions Code § 10850.1 provides that the activities of a multidisciplinary personnel team engaged in the prevention, identification, and treatment of child abuse are activities performed in the administration of public social services, and a member of a team may disclose and exchange any information or writing that is also kept or maintained in connection with any program of public social services or otherwise designated as confidential under state law which he or she reasonably believes is relevant to the prevention, identification, or treatment of child abuse or the abuse of elder or dependent persons to other members of the team; and

WHEREAS, Welfare and Institutions Code § 18951 defines “Multidisciplinary personnel” to mean any team of three or more persons who are trained in the prevention, identification and treatment of child abuse and neglect cases who are qualified to provide a broad range of services related to child abuse and that the team may include, but not be limited to:

1. Psychiatrists, psychologists or other trained counseling personnel.
2. Police Officer or other law enforcement agents.
3. Medical personnel with sufficient training to provide health services.
4. Social workers with experience or training in child abuse prevention.
5. Any public or private school teacher, administrative officer, supervisor or child welfare and attendance, or certified pupil personnel employee; and

WHEREAS, Welfare and Institutions Code § 18964 (a) provides a person who is trained and qualified to serve on a multidisciplinary personnel team pursuant to subdivision (d) of Section 18951, whether or not the person is serving on a team, may be deemed, by the team, to be a part of the team as necessary for the purpose of prevention, identification, management, or treatment of an abused child and his or her parents; that the designated team may deem a person to be a member of the team for a particular case, and that the team shall specify its reasons, in writing, or deeming that person to be a member of the team: and that the person, when deemed a member of the team, may receive and disclose information relevant to a particular case as though he or she were a member of the team; and

WHEREAS, regarding one to one communication between members of the workgroup it must be established prior to the sharing of information that the members have a mutual client for sharing of detailed client information;

WHEREAS according to the Office for Civil Rights regarding schools:

“At the elementary or secondary school level, students’ immunization and other health records that are maintained by a school district or individual school, including a school-operated health clinic, that receives funds under any program administered by the U.S. Department of Education are “education records” subject to *FERPA*, including health and medical records maintained by a school nurse who is employed by or under contract with a school or school district. Some schools may receive a grant from a foundation or government agency to hire a nurse. Notwithstanding the source of the funding, if the nurse is hired as a school official (or contractor), the records maintained by the nurse or clinic are “education records” subject to *FERPA*.” and

“An(other) exception permits the disclosure of education records, without consent, to appropriate parties in connection with an emergency, if knowledge of the information is necessary to protect the health or safety of the student or other individuals. See 34 *CFR* §§ 99.31(a)(10) and 99.36.” <http://www.hhs.gov/ocr/hipaa/HIPAAFERPAjointguide.pdf>

The membership of the Multi-Systems Workgroup agree that:

INFORMATION SHARING

Each entity is individually responsible for abiding by the applicable laws and regulations pertaining to the data each has collected regarding their clients. Nothing in this MOU shall relieve an entity from abiding by relevant laws or regulation.

Group discussions for the purpose of improving coordinated services, outcome measurements, efficacy of services, intervention trends or strategies will be limited to the specific data elements as identified by each group in the attached appendix. Supervisors for each entity will provide the deidentified information so that the presenter in the workgroup will not know the identity of the individual who is subject of the discussion. Information will be limited to the fields identified by each entity in the attached charts.

In the event common interest arises in serving an unidentified client, additional information may be shared by supervisors but only additional information that is relevant to the requesting entity’s services. The additional information may only be shared between the group members that will be providing services and in closed session between the interested parties.

All information shared will be treated as confidential and not redisclosed by the recipient unless it is for the purpose of developing comprehensive services or by legal mandate.

PARTICIPATION

To participate in the Multi-System Workgroup roster, please print off this page, have the requisite authority sign and date it, and mail it to:

**Group Contact/Recording Secretary
Some address
Some city**

Please print clearly the name of your agency or organization:

Please print clearly your name:

Please sign your name in ink: Date:

Telephone Number: E-mail:

Mailing Address:

This sheet will be retained in the secretary files of the MOU.

Consent Item D.5.2. Approval to Enter Into an Agreement with New Attorney Firm
Fagen, Friedman & Fulfroost for Legal Services

Prepared by Minnie Malin
January 20, 2009

BACKGROUND:

Based on increasing legal expenditures for personnel related services, the Director of Human Resources, Minnie Malin, received Board approval at the November 18, 2009 meeting to seek to develop a new agreement with an attorney firm to provide services regarding general personnel issues. The District plans to incorporate the legal services into its current legal services staffing or may replace its current contract for legal services.

At the Board's direction, administration issued a Request For Proposal (RFP) to professional law firms to furnish qualifications for general attorney services for personnel related matters. Three (3) firms were interviewed and the decision was made to recommend that Fagen, Friedman & Fulfroost services be considered for approval by the Board.

Fagen, Friedman & Fulfroost will provide the Santee School District with legal and consultant services related to general personnel and legal services with regard to labor relations and collective bargaining issues and litigation. Other services include but not limited to: legal response to complaints and grievances; issues pertaining to interpretation of the Education and Government Codes and Federal statutes; and interpret proposed and adopted legislation.

RECOMMENDATION:

It is recommended that the Board of Education approve that administration enter into an agreement with Fagen, Friedman & Fulfroost for personnel attorney services.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.
- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

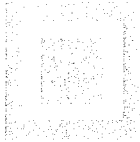
The 2008-09 District adopted budget includes an amount not to exceed \$45,000 to provide attorney services. The attorney services will replace or work with the existing legal staff generating a savings of approximately \$10,000 annually. This will result in a potential long term savings of \$35,000.

STUDENT ACHIEVEMENT IMPACT:

Attorney services provide support to administration when making personnel decisions. This allows administration to make decisions in relation to what is best for all students. A well trained staff can impact student achievement in a positive manner.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.5.2.



AGREEMENT FOR LEGAL SERVICES

This Agreement is by and between the Santee School District ("Client") and the law firm of Fagen Friedman & Fulfrosts ("Attorney"). In consideration of the promises and the mutual agreements hereinafter contained, Client and Attorney agree as follows effective December 19, 2008:

Client hires Attorney as its legal counsel with respect to matters Client specifically refers to Attorney. Attorney shall provide legal services as reasonably required to represent Client in such matters, take reasonable steps to keep Client informed of significant developments, and respond to Client's inquiries regarding those matters. Client understands that Attorney cannot guarantee any particular results, including the costs and expenses of representation.

Client agrees to pay Attorney for services rendered based upon the attached rate schedule. Agreements for legal fees on an other-than-hourly basis may be made by mutual agreement for special projects.

Attorney shall send Client a statement for fees and costs incurred every calendar month. Such statements shall set forth the amount, rate and description of services provided. Client shall pay Attorney's statements within thirty (30) days after receipt. An interest charge of one percent (1%) per month shall be assessed on balances that are more than thirty (30) days past due.

Client may discharge Attorney at any time by written notice. Unless otherwise agreed, and except as required by law, Attorney will provide no further services hereunder after receipt of such notice. Attorney may withdraw its services hereunder with Client's consent or as allowed or required by law, upon ten (10) days written notice. Upon discharge or withdrawal, Attorney shall transition all outstanding legal work and services to others as Client shall direct.

IN WITNESS WHEREOF, the parties have signed this Agreement for Legal Services.

Santee School District

Fagen Friedman & Fulfrosts, LLP

Dr. Lis Johnson, Superintendent
Date: _____


Melanie Petersen, Partner
Date: 12-19-08



PROFESSIONAL RATE SCHEDULE

Santee School District
(Effective December 19, 2008)

1. HOURLY PROFESSIONAL RATES

Client agrees to pay Attorney by the following standard hourly rate:

Senior Partner / Of Counsel	\$ 175
Partner / Senior Attorney	\$ 170
Senior Associate	\$ 165
Associate	\$ 160
Education Consultant	\$ 150
Law Clerk / Senior Paralegal	\$ 125
Paralegal	\$ 100

Travel time shall be charged only from the attorney's nearest office to the destination and shall be prorated if the assigned attorney travels for two or more clients on the same trip. If Client requests a specific attorney, Client agrees to pay for all travel time of that specific attorney in connection with the matter.

2. COSTS AND EXPENSES

In-office Photocopying	\$0.25 per page
Facsimile	\$1.00 per page
Postage	Actual Usage
Mileage	IRS Standard Rate

Other costs, such as messenger, meals, and lodging shall be charged on an actual and necessary basis.

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DISCUSSION AND/OR ACTION ITEMS Item E.

Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Discussion and/or Action.

BACKGROUND:

Santee School District experienced exceptional student achievement over the last few years as a result of the instructional expertise and commitment of our instructional staff including certificated, classified, and administrative teams supporting quality classroom learning. Despite these results, and with an ongoing commitment to improve achievement for all students, the Superintendent, Kristin Baranski and Bonner Montler presented information to the Board at the February 19, 2008 meeting that approximately 30% of our students K-8 still struggle with reading at grade level. At this Board Meeting, the Santee School Board directed the Superintendent or his/her designee to conduct a study of the reading curriculum, reading instruction for students and the reading interventions that are used to assist struggling readers.

The charge for this study the Board established was: To review reading instructional programs in the Santee School District, with a special emphasis on instruction for struggling readers in order to enhance instruction and improve and select “results” oriented interventions to improve achievement for struggling readers in grades 1-8.

The Board members shared that as a result of this study, any recommendations that should be presented by administration should be intended to enhance:

- Quality of instructional services for all students,
- Training and support for teachers to meet divergent academic needs in reading, and
- Improved student reading achievement.

The results of these studies should help in the closure of the achievement gap for the 30% of students that are underperforming in reading.

A reading committee was formed and a timeline for recommendations (attached) to complete the study was provided to the Board. Following the outcomes listed in this timeline, administration is returning to the Board for a mid-year update on the progress of the reading committee study.

RECOMMENDATION:

1. Administration recommends that the Board discuss the study that the reading committee has conducted and provide input on future steps.
2. Approve the Literacy Framework as the Santee School District instructional plan for comprehensively teaching reading and for learners to achieve at their optimum level.
3. Provide direction about the scope of Professional Development necessary for all teachers of reading and for the protocol development for interventions.

This recommendation supports the following district goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The Reading Committee’s work is not complete so the financial impact of a professional development plan and timeline for implementation is still in the planning stages.

STUDENT ACHIEVEMENT IMPACT:

The work of this review is intended to improve reading achievement especially for struggling readers.

Motion:		Second:		Vote:		Agenda Item E.1.1.
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Plan for Review of Reading Instructional Programs

Charge:

To review reading instructional programs in the Santee School District, with a special emphasis on instruction for struggling readers in order to enhance instruction and improve and select “results” oriented interventions to improve achievement for struggling readers in grades 1-8.

PHASE I: March-April 2008/Board report May 6, 2008

1. Data retrieval by school district personnel on “what exists”.

The first phase of this study should include comparative data retrieval including:

Grade level Spans	CST Reading Language Arts Scores By % of students advanced/ proficient and below proficient as trend data for three years	Reading Program Instruction time periods	% of students who are diagnosed as struggling readers in regular education	Research based interventions used in District	Time allotted to at-risk groups by days per week and minutes per day	ELL student Interventions	Other Interventions used
Grades K-2*							
Grade 3							
Grades 4-5							
Grades 6-7							
Grade 8							

* Only Grade 2 data

Persons responsible: Assistant Superintendent Emily Andrade, Director of Curriculum Kristin Baranski.

Outcome: By having this data, we will be able to talk more articulately and accurately about the current state of reading programs in grades K-8, instructional time spent on reading in regular education classrooms, intervention consistency or differences across schools, the “results” we are producing, and areas to address.

PHASE II: April 2008 through December 2008

A Committee report and recommendations will be provided for the Superintendent and the Board in January 2009.

2. Summary information by inside experts of how services are delivered.

A Language Arts Specialists Committee will be formed to summarize:

- Reading Language Arts instructional accomplishments in Santee
- Promising Instructional practices
- Promising Interventions for students that produce results for students who are struggling in the areas cited by the state: Phonemic awareness and decoding skills, vocabulary knowledge and application, fluency, comprehension and literary analysis.
- Training needed to enhance instruction, and
- Recommendations for applying the top reading interventions consistently across the District.

Persons responsible: Assistant Superintendent Emily Andrade, Director of Curriculum Kristin Baranski.

Outcome: It is important to have input from our internal personnel on what works and the next steps needed to enhance student achievement.

PHASE III: February 2008 through April 2008

An interim report on recommendations for further study, costs, et cetera... will be made no later than the first Board meeting in May.

3. Review of programs inside and outside the school district that have “promise” because they produce results in reading achievement for struggling readers. This review can be presented by external educators or private entities.

It is critical that we see if there are private companies or other school districts that are implementing interventions that have shown achievement results with struggling readers and what the context and proscriptio of these interventions are.

A review will be conducted in order to assemble interventions that make a difference for struggling readers in grades K-8 by contacting experts in the field including:

- County Office Of Education (in process currently),
- University experts,
- Charter schools that focus on reading and have shown results (Some contacts made),
- Private sector institutions or programs like Linda Mood Bell, Read Naturally, et cetera..., and
- Other reading expert information.

Persons responsible: Dr. Lis Johnson, Superintendent will bring this report to the Board on these intervention practices, and she will also schedule time for the reading language arts specialists to see these programs in presentations throughout their time on the committee.

Outcome: The Superintendent will confer with various experts over the next few months in the area of Reading interventions that have proven “results” in all the areas noted above for skill development and promising practices by grade level spans. (Please note: Vendors and private institutions may want to sell their products and this will be taken into account when verifying their claims about achievement “results”.)

PHASE IV:

The final report will be provided in January 2009 by the Superintendent, Assistant Superintendent and Director of Curriculum

4. Recommendations made by various internal and independent external stakeholders will be provided for the “big picture” assessment of what is working and what is not.

Persons responsible: Dr. Lis Johnson, Superintendent along with Emily Andrade and Kristin Baranski.

Outcome: The final report should provide us with “big picture” information about the fabulous reading programs we have in this district and ways to enhance and improve instruction for struggling readers, K-8 **especially in skill areas identified as critical by grade level spans:**

- Phonemic and decoding Skills
- Vocabulary application and knowledge
- Fluency
- Comprehension, and
- Literary Analysis.

Discussion and/or Action Item E.1.2. Building Dedication and Modernized
Classrooms Grand Opening

Prepared by Dr. Lis Johnson
January 20, 2009

BACKGROUND:

The Superintendent would like to present a proposed plan to dedicate the 20-classroom building at Cajon Park School and mark the grand opening of the newly modernized campus. A tentative schedule is below.

Date: Thursday, February 12, 2009
Time: 3:00 p.m.
Place: Cajon Park School-Lower Field
Tours: Immediately following the ceremony

Guided tours of the new building and modernized classrooms will be available following a brief ceremony.

This first dedication and grand opening would be a template for a similar celebration at each school when modernization is completed.

Sycamore Canyon's proposed date for dedicating their modernized classrooms is March 19, 2009.

The Board also expressed interest in bronze dedication plaques for each junior high that is built. Attached is a sample plaque (photograph) and several plaque text designs for the Board to consider. The bronze plaques take approximately 12 weeks to complete. Administration would like to order plaques, if desired by the Board, in a timely manner for the upcoming building dedication ceremonies. If plaques are not available by the time of the Cajon Park event, we will have a mock up available of the intended plaque or a stand in option at the event.

Some things that have already been in process include:

- A potential guest list has been developed and is attached,
- Barnhart is assisting administration in planning the event,
- An invitation is available tonight for review, and
- A tentative agenda is also attached for the Board's review and approval.

RECOMMENDATION:

The Superintendent recommends that the Board discuss and provide direction for implementing the proposed plan.

This recommendation supports the following district goal:

- Provide facilities that optimize the learning environment for all students.

FISCAL IMPACT:

Estimated expenses for this event for materials would be \$100. Barnhart is providing refreshments. Plaques would cost \$1,000 each. Barnhart may be able to donate some of the money for the cost of the event, or plaques, or both.

STUDENT ACHIEVEMENT:

The new learning environments will contribute to increased student achievement, according to studies completed about improved lighting and learning environments.

Motion:		Second:		Vote:		Agenda Item E.1.2.
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DRAFT

**Santee School District
"Building Dedication and Grand Opening"**

**Thursday, February 12, 2009
Cajon Park School
3:00 p.m.**

- I. Welcome, Dr. Lis Johnson, Superintendent**
- II. Flag Salute**
- III. Opening Words, Dianne El-Hajj, Board President**
- IV. Appreciation and Recognitions**
- VI. Unveiling of Plaque**
- V. Final Words, Dr. Lis Johnson and Dianne El-Hajj**

**Reception and Guided Tours of the New Building and Modernized Classrooms
Immediately Following**

Refreshments Provided by Barnhart Inc,

Potential Guest List for Cajon Park Dedication

Representative	Name		
California State Assembly	Joel Anderson	Padre Dam Municipal Water District	Mike Uhrhammer
Barratt America	Nick Arthur	Padre Dam Municipal Water District	Augie Scalzitti
Boys and Girls Club	Forest Higgins	Padre Dam Municipal Water District	Andrew J. Menshek
California Coast Credit Union	Terri Miracle	Padre Dam Municipal Water District	Daniel McMillan
Capitol Public Finanace	Cathy Dominico	Padre Dam Municipal Water District	James Maletic
City of Santee	Keith Till	Principal, Santana High School	Tim Schwuchow
City of Santee	John Coates	Principal, West Hills High School	Brian Wilbur
City of Santee	Randy Voepel	PTA President CP	Elizabeth Schmitt
City of Santee	Brian Jones	RCP Block & Brick	Gene Chubb
City of Santee	Hal Ryan	San Diego Union Tribune	Leonel Sanchez
City of Santee	John Minto	San Diego Union Tribune	Don Serverns
City of Santee	Jack Dale	San Diego Union Tribune	Michele Clock
Classified School Employees Associ	Teresa Edgerton	Santee Chamber of Commerce	Warren Savage
Douglas E. Barnhart, Inc.	Eric Stenman	Santee Chamber of Commerce	Rob McNelis
Douglas E. Barnhart, Inc.	Douglas Barnhart	Santee Fire Department	Mike Rottenberg
Douglas E. Barnhart, Inc.	Bill Sharp	Santee Historical Society	Elaine Murphy
Douglas E. Barnhart, Inc.	Anton Greenville	Santee Sheriff's Department	Patricia Duke
Douglas E. Barnhart, Inc.	Glenna Dykstra	Santee Teachers Association	Allwyn Gazi
Douglas E. Barnhart, Inc.	Chuck McArthur	Santee-Lakeside Rotary Club	Edith French
Douglas E. Barnhart, Inc.	Jason Plitz	Architect of Record	
East County Family YMCA	Steve Rowe	State Senator	Dennis Hollingsworth
Eric Hall & Associates	Eric Hall	Merrick & Associates	Dave Merrick
Facilities Committee	Phil Richardson	Turpin & Rattan	Steve Kurtzman
Facilities Committee	Kyle Goodwater	ILA Zammit	Dale Franchak
Facilities Committee	Linda Moen	Cherry Engineering	Al Cherry
Facilities Committee	JoAnn Schultz	RBF Consulting	
Facilities Committee	Allwyn Gazi	George Mercer & Associates	George Mercer
Facilities Committee	Daryl Asprien	Wiseman & Rohy	Steve Rohy & Steve Coo
Facilities Committee	Debra Simpson	Delta Engineering	Ahmad Zarie
Facilities Committee	Jackie Ray	ACS Dataline	Dave Olson
Facilities Committee	Ernie Nevares	Principal CP	Marci Ginn-May
Facilities Committee	Marc Robbins	Principal CH	Minnie Malin
Facilities Committee	Michele Rose	Principal CO	Ann Bray
Facilities Committee	Karen Ortega	Principal CFH	Stephanie Pierce
Facilities Committee	Andy Johnston	Principal HC	Jerelyn Lindsay
Facilities Committee	Stephanie Pierce	Principal PD	Debra Simpson
Facilities Committee	Joanne Branch	Principal PA	Cheryl Bowen
Foundation	Maria Lenhoff	Principal RS	Lisa McColl
Foundation	Jim Panknin	Principal SC	Debbie Brenner
Foundation	Betty Vega	Assistant Superintendent Business	Bill Clark
Foundation	Rachael Folsom	Director HR	Minnie Malin
ICOC	Chris Cate	Assistant Superintendent Ed. Serv.	Emily Andrade
ICOC	Eid Fakhouri	Director Modernization	Christina Becker
ICOC	Gina Jackson	Director Maintenance & Operations	Ted Doughty
ICOC	Stacey LoMedico	Adminstrative Secretary-Business	Evonn Avila
ICOC	Rob McNelis		
ICOC	Jim Montague		
ICOC	Kai Ramer		
ICOC	Beth Selbe		
ICOC	Rick Weeks		
Mission Federal Credit Union	Tom Hartzell		
Padre Dam Municipal Water District	Augie Caires		
Padre Dam Municipal Water District	Doug Wilson		
Padre Dam Municipal Water District	Melissa McChesney		
Padre Dam Municipal Water District	Dan Black		
Padre Dam Municipal Water District	Neil Brown		

Discussion and/or Action Item E.1.3. We Agree Statements
Prepared by Dr. Lis Johnson
December 16, 2008

BACKGROUND:

At the December 4, 2008 Special Board meeting, the Board requested that the “We Agree Statements” previously developed by Board members through the self-evaluation process return to the Board for consensus and signatures.

RECOMMENDATION:

It is recommended that the Board of Education review, discuss, and sign the We Agree Statements. Action on this item is at the Board’s discretion; however, the self evaluation accomplished at the Board workshop on December 4, 2008 prompted the Board to indicate that it needed to sign new “We Agree” statements.

FISCAL IMPACT:

There is no fiscal impact to this item.

STUDENT ACHIEVEMENT IMPACT:

Effective governance supports fundamental principles in strengthening a district climate that fosters high expectations of student achievement. Consensus about the way the Board governs is achieved through commitments to follow “We Agree” protocols and norms.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.3.

BACKGROUND:

Administration is prepared to update the Board on the continuing State Budget crisis. The Board requested that administration have a placeholder for this discussion. At the time of publication of this Board item, there is limited new information to report.

RECOMMENDATION:

It is recommended that the Board of Education review, discuss, and take action, if necessary, on budget information as presented. Any action taken is always at the discretion of the Board of Education.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The proposed budget reduction plan ensures the District remains fiscally solvent through the State funding reduction cycle. The impact to Santee School District is \$2.0 million during 2008-09 and \$2.5 million for 2009-10.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.1.
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BACKGROUND:

Each year Santee School District contracts with an independent certified public accountant for an annual audit. This is required by law and the major focus is on the District business operations and financial records for the prior year. At its March 4, 2008 meeting, the Board authorized contracted services from Vavrinek, Trine, Day & Co., LLP to perform all necessary work for the 2007-08, 2008-09, and 2009-10 audit reports.

The 2007-08 report is now completed. Copies of the audit report may be obtained from Business Services and additional copies will be available at the Board meeting for review.

Copies of this audit report have been forwarded by the auditor as required by law to:

- ✓ State Department of Finance, Office of Financial and Performance Accountability,
- ✓ State Department of Education, Audit Department, and
- ✓ San Diego County Clerk's Office.

Additionally, the Board Audit Ad Hoc Committee representatives, Dan Bartholomew and Allen Carlisle, were briefed on the audit document and have shared with administration that they support the acceptance of the 2007-08 Audit Report. As members of the audit committee, they may wish to comment this evening.

RECOMMENDATION:

It is recommended that Board representatives and members of the Audit Committee provide their commentary to the rest of the Board, at their discretion. Administration also recommends that the Board of Education accept the 2007-08 audit report as submitted.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Audit report outlines the District's 2007-08 fiscal year. There is no fiscal impact in accepting the report. Professional auditor services annually total \$27,000.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.2.
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December 15, 2008

To the Board of Education
Santee School District

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Santee School District for the year ended June 30, 2008, and have issued our report thereon dated December 15, 2008. Professional standards require that we provide you with the following information related to our audit.

Our Responsibilities under U.S. Generally Accepted Auditing Standards and OMB Circular A-133

As stated in our multi-year engagement letter dated February 7, 2008, our responsibility, as described by professional standards, is to express opinions about whether the financial statements prepared by management with your oversight are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles. Our audit of the financial statements does not relieve you or management of your responsibilities.

In planning and performing our audit, we considered Santee School District's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinions on the financial statements and not to provide assurance on the internal control over financial reporting. We also considered internal control over compliance with requirements that could have a direct and material effect on a major federal program in order to determine our auditing procedures for the purpose of expressing our opinion on compliance and to test and report on internal control over compliance in accordance with OMB Circular A-133.

As part of obtaining reasonable assurance about whether Santee School District's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grants, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit. Also in accordance with OMB Circular A-133, we examined, on a test basis, evidence about Santee School District's compliance with the types of compliance requirements described in the "U.S. Office of Management and Budget (OMB) Circular A-133 Compliance Supplement" applicable to each of its major federal programs for the purpose of expressing an opinion on Santee School District's compliance with those requirements. While our audit provides a reasonable basis for our opinion, it does not provide a legal determination on Santee School District's compliance with those requirements.

Planned Scope and Timing of the Audit

We performed the audit according to the planned scope and timing previously communicated to the District on April 8, 2008.

Significant Audit Findings

Qualitative Aspects of Accounting Practices

Management is responsible for the selection and use of appropriate accounting policies. The significant accounting policies used by Santee School District are described in Note 1 to the financial statements. No new accounting policies were adopted and the application of existing policies was not changed during the fiscal year ending June 30, 2008. We noted no transactions entered into by the governmental unit during the year for which there is a lack of authoritative guidance or consensus. There are no significant transactions that have been recognized in the financial statements in a different period than when the transaction occurred.

Difficulties Encountered in Performing the Audit

We encountered no significant difficulties in dealing with management in performing and completing our audit.

Corrected and Uncorrected Misstatements

Professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that are trivial, and communicate them to the appropriate level of management. Management has corrected all such misstatements. In addition, none of the misstatements detected as a result of audit procedures and corrected by management were material, either individually or in the aggregate, to the financial statements taken as a whole.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a financial accounting, reporting, or auditing matter, whether or not resolved to our satisfaction, that could be significant to the financial statements or the auditor's report. We are pleased to report that no such disagreements arose during the course of our audit.

Management Representations

We have requested certain representations from management that are included in the management representation letter dated December 15, 2008.

Management Consultations with Other Independent Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters, similar to obtaining a "second opinion" on certain situations. If a consultation involves application of an accounting principle to the governmental unit's financial statements or a determination of the type of auditor's opinion that may be expressed on those statements, our professional standards require the consulting accountant to check with us to determine that the consultant has all the relevant facts. To our knowledge, there were no such consultations with other accountants.

Santee School District

SAS 114

Page 3

Other Audit Findings or Issues

We generally discuss a variety of matters, including the application of accounting principles and auditing standards, with management each year prior to retention as the governmental unit's auditors. However, these discussions occurred in the normal course of our professional relationship and our responses were not a condition to our retention.

This information is intended solely for the use of Board of Education and management of Santee School District and is not intended to be and should not be used by anyone other than these specified parties.

Vantack, Trinc. Day & Co., LLP

Rancho Cucamonga, California

December 15, 2008

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period December 1, 2008 through December 31, 2008 for the Board of Education's review or comments. The statements were prepared on a cash and modified accrual basis and included are the District's monthly revenue, expenditure, and cash activities.

RECOMMENDATION:

It is requested that the Board of Education review and comment on the Monthly Financial Report. It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$2,990,288. Cash receipt revenues of \$6,376,462, and disbursements of \$3,971,943 are reflected for the period of December 1, through December 31, 2008, resulting in an ending cash balance of \$5,394,807 as of December 31, 2008.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.2.3.
---------	--	---------	--	-------	--	--------------------



STUDENT ENROLLMENT

Santee School District has experienced a decline in enrollment since the 1998-99 fiscal year. While the District continues to project a 2 percent decline in student population for financial planning purposes, the District's 2008-09 opening school enrollment was 6,341, a 1.27% increase over the 2007-08 October State (CBEDS) reported enrollment of 6,254.

The graph below shows the enrollment by week of the current year as well as the prior five years. This marks the first year in eight years where beginning enrollment

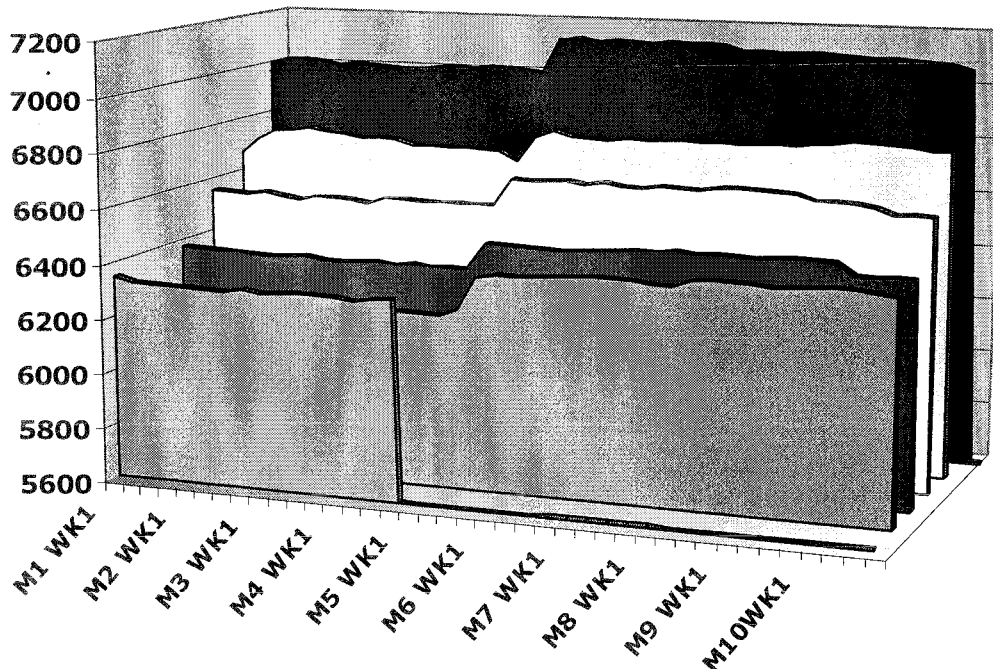
exceeds enrollment in the prior year.

Historically, enrollment experiences little change between the beginning of the school year and winter break. The trend shows an increase in January due to the beginning of the Early Admittance to Kindergarten (EAK) program.

As of December 2008, the enrollment is 6,327. This is an increase of 95 students from December 2007, or approximately 1.50% of the enrollment.

Enrollment Trend

- 2008-09 ■ 2007-08
- 2006-07 □ 2005-06
- 2004-05 ■ 2003-04





STUDENT ATTENDANCE

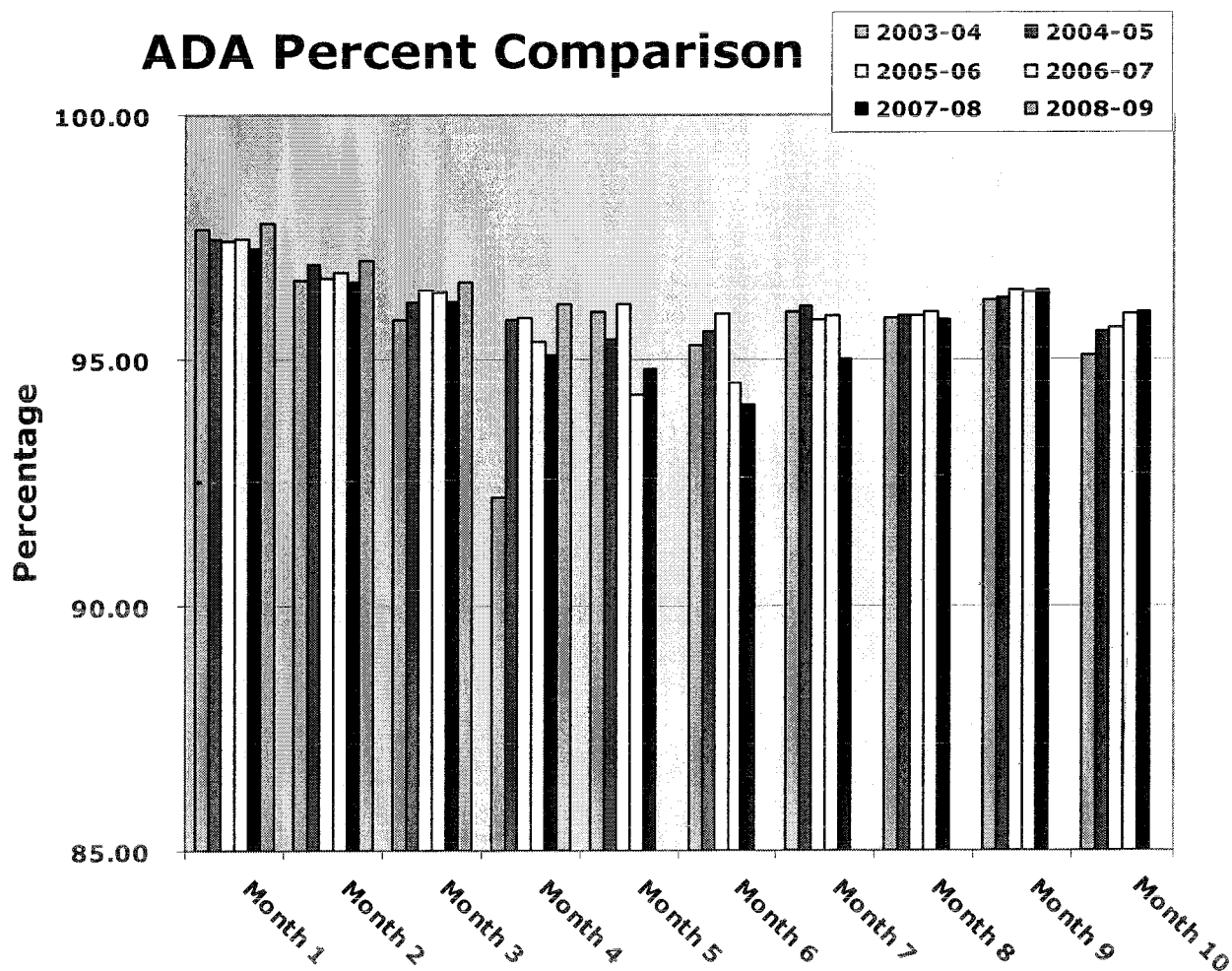
During the 2004-05 fiscal year, the District pursued a number of student attendance improvement initiatives. These efforts resulted in significantly improved average daily attendance.

The comparative results for the District for the beginning of the 2008-09 year shows an increase of 1.03 from the same time last year.

Month 4 attendance shows 96.14% for this year while attendance for 2007-08 showed 95.11%.

Administration is working with site personnel to monitor attendance incentive progress in the 2008-09 fiscal year.

ADA Percent Comparison





CASH SUMMARY

General fund cash balances tend to follow the revenue collection pattern, declining to a low point in November and June of each fiscal year.

This year the District was eligible to issue and received a TRANS in the amount of \$5.0 million. These funds will assist the District with the delayed state budget and modernization cash flow requirements.

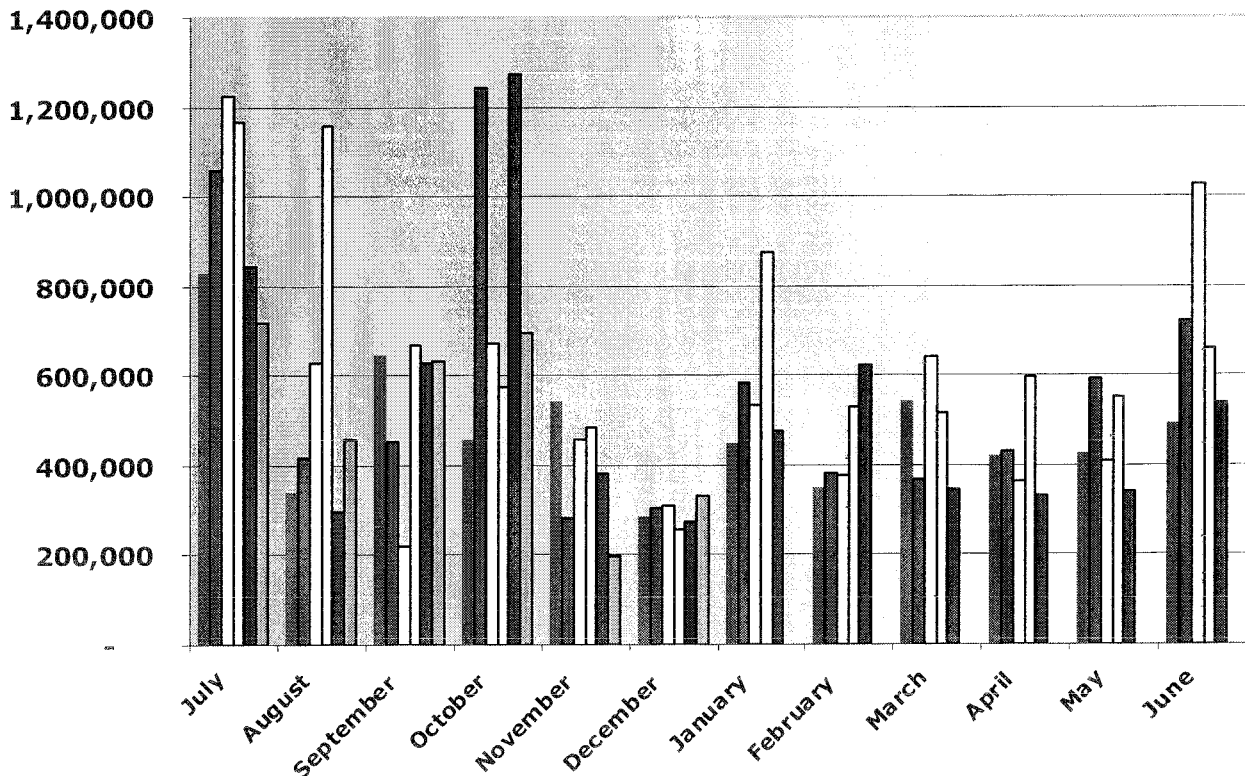
FUND BALANCE

The Fiscal Staff continues to monitor the budget and make necessary adjustments to allow for changes in estimated costs.

Total General Fund Balance reserves of \$1,972,621 include restrictions and designations for prepaid expenditures of \$220,153, stores inventory of \$50,277 revolving cash of \$15,000, and program carryover of \$256,462. There is a reserve for economic uncertainty of \$1,400,000.

Commercial Warrants

■ 2003-04	■ 2004-05	□ 2005-06
□ 2006-07	■ 2007-08	■ 2008-09





MONTHLY FINANCIAL REPORT - DECEMBER

4

CASH REPORT FOR DECEMBER 31, 2008

Beginning Cash Balance as of November 30, 2008 \$2,990,288

INCOME

A. Revenue Limit Sources

Basic Equalization	\$ 1,750,276	
Tax Apportionment	3,249,250	4,999,526

B. Federal Income

Federal Funding	199,384	
		199,384

C. State Income

State funding	714,851	
		714,851

D. Local Income

Other Local Income	111,864	
Spec ED	280,417	
Community Day	7,451	
GATE	4,606	
EIA	32,559	
HTS	25,804	
		462,701

E. Due to/Due from other funds

TOTAL INCOME \$6,376,462

Beginning Balance Plus Income \$9,366,750

DISBURSEMENTS

F. Commercial Warrants	\$ 330,804	
G. Payroll Warrants	3,230,990	
H. Statutory Employee Benefits	406,653	
I. Liabilities	3,496	

TOTAL DISBURSEMENTS \$ 3,971,943

Ending Cash Balance as of December 31, 2008 \$5,394,807





**Budget Revisions
Revisions through December 31, 2008
2008-09 Revised Adopted Budget**

2008-09 Beginning Balance	6,778,820
2008-09 Estimated Income	50,345,391
2008-09 Estimated Expenditures	(50,482,096)
2008-09 Restricted Programs	(4,669,494)
Estimated Ending Balance As Of June 30, 2009	\$1,972,621

Components of Ending Balance

<u>Board/Restricted/State Designated Carryover</u>	
Prepaid Expense (VEBA 220,153)	220,153
Stores Inventory	50,277
Revolving Cash	15,000
Program Carryover	256,462
Estimated Uncommitted Ending Balance	\$1,430,729
3% Reserve for Economic Uncertainty	\$1,400,000
Total Estimated Uncommitted Ending Balance	\$30,729



ROBERT J. MARKS
DAVIDE GOLIA
P. RANDOLPH FINCH JR.
JASON R. THORNTON
JEFFREY B. BAIRD
CHAD T. WISHCHUK
STEPHEN J. SCHULTZ +
MARK T. BENNETT +
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AJAY C. SHAH
BIANCA V. GARCIA

* OF COUNSEL

+ OF COUNSEL via
MERRILL, SCHULTZ &
BENNETT, LTD.

OUR FILE NUMBER

December 15, 2008

1331.001

Mr. Bill Clark
Assistant Superintendent
Santee School District
9625 Cuyamaca Street
Santee, California 92071

Re: Retainer Agreement for Representation of Santee School District

Dear Mr. Clark:

We appreciate the decision of Santee School District (the "District") to retain Marks, Golia & Finch, LLP. Please forgive the formality of this letter but section 6148 of the California Business and Professions Code requires that we have a written agreement. The purpose of this letter is to comply with that statute and to set forth the terms of our representation.

1. Description Of Representation And Services. The District has retained Marks, Golia & Finch, LLP

2. Fees To Be Charged. Our fees will be billed on the basis of time expended at the hourly billing rates of the attorneys, law clerks and paralegals involved. At the present time, our rates vary from \$155.00 to \$375.00 per hour for attorneys, \$65.00 to \$135.00 for law clerks and \$50.00 to \$65.00 for paralegals. My current rate is \$350.00 per hour. These hourly rates are subject to change in the future and typically increase in September of each year. We bill in one-tenth of an hour increments. In order to deliver cost-effective services, when practical, work will be assigned to other qualified attorneys, law clerks or paralegals with either billing rates lower than mine or some specialized knowledge beneficial to the District.

3. Costs And Expenses. We also charge for expenses and costs necessarily incurred to perform our services. Examples of these are Secretary of State fees, California Department of Corporations fees, court filing fees, service of process fees, deposition court reporter and transcript costs, etc. It is our policy to not charge for minor

everyday expenses such as photocopies, postage, facsimiles, mileage, phone expenses, etc., unless these expenses become beyond the ordinary. For example, extra large reproductions or photocopying large quantities of documents for discovery, depositions or trial exhibits, etc., may become costly and we will bill for such expenses.

4. Services Of Experts/Consultants. It may become necessary to employ experts or consultants to assist in resolving a matter. We will obtain your approval for the retention of any such consultants or experts, and you may instruct us in writing at any time to terminate their services. The fees of experts and consultants will be in addition to the fees and costs charged for our services. In most circumstances, we will have the experts or consultants bill the District directly.

5. Client Responsibilities. We have two primary requests of our clients: (1) that we are kept informed of all information you obtain or discover regarding a matter for which we are retained; and (2) we receive timely payment for our services and advances. In this regard, we invoice monthly and expect payment within 20 days. As security for the payment of our invoices, the District grants us a lien upon any sums recovered (or which the District is entitled to recover) including any funds in our client trust account. This lien is in addition to our equitable lien rights.

6. Potential Conflicts Of Interest. Representation by us in a particular matter is contingent upon clearance of all conflicts of interest checks. The California Rules of Professional Conduct provide in pertinent part as follows:

Rule 3-310(C):

“We shall not, without the informed written consent of each client: [¶]...[¶] (3) Represent a client in a matter and at the same time in a separate matter accept as a client a person or entity whose interest in the first matter is adverse to the client in the first matter.”

Rule 3-310(E):

“We shall not accept employment adverse to a client or former client where, by reason of the representation of the client or former client, the member has obtained confidential information material to the employment except with the informed written consent of the client or former client.”

Here, as discussed at our initial meeting, we represent many contractors, and our livelihood depends on our continuing ability to represent clients in numerous legal matters. In order to preserve our ability to represent clients in legal matters that arise in the future, including matters which may be directly adverse to the District, by signing this agreement, the District agrees we may terminate our representation of the District at any time if the District or another of our clients refuses to sign a concurrent representation conflict waiver required by Rule 3-310(C)(3). Similarly, in any matter in which we may

be adverse to the District, the District agrees we may represent the client adverse to the District unless the District makes an affirmative showing we obtained confidential information from the District by virtue of our representation of the District which could be used against the District in the case in which a conflict is claimed. Before consenting to our representation on these terms, we recommend you consult with counsel.

7. Disclaimer Of Guarantees. It is impossible for us to make any guarantees regarding the successful termination of a matter and all expressions relative to the merits of the District's positions are only matters of our opinion and do not constitute a guarantee of a particular result.

8. Client Contact. It is our practice to furnish our clients with copies of all important pleadings and/or correspondence and to give verbal or written status reports from time to time concerning the progress of our representation. We encourage you to contact us if you have any questions concerning the status of our representation.

9. Termination Or Withdrawal. The District has the right to terminate our services at any time. We may withdraw from representation upon reasonable written notice to enable the District to secure other counsel due to: (1) the dissolution of our firm; (2) the discovery of evidence that your claim, suit or position lacks merit; (3) your non-cooperation or material breach of this agreement; and/or (4) the discovery of an irreconcilable conflict of interest. In the event of termination or withdrawal, we may make and retain a duplicate file, and the District agrees to pay for all costs of duplicating and transferring the files. Similarly, if at any time, during or after our representation, the District requests its client files, the District agrees we may make and retain a duplicate file, and the District agrees to pay for all costs of duplicating and transferring said files.

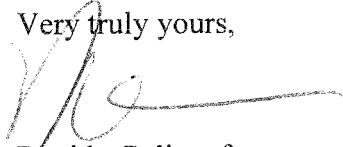
10. Arbitration. Any dispute relating to fees and costs due pursuant to this agreement shall, at the District's discretion and upon timely demand, be submitted to binding arbitration before the San Diego County Bar Association pursuant to California Business and Professions Code section 6200, et seq., or should that organization decline to arbitrate the dispute, before the State Bar of California pursuant to California Business and Professions Code section 6200, et seq.

Subject to the foregoing requirements of California Business and Professions Code section 6200, et seq., any controversy or claim arising out of or relating to this agreement shall be resolved by binding arbitration before the American Arbitration Association by a single arbitrator in San Diego, California, in accordance with the Commercial Rules of the American Arbitration Association prevailing at the time of the arbitration and judgment on the award may be entered in any court having jurisdiction. The right to appeal from the arbitrator's award, any judgment entered, or any order made is expressly waived.

Mr. Bill Clark
December 15, 2008
Page 4 of 4

11. Conclusion. To confirm this letter accurately reflects our complete and mutual understanding as to the terms of our agreement, please date, sign and return an original agreement in the enclosed addressed and stamped envelope. A duplicate original is enclosed for you. Thank you for the opportunity to be of service.

Very truly yours,



Davide Golia, of
MARKS, GOLIA & FINCH, LLP

Enclosures

DXG:smt/DXG49661

AUTHORIZATION AND CONSENT:

I have read and understand this retainer agreement, and understand I may seek independent counsel before signing this agreement. I agree to the above terms.

Santee School District

Signature: Bill Clark

Printed Name: Bill Clark

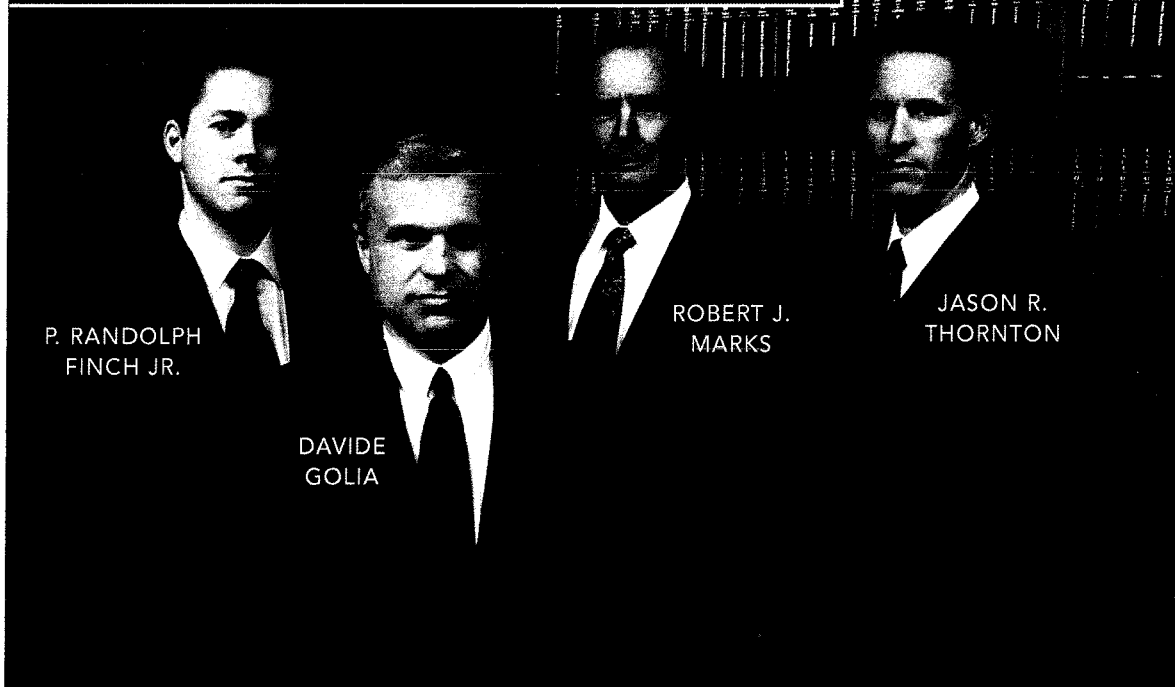
Title: CR

Dated: 12/22/08

Marks, Golia & Finch, LLP is authorized to accept direction as to the representation of the District from the following individuals:

Dr. LIS Johnson

MARKS, GOLIA & FINCH, LLP



P. RANDOLPH
FINCH JR.

DAVIDE
GOLIA

ROBERT J.
MARKS

JASON R.
THORNTON

Marks, Golia & Finch, LLP fulfills the legal needs of the construction industry from the boardroom to the courtroom.

MARKS, GOLIA & FINCH, LLP HAS SERVED the construction industry since 1987, representing prominent contractors throughout the state. The firm's clients include many of the ENR Top 500 contractors, including several from the Top 10 in specialty categories. But, the firm prides itself on its ability to cater to the needs of the largest and smallest companies. From bid protests to claim resolution, new entity formation to transfer/dissolutions, wage-and-hour disputes to union activity, and site development to litigation—the firm has its clients covered, and its depth of knowledge helps make their businesses more successful. The firm has received the AV rating from Martindale-Hubbell® and is listed in *The Bar Register of Preeminent Lawyers* in construction and labor/employment law.

Attorneys P. Randolph Finch Jr., Davide Golia, Robert J. Marks and Jason R. Thornton are named in this edition of *Super Lawyers*®, with Golia and Marks named to the Top 50. Finch, Golia, Marks and Thornton were also named in the 2007 inaugural edition of *Southern California Super Lawyers - San Diego Edition*.

The firm is an active member of the Associated General Contractors of America, San Diego Chapter Inc.

MARKS, GOLIA & FINCH, LLP
3900 Harney St., First Floor
San Diego, CA 92110
PH: (619) 293-7000 • FX: (619) 293-7362
mgflp.com

Overview

Since 1987, the firm has been providing quality legal services to the construction industry. In the beginning, the firm's focus was representation of construction industry clients. However, the firm has steadily expanded its practice to meet client needs. As a result of developing its practice in the areas required to service the broad needs of the construction industry, the firm's practice expanded beyond the construction industry and now includes the areas of business and commercial litigation, business and commercial transactions, labor and employment law, insurance defense, insurance coverage, government and regulatory law, real estate, intellectual property, personal injury, and trusts and estates. The firm serves as general counsel to many of its clients.

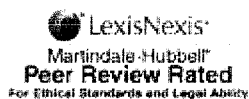
The firm is committed to provide the best possible service to its clients in all areas. This goal is a focus in hiring new attorneys and in all facets of the firm's practice. The firm's successful representation of clients is reflected by the firm representing many clients continuously since the year the firm was founded, and being regularly called upon by the Associated General Contractors of America, and other industry organizations and their members for legal advice, guidance and representation.

As its clients have expanded into other parts of the state and country, so has the firm's practice. The firm has litigated cases throughout California, Arizona, Nevada and in Washington D.C., and has attorneys admitted to practice in the state courts of California, Colorado, Florida, Nebraska, Pennsylvania, New Jersey, New York, Texas and Virginia, and numerous federal courts throughout the country. The firm has also structured cross-border business transactions and represents several Canadian based businesses. Regardless of venue, the firm's practice has been and will remain quality legal representation.

Marks, Golia & Finch, LLP has received Martindale-Hubbell's highest rating in recognition of the firm's professional excellence and highest level of skill and integrity, and the firm is listed in the exclusive Martindale-Hubbell Bar Register of preeminent Construction and Labor/Employment lawyers.



AV



**MARKS
GOLIA
FINCH**

3900 Harney Street, 1st Floor, San Diego, CA 92110

619-293-7000

www.mgfllp.com

ALL SITES- STATE MODERNIZATION & ADDITIONS

Project Budget Aging Report

Project Summary by Site

Phase One and Two Bonds (Working Budget)

Code	Category - Item	Chet F Harritt	Carlton Hills	Carlton Oaks	Cajon Park	Hill Creek	Prospect Avenue	Pepper Drive	Rio Seco	Sycamore Canyon	Budget
Funding Sources											
State	State & Federal Funding	4,694,554	3,924,817	5,124,395	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,306	39,539,096
35-00	State School Facilities Fund	4,694,554	3,924,817	5,124,395	4,565,631	6,718,273	2,862,433	4,278,787	4,949,900	2,420,306	39,539,096
	Mod Grant	2,870,035	3,163,859	3,830,741	3,823,288	4,132,311	2,278,672	-	3,661,925	1,847,750	25,608,581
	Supplemental Grant	1,300,000	-	-	-	1,300,000	-	-	-	-	2,600,000
	Jt use grant MP	374,399	458,917	476,781	440,302	476,781	237,340	332,366	476,781	-	3,273,667
	Jt use grant library	-	-	514,832	-	507,140	-	-	509,153	226,135	1,757,260
	Jt use grant tech lab	150,120	302,041	302,041	302,041	302,041	346,421	346,421	302,041	346,421	2,699,588
	Pepper Drive 2017 Mod	-	-	-	-	-	-	3,600,000	-	-	3,600,000
Local	Local District Funding	9,759,741	11,637,133	11,637,903	14,601,649	11,381,898	4,860,605	3,001,974	11,743,243	8,689,404	87,313,550
21-39	Bond Fund	5,937,876	11,257,015	10,565,444	8,221,553	8,340,836	2,793,156	678,787	8,715,416	4,992,831	61,502,914
	Bond Mod Match	1,913,357	2,109,239	2,553,827	2,548,859	2,754,874	1,519,115	-	2,441,283	1,231,833	17,072,387
	Bond Funds	3,500,000	8,386,818	6,717,963	4,930,351	4,300,000	690,280	-	4,986,158	3,188,441	36,700,012
	Jt Use Match	524,519	760,958	1,293,654	742,343	1,285,962	583,761	678,787	1,287,975	572,556	7,730,515
25-01	Barratt Developer Fees	-	-	-	-	-	-	-	-	-	-
25-02	Lennar Developer Fees	-	-	-	-	-	-	1,790,636	-	-	1,790,636
25-03	Pardee Developer Fees	-	-	-	-	-	-	-	-	-	-
25-18	Other- All and Solar	400,000	20,000	-	600,000	400,000	-	-	-	-	1,420,000
25-38	Re-develop	-	-	-	-	-	-	-	-	-	-
25-40	COPS	3,421,865	360,118	1,072,459	5,780,096	2,641,062	-	-	3,027,827	3,696,573	20,000,000
06-00	OZAB	-	-	-	-	-	2,067,449	532,551	-	-	2,600,000
TOTAL FUNDING		14,454,295	15,561,950	16,762,298	19,167,280	18,100,171	7,723,038	7,280,761	16,693,143	11,109,710	126,852,648
Expenditures											
A	Site Costs	-	-	-	-	-	-	-	-	-	-
B	Planning Costs	1,148,284	1,362,754	1,469,616	1,550,557	1,487,890	781,914	717,502	1,461,152	2,434,290	12,393,959
6200-017	Architect/Engineering Fees	830,176	1,048,940	1,137,798	1,217,169	1,111,798	558,076	520,808	1,131,020	2,170,394	9,726,179
	Addition- A&E Fees	152,308	390,159	384,618	605,696	152,844	157,155	152,308	379,737	562,155	2,936,961
	Modernization- A&E Fees	677,868	658,780	753,180	611,474	958,954	400,921	368,500	751,283	1,608,239	6,789,198
6200-220	DSA Plan Check Fees	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	0.66%	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
6200-230	CDE Plan Check Fees	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
	0.036%	4,304	4,219	4,574	5,298	5,447	2,051	1,911	4,541	2,600	34,946
6200-240	Preliminary Tests	58,798	57,642	62,491	37,224	74,414	28,024	26,100	62,037	67,758	474,488
	Asbestos Testing	-	-	-	-	-	-	-	-	-	-
	Surveys	29,399	28,821	31,245	23,024	37,207	14,012	13,050	31,018	17,758	225,535
	Soils	29,399	28,821	31,245	14,200	37,207	14,012	13,050	31,018	50,000	248,953
6200-250	Other Costs- Planning	177,391	175,865	182,265	195,322	198,004	136,770	134,230	181,666	146,658	1,528,173
	Reimbursables- Printing & Bidding .66%	77,614	76,088	82,488	95,544	98,227	36,992	34,453	81,888	46,880	630,173
	CM Pre-Construction	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	77,778	700,000
	Legal & Other Consultants	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	22,000	198,000
C	Construction Costs	13,560,613	12,896,250	13,962,940	16,178,440	16,576,102	6,370,389	6,007,108	13,863,055	7,974,390	107,389,287
6200-270	Main Building Contractor	11,759,648	11,528,409	12,498,128	14,476,332	14,882,820	5,604,899	5,220,098	12,407,322	7,103,082	95,480,738
	New Additions	5,200,000	5,180,849	5,101,689	8,636,594	2,000,000	-	1,810,102	5,031,959	-	36,161,194
	Modernization	6,559,648	5,139,912	6,317,285	4,696,982	7,343,553	3,734,206	2,959,996	6,082,790	5,232,389	48,066,761
	Jt Use Library / Tech	-	1,207,648	1,079,154	1,142,756	2,339,267	1,870,693	450,000	1,292,573	1,870,693	11,252,784
	Jt Use Tech Lab	-	-	-	-	-	-	-	-	-	-
	Jt Use Multi Purpose Room	-	-	-	-	-	-	-	-	-	-
	Sitework Items	-	-	-	-	-	-	-	-	-	-
6200-272	Construction Management Fees / Reimb.	1,175,965	1,152,841	1,249,813	1,447,633	1,488,282	560,490	522,010	1,240,732	710,308	9,548,074
	General Cond. Bonds and Insurance 5.5%	646,781	634,063	687,397	796,198	818,555	308,289	287,105	682,403	390,670	5,251,441
	CM Fees 4.5%	529,184	518,778	562,416	651,435	669,727	252,220	234,904	558,330	319,639	4,296,633
6200-175	Demolition (CP only)	-	-	-	55,555	-	-	-	-	-	55,555
	Cooling Tower Relocation (CP only)	-	-	-	55,555	-	-	-	-	-	55,555
	Locker Demo (CP only- in Additions Total)	-	-	-	-	-	-	-	-	-	-
6200-274	Other Costs - Construction	575,000	155,000	155,000	155,000	155,000	155,000	155,000	155,000	125,000	1,795,000
	Field Improvements (All except SC)	450,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	-	860,000
	Other Consultants	-	-	-	-	-	-	-	-	-	-
	Quick Start Projects	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	125,000	1,125,000
6200-274	Utility Fees / Costs	50,000	60,000	60,000	43,920	50,000	50,000	110,000	60,000	36,000	519,920
	Padre Water / Helix	30,000	30,000	30,000	30,655	30,000	30,000	30,000	30,000	30,000	270,655
	SDG&E	10,000	20,000	20,000	7,265	20,000	10,000	80,000	20,000	-	187,265
	City Bond	10,000	10,000	10,000	6,000	-	10,000	-	10,000	6,000	62,000
D	Construction Testing Costs	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
6200-280	Const. Testing & HAZMAT Monitoring	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
	1.5%	176,395	172,926	187,472	217,145	223,242	84,073	78,301	186,110	106,546	1,432,211
E	Construction Inspection Costs	127,596	203,000	168,000	207,000	160,828	68,049	64,201	126,000	50,000	1,174,675
6200-290	Inspection	127,596	203,000	168,000	207,000	160,828	68,049	64,201	126,000	50,000	1,174,675
	IOR	117,596	191,000	156,000	195,000	148,828	56,049	52,201	114,000	38,000	1,068,675
	PM	10,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	106,000
F	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
6400-490	Furniture & Equipment Costs	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
	Library Shelving	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	675,000
G	Project Contingency	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
6200-099	Project Contingency	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
	Contingency of Main Bldg. Contractor	542,552	747,895	810,804	939,138	745,600	363,612	338,648	804,913	460,805	5,753,967
TOTAL EXPENDITURES		15,630,440	15,457,825	16,673,832	19,167,281	19,268,663	7,723,037	7,280,760	16,516,229	11,101,032	128,819,099
ENDING BALANCE		(1,176,145)	104,126	88,466	-	(1,168,491)	-	-	176,914	8,679	(1,966,453)
Additional Cost for 10 CR Bldg. vs. 5 CR Bldg.								4,481,454			4,481,454

BACKGROUND:

During these difficult fiscal times, the Facilities & Modernization department would like to share good news and successes whenever possible.

San Diego Gas & Electric Company (SDG&E) offers incentive monies for construction projects utilizing energy-efficient lighting and mechanical equipment. District staff and the design team have worked closely with SDG&E representatives on our school designs and the final plans have been submitted to SDG&E for an energy design audit and review. The incentive amounts for all Capital Improvement Program (CIP) projects are \$687,042. Upon construction completion, SDG&E representatives will verify that the equipment has been installed as designed and the District will receive an incentive check that will be used to offset utility expenses.

<u>Contract #</u>	<u>Project Name</u>	<u>Total Incentive</u>	<u>kW</u>	<u>kWh</u>	<u>Th</u>
63340	Cajon Park Modernization	\$69,259.00	164.6	256,002	361
63341	Carlton Hills Modernization	\$60,182.00	102.3	201,213	181
63411	Carlton Hills Ten Classroom Building	\$35,994.00	66.2	107,795	74
63343	Carlton Oaks Modernization	\$94,474.00	190.4	286,447	69
63412	Carlton Oaks Ten Classroom Building	\$33,374.00	63.9	100,099	124
6XXXX	Chet F. Harritt Modernization	\$86,181.00	198.7	252,920	1,470
6XXXX	Hill Creek Modernization	\$94,774.00	200.8	288,252	-87
63342	Rio Seco Modernization	\$92,761.00	194.8	279,598	462
63410	Rio Seco Ten Classroom Building	\$35,497.00	61.5	106,597	-57
63344	Sycamore Canyon Modernization	\$84,546.00	172.8	258,006	-51
Totals		\$687,042.00	1,416	2,136,929	2,546

The annual kW savings of 1,416 kW is the real promise of the CIP program.

RECOMMENDATION:

It is recommended that the Board of Education authorize the acceptance of design incentives from SDG&E and use of the moneys in the continuation of CIP projects to meet the long range energy savings goals of the District.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of incentive funds of \$687,042 will be applied, with Board approval, towards the reduction of energy expenses and the reduction of kW usage for reduction of energy usage.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.1.
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Discussion and/or Action Item E.3.2.
Prepared by Bill Clark
January 20, 2009

Approval of Agreement with School Site
Solutions

BACKGROUND:

Eric Hall & Associates has been providing consulting services to the District in the area of facilities, finance, and community facility districts (CFDs). Mr. Hall has recommended School Site Solutions, a K-12 school site specialist, to assist Santee School District in increasing their facilities funding opportunities through a facility hardship application.

This specialized consultant service is needed to assist the District in maximizing new construction funding through the State Allocation Board through the facility hardship program to abandon the Santee Elementary School and fund replacement facilities through 10-classroom additions at three school sites. A meeting in December with the Office of Public School Construction staff determined that the District's application would have merit and a facility hardship case needs to be presented to the Office of Public School Construction.

RECOMMENDATION:

It is recommended the Board of Education approve services with School Site Solutions to provide services to secure additional State funding and authorize staff to execute the necessary documents.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of a contract with School Site Services for services to be provided on an as-needed basis will be funded from the Developer Fee Funds and will be \$145 per hour, not to exceed \$9,500. See attached proposal and contract

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.2.
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School Site Solutions, Inc.

K-12 School Site and Facilities Specialists

MEMORANDUM

Date: December 8, 2008
To: Christina Becker, Director of Facilities
Santee School District
From: Jim Bush, President
School Site Solutions, Inc.

SUBJECT: Santee Elementary School

Thank you for our recent conversation considering the closure of Santee Elementary School. As we discussed, the State Office of Public School Construction has a facility hardship program to help districts replace schools that meet the following criteria:

To be eligible for a facility hardship grant the district must demonstrate that one of two conditions exists: facilities must be replaced due to an imminent health and safety threat, or existing facilities have been lost to fire, flood, earthquake or other disaster (SFP: Facility Hardship Grant, Office of Public School Construction)¹.

Since the Santee Elementary School has already been closed and demolished, it might be hard to prove the eminent health and safety threat requirement without investment of time and funds for specific studies. I believe the request to OPSC would allow the District to eliminate the old Santee School building eligibility from the District's baseline which would provide the District with future eligibility to apply towards other new construction projects. The District probably would be requested to sell the property and contribute the proceeds towards the eligibility reinstatement if OPSC agrees with the application. In order to pursue this process, I would recommend a two phase approach. The first phase would consist of some initial investigation and survey of potential health and safety issues which should be presented to OPSC staff to get their input into the potential likelihood of a successful application. If OPSC is supportive of an application, I would recommend a second phase consisting of specific studies. This process is outlined below:

Phase One

This phase would probably take 4-6 months to complete and would consist of the following:

- Identification and initial investigation of health and safety risks associated with the school site including but not limited to:
 - Impacts from an airport within two nautical miles
 - Traffic safety
 - Safe walking routes to school for students
 - Air quality issues from adjacent streets and highways
 - Potential toxic contamination on the school site and adjacent properties that might affect students
 - Quarter-mile investigation of hazardous air emissions

¹ <http://www.opsc.dgs.ca.gov/Programs/SFPrograms/FacHS.htm>

- Santee school facility conditions prior to closure and abandonment
 - Age
 - Past architectural studies and reports
 - Past District facility and M&O reports
- Potential cost for Phase One
 - School Site Solutions, Inc. not to exceed \$9,500 for coordination services
 - LFR, Inc. environmental survey and assistance for initial investigation (air quality, traffic, airport, quarter-mile findings, etc.)
 - Initial toxic investigation to be done by another company
 - Total estimated costs

Phase Two

Once OPSC has reviewed the initial reports and has agreed to continue the process, more specific and detailed studies would need to be done as identified in Phase One. The District would need to develop a scope of services and develop a Request for Proposal to complete these studies. Similar processes have taken up to a year to complete and submit to OPSC. The OPSC review process would last from three to six additional months.



SSS

School Site Solutions, Inc.

K-12 School Site and Facilities Specialists

Consultant Agreement

This contract is made by and between SCHOOL SITE SOLUTIONS, Inc. and the Santee School District ("District"). SCHOOL SITE SOLUTIONS, Inc. will provide school site selection and approval services as described below. In consideration of the services provided, the Santee School District will pay to SCHOOL SITE SOLUTIONS, Inc. fees of \$145.00 per hour, plus actual out of pocket expenses (such as mileage/travel, office expenses, etc.) not to exceed \$9,500. For travel time, the Santee School District will pay to SCHOOL SITE SOLUTIONS, Inc. a minimum per diem of eight (8) hours per trip. The Santee School District will be billed monthly for fees and expenses.

SCHOOL SITE SOLUTIONS, Inc. will provide the Santee School District with the following services:

- Coordinate facility hardship investigation and studies with District staff and other consultants as assigned by the District.
- Meet with District staff, the CDE Field Representative and other State agencies.
- Identify for the District all the necessary health and safety studies that are required for the facility hardship application.
- Assist the District in identifying all necessary consultants to complete required health and safety studies, monitor their progress, and review for completeness.
- Meet with local planning agencies, District staff, and attend District Board meetings when necessary.
- The District is responsible for contracting with identified consultants.

The Santee School District will be responsible for providing project information in a timely manner, verifying all data prepared by SCHOOL SITE SOLUTIONS, Inc. and shall be responsible for consulting with legal counsel related to the preparation of document forms and reports.

Changes to the State facilities program and additional requirements by the regulatory agencies and duties requested outside the scope of this contract may impact the provisions of this proposal.

Either party within 30 days notice may terminate this contract. In the case of termination, the Santee School District will be entitled to completion of all work in progress at its option, and SCHOOL SITE SOLUTIONS, Inc. will be entitled to payment in full of all expenses and fees incurred. If the terms of this agreement meet with your approval, please indicate same below by your signature and return a copy for my files.

AGREED: SCHOOL SITE SOLUTIONS
James F. Bush, President

Santee School District
Authorized Signature, Title

Date _____

Date _____

BACKGROUND:

At its October 7, 2008 meeting, the Board of Education approved Trittipio Architecture and Planning for architectural services to support the District's Capital Improvement Program and a memorandum of understanding (MOU) between the District and Trittipio was approved.

District legal counsel reviewed and approved the contractual agreement which replaced the MOU with Trittipio. The new contract has received careful review from Tony Fulton (Bond Performance Auditor), Tim Garfield (District legal counsel), Eric Hall and Associates (Facilities consultant), and the San Diego County Office of Education.

On November 4, 2008 the Board approved Trittipio Phase I fees of \$1,056,912. Administration is returning to request Board authorization to proceed with Trittipio Phase II work estimated at a total of \$2,540,763.52.

RECOMMENDATION:

It is recommended that the Board of Education approve Phase II work with Trittipio Architecture and Planning for an estimated total of \$2,540,763.52.

This recommendation supports the following District goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Architect fees for Phase II (four school projects) total \$2,540,763.52, plus reimbursable costs are within the Capital Improvement Program budget. The budget of the Capital Improvement Program is \$128.8 million for nine (9) school modernizations, and this cost will be funded from CIP funds, Prop R bond proceeds, and State modernization matching funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.3.
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BACKGROUND:

As part of its efforts to provide a safe learning environment, administration received Board of Education approval at its September 6, 2005 meeting to expand the number of live-on site residences from two to four. The Board of Education also approved expanded duties for live-on residents that now include security system monitoring in addition to site inspections and after hours facilities use monitoring.

The Board also requested that the existing live-on resident agreement be reviewed by legal counsel to ensure the highest standards of performance. The agreement was reviewed, amended, and approved by the Board of Education on June 6, 2006.

The Santee Success Program is housed in modular facilities and administration was recently informed that this program needs to be relocated to an approved portable site. Administration requests authorization to relocate the Santee Success Program from its current location in a modular structure near the Cajon Park Annex, to a Cajon Park Junior High portable. The Success Program would finish the 2008-09 school year in its current location and be relocated in 2009-10.

Additionally, administration requests Board authorization to obtain applications, screen, and select a live-on resident for this Cajon Park School modular building. The applicant will be selected based on employment history, physical capacity to meet security and monitoring requirements, District employment and having students in the school district will also be considered.

RECOMMENDATION:

It is recommended that the Board of Education authorize the relocation of the Santee Success Program from its current location in a modular structure near the Cajon Park Annex, to the former Cajon Park Junior High. It is also recommended that the Board of Education authorize administration to conduct the live-on resident application screening and interviewing process in order to obtain a live-on residence at Cajon Park School. Administration will return with a resident recommendation by June 2009.

This recommendation supports the following goals:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

Annual rental income from the live-on residence at Cajon Park School will be \$9,600 per year.

STUDENT ACHIEVEMENT IMPACT:

Increased campus security benefits students with a safe learning environment when live-on residences are on school grounds.

Motion:		Second:		Vote:		Agenda Item E.3.4.
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SANTEE SCHOOL DISTRICT

ON-SITE RENTAL AGREEMENT

THIS RENTAL AGREEMENT by and between SANTEE SCHOOL DISTRICT, hereinafter referred to as "DISTRICT", and _____, hereinafter referred to as "RESIDENT", effective _____.

WITNESSETH:

I. RESPONSIBILITIES, DUTIES, AND RESTRICTIONS OF PARTIES:

- A. The DISTRICT, for an eight hundred dollar (\$800.00) a month fee, shall provide the RESIDENT with a mobile home, including necessary appurtenances, located on the _____ Elementary School campus. The monthly rental fee is below the market rate as a benefit in exchange for independently contracted security services.
- B. The DISTRICT shall provide the RESIDENT with the following services: electricity, water, sewage, natural gas, and the use of existing campus garbage disposal facilities.
- C. The RESIDENT shall not install any item (such as a spa or Jacuzzi), which will result in high energy usage or additional expense to the DISTRICT.
- D. Requests for home expansions or replacement must be submitted in writing to the District, and must be accepted, in writing, by the DISTRICT.
- E. The RESIDENT shall not install any other building or structure on the site except the mobile home unit.
- F. The RESIDENT shall provide and maintain telephone services at his/her residence and shall provide the DISTRICT with the telephone number, and any other phone numbers, such as cell or pager numbers. If the number is changed, the RESIDENT will provide the new number to the DISTRICT immediately. The RESIDENT will be available by telephone at all times to be able to respond to an emergency should one arise.
- G. The RESIDENT shall, upon termination of the agreement and remove all personal effects from the mobile home, repair any damages to the site, and shall ensure that the site is completely clean of all debris, trash, and other items.
- H. The RESIDENT shall maintain the mobile home premises in a safe, clean, and orderly manner. The RESIDENT and resident family members agree to conduct himself/herself in a manner consistent with that required by law on school property, and shall not engage in any activity which will interfere with school activities. All guests and family members of the RESIDENT are expected to act accordingly. Opinion of the DISTRICT as to "safe, clean, and orderly" shall prevail.

- I. The RESIDENT shall obtain tenant insurance as to their property in and on the premises. Such insurance is required and shall be the only recourse for RESIDENT(S) in the event of damage to the premises or their property.
- J. The RESIDENT shall put a request in writing for permission from the DISTRICT to keep any and all pets in the mobile home and on the mobile home premises. The RESIDENT shall obtain necessary licenses for any pet(s) that he/she is permitted to maintain on the premises. The type, size, and number of household pets or other animals or fowl allowed at the on-site residence shall be at the discretion of the DISTRICT. Only one dog or one cat will be allowed at the site. No other animals of any type will be allowed. The RESIDENT must ensure that a dog does not bark or disrupt school activities in any way. All animals must be kept inside the fenced enclosure at all times. The RESIDENT may take a dog with him on the school inspection tours if the dog is kept on a leash at all times. If a dog escapes from the fenced enclosure at any time, the RESIDENT will be required to remove the dog from the premises. If, at the discretion of the DISTRICT, it is determined that the dog appears dangerous or causes harm to any person, the RESIDENT will be required to remove the dog immediately upon notification by the DISTRICT.
- K. The RESIDENT agrees to defend, indemnify and hold harmless, the DISTRICT, and/or its officers, agents, or employees from any and all claims, liabilities, penalties, or losses resulting from, or as a consequence of, his/her tenancy, including but not limited to, damage to person or property of RESIDENT, RESIDENT'S family or any other person and/or to include any damage due to the RESIDENT'S pets.
- L. **The purpose of this agreement is to provide security services to the all Santee School properties, and is at the full benefit and discretion of the Santee School District.** The intent of the agreement is not for the benefit of the on-site resident, and therefore, the requirements of the DISTRICT shall prevail at all times.
- M. The RESIDENT, in the performance of this Agreement, shall be and shall act as an independent contractor. The RESIDENT shall perform its obligations under this Agreement according to the RESIDENT's own means and methods of work which shall be in the exclusive charge and under the control of the RESIDENT, and which shall not be subject to control or supervision by District except as to the results of the work as specified herein. RESIDENT understands and agrees that he/she and all of them shall not be considered officers, employees or agents of the District, and are not entitled to benefits of any kind or nature normally provided employees of the District or to which District's employees are normally entitled, including, but not limited to, State Unemployment Compensation or Worker's Compensation. RESIDENT assumes the full responsibility for the acts and/or omissions of themselves or their agents as they relate to the service to be provided under this Agreement. Nothing in this Agreement shall give the RESIDENT authority with respect to any District decision beyond the rendition of information, advice, recommendation, or counsel. RESIDENT is not authorized to make any representation, contract or commitment on behalf of District.

- N. The RESIDENT agrees to carry the “duty pager” on a rotating schedule with District employees, or other On-Site residents.
- O. The RESIDENT agrees to perform other security duties as assigned by the Director of Maintenance, Operations, & Facilities, Principal, and/or their designee. This includes, but is not limited to, computerized monitoring of security cameras located at various district sites.
- P. The RESIDENT shall not be expected to be present on campus for a full twenty-four (24) hours on any day. However, except for emergencies or vacation periods, the RESIDENT is expected to be on campus for at least three (3) weekends per month. Expected absences for periods of time longer than forty-eight (48) hours shall be reported to the Director of Maintenance, Operations, & Facilities and the Site Principal or his/her designee and to the local police prior to the absence. The RESIDENT will develop a mutually acceptable schedule with the Director of Maintenance Operations, & Facilities and the Site Principal. This schedule will be submitted in writing monthly and adhered to unless changed in writing. Failure to maintain the schedule shall result in immediate termination of this agreement.
- Q. The RESIDENT may not accept any type of employment that would cause him to be absent from the site after custodial work hours or on weekends.
- R. The adult RESIDENTS will submit to and pass fingerprint/criminal background checks, credit checks, and drug testing. If fingerprint/criminal background checks, credit checks, and drug testing results are determined to be unsatisfactory in the sole discretion of DISTRICT, this agreement shall immediately terminate.
- S. The RESIDENT shall inspect the _____ school site regularly on a daily basis, except times when the regular custodial force is on duty (6:00 a.m. to 11:00 p.m.). On-Site resident will keep a date and time log of site monitoring walks, along with notes of any significant observations or events. The report will be given to the Director of Maintenance, Operations, & Facilities and the Site Administrator on the last day of each month, via e-mail or a written report.
- T. The _____ School has a great deal of public traffic (both vehicular and people) on the site at all times due to its location and openness. The RESIDENT shall not attempt to apprehend any trespasser, nor shall he/she order any person off the school property, however, the RESIDENT will be expected to discuss occurrences with people in a professional, calm manner and to explain the DISTRICT’S policies and rules regarding use of school property. The RESIDENT shall be expected to interact calmly and reasonably with members of the public without use of discourteous or profane actions or language. The RESIDENT shall be expected to be able to ask people to leave the school site, if he believes it is in the best interest of the DISTRICT for the person to leave. The RESIDENT will be expected to interact with parents, representatives of sports groups, law enforcement personnel and students in a calm and professional manner as a representative of the DISTRICT.
- U. The RESIDENT shall ask that persons not use bicycles, skateboards, roller blades, etc., on the school campus. Their use is prohibited on campus by any student, person representing the public, or by a family member of guest.

- V. In cases where the RESIDENT is unable to interact in a professional manner with any person visiting the school site, he shall:
1. Obtain as much descriptive information as possible on any suspicious person or persons and/or vehicle(s) on the premises without confronting the trespasser(s).
 2. Be prepared to provide such information to police, fire department, and school officials, as appropriate. RESIDENT will be expected to participate fully, as requested, with any police, fire department and school official in any event which might occur at the school site.
 3. Report acts of vandalism or theft in progress, or damage done, to the local police immediately, and as soon as possible, to the school official, in the order shown on the priority list. The DISTRICT shall provide a priority phone list to the RESIDENT.
 4. Failure on the part of the RESIDENT to be a positive, favorable representative of the DISTRICT shall result in the termination of this agreement immediately.
- W. The RESIDENT shall not carry or use firearms or weapons of any type, at any time whatsoever, in the performance of his/her duties relative to the fulfillment of the provisions of this agreement.
- X. The RESIDENT shall, in the event of fire, sound required alarms, notify the fire department, and an official from the priority list, and stand-by to direct the fire department to the scene.
- Y. The RESIDENT may be provided (at the option of the Director or Principal) a master key and Sonitrol code number for emergency access to school facilities. The RESIDENT may grant access to others when requested by the Principal or without authorization in an emergency only, to properly identified personnel (i.e., fire or law enforcement agencies).
- Z. The RESIDENT shall secure unlocked doors or broken windows, when possible, and turn off lights or water that have been inadvertently or maliciously left on. The RESIDENT shall notify the Director as soon as possible of such necessary actions.
- AA. The RESIDENT shall perform his/her duties as set forth in the agreement under supervision of the Director of Maintenance, Operations and Facilities, or Principal and/or his designee.
- BB. The RESIDENT agrees that he/she cannot sublet all or any part of the premises without prior Board approval. All family members must abide by the terms of this agreement.
- CC. The RESIDENT shall not permit any recreational vehicles, boats, motor homes, and/or trailers to be stored on the school site without written authorization of the Director of Maintenance, Operations and Facilities.

- DD. The RESIDENT shall not enter into conduct that is in violation of any district, local, state, or federal rules, regulations or laws.
- EE. The RESIDENT shall not perform mechanical work on any vehicles outside the fenced area, nor shall the RESIDENT contaminate the school site with the illegal dumping or any hazardous materials.
- FF. The RESIDENT and all adult residents (present and future) shall be fingerprinted in accordance with the State law requiring adults associated with students to be fingerprinted. If fingerprint/criminal background checks, credit checks, and drug testing results are determined to be unsatisfactory in the sole discretion of DISTRICT, this agreement shall immediately terminate.
- GG. In the situation where the RESIDENT or an adult member of the household is an employee of the Santee School District, it is extremely important that all issues related to the on-site residence and the person's employment status with the DISTRICT be treated as completely separate issues.

II. TERMS OF AGREEMENT

This agreement is entered into this _____ day of _____, 20____, and creates a tenancy at will, which may be terminated by either party upon a thirty (30) day written notification.

If at any time, the DISTRICT determines that the RESIDENT is not adhering to the intent of the agreement and is not providing full service to the DISTRICT, the will of the DISTRICT shall prevail, and the RESIDENT will remove the property within the thirty (30) day written notification period described above.

III. CONSIDERATION

Good, valuable, and adequate consideration exists in the benefits and services which the DISTRICT and RESIDENT hereby agree result from the mutual performance thereof.

IV. ENTIRE AGREEMENT:

This agreement embodies the entire agreement between the parties. Both parties represent that, in entering into this agreement, they shall not rely upon any previous representation, whether expressed orally, or implied, or any inducement or agreement of any type or nature heretofore.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed this _____ day of _____, 20__.

ON-SITE RESIDENT(S)

SANTEE SCHOOL DISTRICT

By: _____

Approved

By: _____

By: _____

Bill Clark, Asst. Superintendent

Phone: (619) 258-2333

Approved by the Board of Education of Santee School District on the _____ day of _____, 20__.

Discussion and/or Action Item E.3.5.
Prepared by Bill Clark
January 20, 2009

Facilities Committee Assessment of District
Relocatable Classrooms, Trailers and Leased
Classrooms Inventory

BACKGROUND:

In 2009, the District will complete five school modernizations and four classroom additions adding over 48 new classroom teaching stations to the District's inventory. An assessment of the District's current interim classrooms/relocatable building inventory needs to be made. There are approximately 50 relocatable classrooms throughout the District. A few units are leased and/or rented by the District and thus all trailer leases and relocatable classroom leases should be evaluated for necessity. An analysis of need, surplus, removal, relocation, and cost benefits should be done for long range planning purposes. Administration recommends taking this task to the district facilities committee to review, assess, and make recommendations to the Board of Education to consider.

RECOMMENDATION:

It is recommended that the Board of Education task the District's Facilities Committee to review the relocatable classroom inventory of the District and to bring forth to the Board recommendations.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

There is no fiscal impact at this time however, there is a potential to reduce rental lease costs as well as reduce inventory of degraded facilities.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.5.
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Discussion and/or Action Item E.3.6. Learning Resource Center Book Stack Systems
 Prepared by Bill Clark
 January 20, 2009

BACKGROUND:

At the December 16, 2008, Board meeting, there was no action for this Board item due to the current funding freeze of the State Joint-use Library/Tech funding. At its November 17, 2008 workshop, the Board of Education discussed the new Learning Resource Centers but asked administration to return with the item at a later date.

As a follow up to that discussion, it is recommended that the Board authorize staff to move forward with only the necessary purchases of library book shelf systems for the school modernization projects under construction. Per the Phase 1 school construction schedule, shelving will be needed for installation between December 2008 and July 2009. Due to the funding freeze, staff recommends a limited purchase to alleviate library cart rentals and trailer rental costs for \$7,000 per month with Corovan Moving & Storage. All freestanding book cases will not be taller than 48 inches to accommodate visual supervision of students in the learning resource center. Library collection standards for K-8 schools recommendations are to be per U.S. Department of Education (75 percentile high service programs) at 20 volumes per student.

A piggyback bid on the Newhall School District award to procure Smith System shelving through Culver-Newlin, Inc. will be used for the purchase. Sycamore Canyon School freestanding book shelving will be purchased at a later date and they will use their existing shelving in the meantime. At Sycamore Canyon, this capacity is supplemental to what they currently have and the balance of the built-in shelving will be added with the completion of the future library addition. No Library tables or chairs will be purchased initially. Cajon Park Library will be ready on March 1, Rio Seco on March 11, and Carlton Oaks on March 11. Carlton Hills is not ready until July 2009. Manufacturing and delivery takes 8-12 weeks and thus without a shelving purchase, the books will not be able to be unpacked and the library re-openings delayed.

Site	ADA	Book Collection	Recommended Book Collection	Library System Size To Be Purchased Now	Library System Size To Be Purchased Later
Sycamore Canyon School	Under 500	15,000	10,000	0	12,500
Carlton Hills School	700 – 1,000	12,000	20,000	0	20,000
Carlton Oaks School	700 – 1,000	16,000	20,000	16,000	4,000
Rio Seco School	700 – 1,000	13,000	20,000	13,000	7,000
Cajon Park School	1,000	17,000	20,000	17,000	3,000

RECOMMENDATION:

It is recommended that the Board of Education authorize administration to procure a portion of the needed library shelving systems, for three Phase 1 schools Library Resource Centers at Carlton Oaks, Rio Seco, and Cajon Park, which will be ready for the library shelving systems in the next 6-8 weeks.

This recommendation supports the following District goal:

- Provide facilities that optimize the learning environment for all students.
- Pursue actively the funding and resources to fulfill our mission and maintain fiscal solvency.

FISCAL IMPACT:

The fiscal impact of the purchase of shelving for the libraries is estimated at \$75,000 for 3 schools at this time. The current Capital Improvement Program budget for school library shelving systems is \$675,000. See attached budget sheet.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item related to facilities. All fiscal resources impact student achievement.

Motion:		Second:		Vote:		Agenda Item E.3.6.
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Discussion and/or Action Item E.4.1. Adoption of Resolution No. 0809-28 Layoff and/or Reduce Work Hours for Identified Classified Employees

Prepared by Minnie Malin
January 20, 2009

BACKGROUND:

Administration has identified certain classified positions that should be reduced or eliminated due to lack of funds, services, or modernization. Many of the classified employees affected by the elimination of these positions will have options to bump into other positions within the same classification and keep the same hours; however, several classified employees will either be reduced in classification and/or hours, and five (5) classified employees will receive layoff notices. Administration brings forward these recommendations at tonight's meeting.

RECOMMENDATION:

Administration supports the following recommendations:

- Eliminate one (1) Food Service Worker III-A, 2.25 hour position
- Reduce one (1) Food Service Worker III-A, from 2.25 hours to 1.5 hours
- Eliminate one (1) Food Service Worker II, 6.0 hour position
- Reduce one (1) Food Service Worker II, 6.0 hours to Food Service Worker I, 3.5 hours
- Layoff one (1) Food Service Worker I, 3.5 hour employee
- Layoff one (1) Assistant Mechanic, 4.0 hour employee
- Layoff three (3) Instructional Assistant, 3.0 hour employees

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The annual savings by eliminating and/or reducing the work hours for the positions listed above will be approximately \$73,723.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.4.1.

SANTEE SCHOOL DISTRICT

Resolution No. 0809-28

WHEREAS, when a bona fide reduction or elimination of funds or services occurs within a school district, classified employees shall be subject to reduction of hours for either lack of work or lack of funds;

WHEREAS, the elimination of certain services being performed by the classified staff has resulted in an elimination of work;

WHEREAS, due to lack of funds and/or lack of work, the Board finds that it is in the best interest of this school district that as of March 9, 2009, certain services be eliminated and/or reduced in work hours:

Layoff and/or Reduction in Work Hours

- Eliminate one (1) Food Service Worker III-A, 2.25 hour position
- Reduce one (1) Food Service Worker III-A, from 2.25 hours to 1.5 hours
- Eliminate one (1) Food Service Worker II, 6.0 hour position
- Reduce one (1) Food Service Worker II, 6.0 hours to
Food Service Worker I, 3.5 hours
- Layoff one (1) Food Service Worker I, 3.5 hour employee
- Layoff one (1) Assistant Mechanic, 4.0 hour employee
- Layoff three (3) Instructional Assistant, 3.0 hour employees

NOW THEREFORE, BE IT RESOLVED that as of the 9th day of March 2009:

- Eliminate one (1) Food Service Worker III-A, 2.25 hour position
- Reduce one (1) Food Service Worker III-A, from 2.25 hours to 1.5 hours
- Eliminate one (1) Food Service Worker II, 6.0 hour position
- Reduce one (1) Food Service Worker II, 6.0 hours to
Food Service Worker I, 3.5 hours
- Layoff one (1) Food Service Worker I, 3.5 hour employee
- Layoff one (1) Assistant Mechanic, 4.0 hour employee
- Layoff three (3) Instructional Assistant, 3.0 hour employees

BE IT FURTHER RESOLVED that the Board authorizes the District Superintendent to give notice to the affected classified employees that their position will be eliminated and/or reduced in work hours as of March 9, 2009, pursuant to applicable provisions of the Education Code of the State of California, and the negotiated agreement with California School Employees Association Article XI, (Layoff, Reemployment, Involuntary Reduction in Hours, and the Impacts and Effects of Such Matters), such notice to be given forty-five (45) days prior to the effective date of reduction/layoff as set forth above.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 20th day of January 2009, by the following vote:

AYES: _____
NOES: _____
ABSENT: _____

Dated 1/20/09

Clerk, Board of Education

Discussion and/or Action Item E.4.2. Approval to Increase Work Hours of Identified Classified Position

Prepared by John Tofflemire
January 20, 2009

BACKGROUND:

Administration recommends increasing the work hours of a classified position at the YALE Preschool an additional one-half hour due to the addition of the EAK program in January 2009.

RECOMMENDATION:

Administration recommends approval to increase one (1) YALE Preschool position from 5.0 hours to 5.5 hours per day.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

Currently, the annual cost for the YALE Preschool position is \$20,022. The annual cost to increase the position an additional one-half hour will be \$1,593. The YALE Preschool program is funded by parent fees and does not encroach on the general fund.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intention to provide support for staff and students to meet educational and other relevant needs.

Motion: _____ Second: _____ Vote: _____ Agenda Item E.4.2.

BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS Item F.

CLOSED SESSION Item G.

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will now go into Closed Session to discuss:

1. **Public Employment Matters (Govt. Code § 54957)**
*Public Employee Discipline/Dismissal/Release
Superintendent*
2. **Conference with Labor Negotiator (Govt. Code § 54956.8)**
*Agency Negotiator: Minnie Malin, Director of Human Resources
Employee Organizations: Santee Teachers Association
California School Employees Association
Purpose: Negotiations*
3. **Conference with Legal Counsel (Govt. Code § 54956.9 subdivision b)**
*Pending litigation (One case.)
Legal Representation: Nowell A. Lantz, Attorney at Law*

RECONVENE TO OPEN SESSION Item H.

ADJOURNMENT Item I.